

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**December 8, 2015**

**CALL TO ORDER:** Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for December 8, 2015 to order, at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Wendell Terry, Commissioner Bill Lee, Chief Duncan McLane and Board Secretary Lisa Lish. Commissioner Ed Scott was absent.

**GUEST:** Asst Chief Michael Lish, Firefighter Bob Auld and Steve Kopanos.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on November 10, 2015 were approved as submitted by Chairman Wendell Terry.

**CHIEF'S REPORT:** Chief Duncan McLane gave the chief's report.

**PAYROLL:**

**Motion:** Commissioner Bill Lee made motion, "To approve the payroll for December 2015 (Hourly employees, Battalion Shifts for November 2015 Hours; and current month December 2015 for Contracted Employees) in the amount of \$12,251.75." Seconded by Commissioner Wendell Terry, AND PASSED 2-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for December 2015 Expenses for approval of payments, on December 8, 2015 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Bill Lee made motion, "To approve the CC vouchers for December 2015 Vouchers #151201001, and approve for payment those CC vouchers included in the list in the amount of \$818.04" Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.

**Motion:** Commissioner Bill Lee made motion, "To approve the vouchers for December 2015 vouchers #151202001-151202025, and approve for payment those vouchers included in the list in the amount of \$13,760.62" Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.

**FINANCIAL/SECRETARY REPORTS:** Secretary Lish gave the October Financial Report.

**COMMUNICATIONS:** The District received a certification letter of the November 3, 2015 General Election pertaining to Fire Protection District 11 from Whatcom County Auditor's Office. The proposition concerns a regular property tax levy of \$.39 or less per \$1,000 of assessed valuation for period of six consecutive years to be collected beginning in 2016 to fund emergency medical services, 74.94% in favor of an increase of the previous real property tax and therefore, passed.

**UNFINISHED BUSINESS:** Fair Labor Standard Act, Federal Register Vol. 80, No. 128.

The Department of Labor has proposed a revision to the FLSA exempt employee salary test to take effect in 2016. Currently in order to qualify for a white-collar exemption the employee must earn a minimum annual salary of \$23,600 or \$455 per week. The new regulation would increase the minimums to the 40<sup>th</sup> percentile of earnings for full-time salaried workers to \$970 per week, or \$50,440 per year, when the final rule is issued in 2016. Currently the Assistant Fire Chief's salary is below the minimum.

**Motion:** Commissioner Bill Lee made motion, "To increase the Assistant Fire Chief's annual salary to \$50,440.00 starting in January 2016" Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.

2016 Budget:

**Motion: Commissioner Bill Lee made motion, "To approve the 2016 Budget as presented." Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.**

**NEW BUSINESS:** None.

**RESOLUTIONS:**

Resolution 2015-232 Key Bank Credit Card Payments

**Motion: Commissioner Bill Lee made motion, "To approve Resolution 2015-232 regarding the Key Bank Credit Card Payments." Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.**

Resolution 2015-233 Increase of Real Property Tax Levy

**Motion: Commissioner Bill Lee made motion, "To approve Resolution 2015-233 regarding the regular property tax levy at \$1.49 per \$1,000.00 of assessed valuation for collection in 2016, previous amount levied in the preceding year of \$338,569.29, and includes a percentage increase of 1% from the previous year of \$3,385.69." Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.**

Resolution 2015-234 Increase of Emergency Medical Tax Levy (Banked Capacity)


**Motion: Commissioner Bill Lee made motion, "To approve Resolution 2015-234 regarding regular property tax levy for Emergency Medical Services to \$.39 per \$1,000.00 of assessed valuation for collection in 2016." Motion seconded by Commissioner Wendell Terry, AND PASSED 2-0.**

**GOOD OF THE ORDER:** None.


**SIGNING OF THE DOCUMENTS:**


**Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 2-0.**

The meeting was adjourned at 7:42 p.m.

  
Lisa Lish,  
Board Secretary

By:   
Chairman Wendell Terry

By:   
Commissioner Ed Scott

By:   
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioners Meeting on January 12, 2016.