

**Whatcom County Fire District No. 11  
Board of Fire Commissioners  
3809 Legoe Bay Road, Lummi Island, WA. 98262  
December 8th, 2020**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for December 8th, 2020 to order at 7:00 p.m.

**\*\*\*Meeting took place over Zoom due to the covid-19 pandemic\*\*\***

**PRESENT:** In attendance were Commissioner Steve Kopanos, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Asst Chief Michael Lish and Firefighter Rep Chris Immer.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:**

Minutes for the 2021 Budget Planning Workshop Meeting on December 4th, 2020 were approved as submitted by Chairman Bill Lee.

Minutes for the Public Hearing for the 2021 Budget on November 10th, 2020 were approved as submitted by Chairman Bill Lee.

Minutes for the Regular Board of Commissioners Meeting on November 10th, 2020 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** Chief McLane gave the report.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for December 2020 (Hourly employees, Stipend and Battalion Shifts for November 2020; and current month December 2020 for Contracted Employees) in the amount of \$22,217.46." Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for December 2020 Expenses for approval of payments, on December 8th, 2020 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Wendell Terry made motion, "To approve the vouchers for December 2020 vouchers #201201001-201201017, and approve for payment those vouchers included in the list in the amount of \$8,120.14" Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:** October 2020 report given.

**COMMUNICATIONS:** Email correspondence between Chief McLane and Brenden Feist at General Fire regarding the new fire engine was made available. Commissioner Wendell Terry asked Chief McLane how the performance bond worked. Chief McLane spoke to the Agent at the insurance company and they said that if there where an issue the District would need to document it and the District would need to file a claim. Chief McLane pointed out it would be wise for the District to seek our legal counsel first. Chief McLane is hoping that the last email correspondence to General Fire laid everything out in black and white. Commissioner Bill Lee thanked Chief McLane for the letter and stated that it very clearly states the situation.

**UNFINISHED BUSINESS:** 2021 Budget

**Motion:** Commissioner Steve Kopanos made motion, "To approve the 2021 Budget as presented." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Discussion on Facilities and the EMS Levy Replacement will continue in January 2021.

Chief McLane reported that his goal is to provide the Board with chapters 7 & 8 of the Districts policies for approval in January; and continue with chapter 9 in February, chapter 10 in march, and chapter 11 in April.

**NEW BUSINESS:** None.

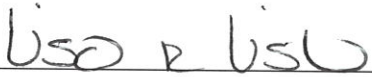
**RESOLUTIONS:** None.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Steve Kopanos moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:13 p.m.

  
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Lisa Lish,  
Board Secretary

  
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Commissioner Steve Kopanos

  
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Commissioner Bill Lee

  
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Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on January 12th, 2020.