

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
February 14th, 2023

CALL TO ORDER: Commissioner Dan Ohms at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for February 14th, 2023 to order at 7:00 p.m.

PRESENT: In attendance were Commissioner Bill Lee (zoom), Commissioner Dan Ohms (zoom), Commissioner Wendell Terry (in-person), Chief Michael Lish (in-person), and Board Secretary Lisa Lish (in-person).

GUEST: Lt Chris Immer (in-person).

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on January 10th, 2023 were approved as submitted by Chairman Dan Ohms.

CHIEF'S REPORT: As request by Commissioner Dan Ohms, Chief Michael Lish provided the annual number of calls for the district over the last 10 years. The NO SMOKE diesel exhaust filtration systems is installed and complete. C38 (2007 Ford Escape) broke down while on the mainland. Chief Lish had it towed to the mechanic. Currently, repairs are estimated to be well over the value of the vehicle. Chief Lish will have it towed back to the island to the training grounds. The vehicle still holds a great deal of value for EMS and Fire training. Chief Lish thanked Beverly Busch for her donation in memory of Bob for the purchase of a Pediatric response kit. Chief Lish outlined the annual review process with the membership, only one member remains of needing their review. Chief Lish's report that his contract states that the Chief may be subject to an annual performance review. Discussion followed and Chief Lish's annual review will take place during the Boards regular scheduled meeting on March 14th, 2023 in executive session under RCW 42.30.110(1)(g).

PAYROLL:

Motion: Commissioner Bill Lee made motion, "To approve the payroll for February 2023 (Hourly employees, Stipend and Battalion Shifts for January 2023; and current month February 2023 for Contracted Employees) in the amount of \$16,090.50." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for February 2023 Expenses for approval of payments, on February 14th, 2023 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Bill Lee made motion, “To approve the vouchers for February 2023 vouchers #23021001-230301023, and approve for payment those vouchers included in the list in the amount of \$63,418.05” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: December 2022 report given by Secretary Lisa Lish.

COMMUNICATIONS: The District received a letter from the Washington State Auditors Office concluding the audit of 2019-2020-2021. There were no reportable recommendations and the office extend their appreciation to the District’s staff for their cooperation and assistance during the audit period.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Chief Lish provided the Board with the annual updates to the Districts Lexipol policy. Sections up for renewal were: 331, 315, 317, 321, 323, 616, 900, 907, 909, 1023, 1036, and 1105.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 311.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 315.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, “To approve the updates to policies 317.” Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, “To approve the updates to policies 321.” Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 323.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 616.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 900.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, “To approve the updates to policies 907.” Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 909.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the updates to policies 1023.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, "To approve the updates to policies 1036." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, "To approve the updates to policies 1105." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

RESOLUTIONS: Resolution 2023-271 Declaring the 1997 Central State CAFS Engine (VIN 1FV6HLCB4VH831290) surplus to the needs of the District to be offered for sale.

Motion: Commissioner Wendell Terry made motion, "To approve Resolution 2023-271 to surplus the 1997 Engine." Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

GOOD OF THE ORDER: None.

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:53 p.m.



Board Secretary Lisa Lish



Commissioner Dan Ohms



Commissioner Bill Lee



Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on March 14th, 2023.