

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
March 13th, 2018

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for March 13th, 2018 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Ed Scott, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Bob Auld and Steve Kopanos.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on March 13th, 2018 were approved as submitted by Commissioner Wendell Terry.

CHIEF'S REPORT: New copier/scanner/fax in the office is in service, monitor for IAMRESPONDING has been installed and the new EMS computer has been installed.

Chief McLane reported Asst. Chief Lish is chair of the County Training Officers, a division of the Chief's Association.

PAYROLL:

Motion: Commissioner Bill Lee made motion, "To approve the payroll for March 2018 (Hourly employees, Battalion Shifts for February 2018 Hours; and current month March 2018 for Contracted Employees) in the amount of \$13,072.32." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for March

2018 Expenses for approval of payments, on March 13th, 2018 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Ed Scott made motion, "To approve the CC vouchers for March 2018 Vouchers #180301001, and approve for payment those CC vouchers included in the list in the amount of \$3,025.69" Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, "To approve the vouchers for March 2018 vouchers #180302001-180302024, and approve for payment those vouchers included in the list in the amount of \$10,122.99" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the January Financial Report.

COMMUNICATIONS: Secretary Lish provided a letter from What-Comm (911) regarding dispatch fees for 2017. This was not a bill and needed no action on the Districts part, just for our information only.

UNFINISHED BUSINESS: Payroll Policy verbal recommendation from the SAO still in progress.

Chief McLane provided a draft for the Districts sick leave policy. Commissioner Lee asked Chief McLane to share the verbiage with the employees it would impact and get their feedback.

NEW BUSINESS: Chief McLane provided the Board with a breakdown of stipends and duty shifts programs of other Districts in the County. Chief McLane will continue to work on ideas and what impact a program would have for our District.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:17 p.m.

Lisa Lish
Lisa Lish,
Board Secretary

By: _____
Chairman Wendell Terry

By: Ed Scott
Commissioner Ed Scott

By: B. Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on April 10th, 2018.