

**Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
April 12, 2016**

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for April 12, 2016 to order, at 7:00 p.m.

PRESENT: In attendance were Chairman Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Bob Auld and Steve Kopanos.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on March 8, 2016 were approved as submitted by Chairman Bill Lee.

CHIEF'S REPORT: Chief McLane updated on the Board on the computer and facilities technology upgrade project. At this time the installation of the computers is 95% complete with just the EMS room remaining to complete.

Chief McLane announced to the board that he has been elected as President for the EMS Council.

PAYROLL:

Motion: Commissioner Wendell Terry made motion, "To approve the payroll for April 2016 (Hourly employees, Battalion Shifts for March 2016 Hours; and current month April 2016 for Contracted Employees) in the amount of \$11,897.66." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for April 2016 Expenses for approval of payments, on April 12, 2016 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses,

reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

Motion: Commissioner Ed Scott made motion, “To approve the CC vouchers for April Vouchers #160401001, and approve for payment those CC vouchers included in the list in the amount of \$191.05.” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, “To approve the vouchers for April 2016 vouchers #160402001-160402030, and approve for payment those vouchers included in the list in the amount of \$15,654.27.” Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the February Financial Report.

COMMUNICATIONS: The Board was supplied a copy of the Washington Surveying and Rating Bureau letter. They completed their evaluation of the fire protection capabilities of the community as they relate to fire insurance ratings. Whatcom County Fire District 11 has improved from a protection class of 8 to a protection class of 7, effective July 1, 2016. This change applies only to dwellings and commercial properties located within five road miles of a responding fire station and having standard fire hydrant distribution and water supply.

UNFINISHED BUSINESS: Chief McLane is still working on a draft facilities use agreement for the District to enter into with the Parish Nurses. The Parish Nurses container housed on the Districts property holds medical supplies they provide to the community.

NEW BUSINESS: Chief McLane asked the Board to approve adding the WFCA dental plan to Trusteed Plans Service. The plan is a 100% participation by all employees who are enrolled in Trusteed Plans Service, which currently is Chief McLane and Asst Chief Lish. Both employees have agreed to participate in the dental plan and pay the premiums themselves.

Motion: Commissioner Wendell Terry made motion, “To approve adding the WFCA dental plan to Trusteed Plans Service with monthly premiums to be paid by employees.” Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

RESOLUTIONS:

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:21 p.m.

Lisa Lish
Lisa Lish,
Board Secretary

By: Ed Scott
Chairman Ed Scott

By: _____
Commissioner Wendell Terry

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on May 10, 2016.