

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
May 13, 2014

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for May 13, 2014 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Firefighter Bob Auld and Ben Frerichs.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on April 08, 2014 were approved as submitted by Chairman Wendell Terry.

Minutes for the Special Meeting for the Financial Planning Workshop for April 09, 2014 were approved as submitted by Chairman Wendell Terry.

Minutes for the Special Meeting for the Financial Planning Workshop for April 21, 2014 were approved as submitted by Chairman Wendell Terry.

Minutes for the Special Meeting for the Financial Planning Workshop for April 23, 2014 were approved as submitted by Chairman Wendell Terry.

Minutes for the Special Meeting for the Financial Planning Workshop for May 08, 2014 were approved as submitted by Chairman Wendell Terry.

CHIEF'S REPORT: Chief McLane gave the Chief's Report. WCFD 18 surplused vehicle should be ready in approximately 2-3 weeks. This year's Open House will be on Sunday June 29, 2014.

PAYROLL:

Motion: Commissioner Ed Scott made motion, "To approve the payroll for May 2014 (April 2014 hours) in the amount of \$10,345.32." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for May 2014 Expenses for approval of payments, on May 13, 2014 and approved.

“Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

Motion: Commissioner Bill Lee made motion, “To approve the vouchers for May 2014, and approve for payment those vouchers included in the list in the amount of \$11,054.29” Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the March 2014 Financial Reports.

COMMUNICATIONS: None.

UNFINISHED BUSINESS: Ben Frerichs gave a small presentation regarding the population and demographics of the island. The Board of Commissioners thanked Ben for sharing his information and Ben excused himself from the meeting once he was done.

The Lummi Island Grange accepted the Board of Commissioners request to present the PowerPoint Presentation of the Accomplishments and Needs of the District at their next meeting held on June 4th, 2014.

Commissioner Terry will see if the Grange Hall is available on June 18th, 2014 at 7:00 p.m. to give the PowerPoint Presentation of the Accomplishments and Needs of the District to the general public.

Commissioner Lee requested that he would like to take a hard copy of the PowerPoint Presentation of the Accomplishments and Needs of the District to the library so any members of the public would have the opportunity to view it there as well.

NEW BUSINESS: Chief McLane presented the Board with information on our controlled drugs program. The DEA does not provide provisions for individual EMS agencies to trade out or restock each other while providing EMS services. Whatcom County Medical Program Director Dr Wayne has acquired a DEA registration number for the district so that we may continue to provide comforting and lifesaving services to our Community. The medications must be appropriately locked at all times and accounted for. Chief McLane gave a cost break down of the infrastructure and cost break down of the initial cost of the controlled medications and the ongoing annual budget commitment.

Motion: Commissioner Bill Lee made motion, “To approve the spending of \$2,217.31 for the Knox Box (with Audit Software), Combo and Key Safe for the Station, Conterra hard case, and the Initial cost of the controlled medications.” Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Ed Scott moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:26 p.m.

Lisa R. Lish
Lisa Lish,
Board Secretary

By: Wendell Terry
Chairman Wendell Terry

By: Ed Scott
Commissioner Ed Scott

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on June 10, 2014.