

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**May 14th, 2024**

**CALL TO ORDER:** Commissioner Dan Ohms at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for May 14th, 2024 to order at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Bill Lee (zoom), Commissioner Joan Moye, Commissioner Dan Ohms, Chief Michael Lish, and Board Secretary Lisa Lish.

**GUEST:** None.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on April 9th, 2024 were approved as submitted by Chairman Dan Ohms.

**CHIEF'S REPORT:** Chief Michael Lish gave the Chief's report. Chief Lish thanked the responders on the recent fire call and thanked the Board for providing safe equipment for the volunteers. The Board thanked Chief Lish for his leadership and thanked the volunteer firefighters who responded as well.

**PAYROLL:**

**Motion:** Commissioner Bill Lee made motion, "To approve the payroll for May 2024 (Hourly employees, Stipend and Battalion Shifts for April 2024; and current month May 2024 for Contracted Employees) in the amount of \$16,691.70." Seconded by Commissioner Joan Moye, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for May 2024 Expenses for approval of payments, on May 14th, 2024 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Bill Lee made motion, "To approve the vouchers for May 2024 vouchers #2402501001-240501019, and approve for payment those vouchers included in the list in the amount of \$11,931.21" Motion seconded by Commissioner Joan Moye, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:** February and March 2024 reports given.

**COMMUNICATIONS:** None.

**UNFINISHED BUSINESS:** The Board discussed verbiage for the Commissioner's description of their duties for the website. The verbiage is as follows:

"Whatcom County Fire District 11 Board of Fire Commissioners are the governing body of the District and are directly responsible to the citizens of the District. As stewards of fire and EMS tax dollars, the Board of Commissioners adopts policies, conduct the business affairs of the district, adopt the annual budget, and approve expenditures that support the organizational needs of the district.

The Whatcom County Fire District 11 Board of Fire Commissioners are elected by the citizens of Lummi Island. Their duties are limited to legislative and executive management of the District as prescribed under Washington State Law (RCW 52).".

Discussion continued of policy 101, 705, 1013, and 1043.

**Motion:** Commissioner Bill Lee made motion, "To approve the updates to policy 101." Seconded by Commissioner Joan Moye, AND PASSED 3-0.

**Motion:** Commissioner Bill Lee made motion, "To approve the updates to policy 705." Seconded by Commissioner Joan Moye, AND PASSED 3-0.

**Motion:** Commissioner Bill Lee made motion, "To approve the updates to policy 1013." Seconded by Commissioner Joan Moye, AND PASSED 3-0.

**Motion:** Commissioner Bill Lee made motion, "To approve the updates to policy 1043." Seconded by Commissioner Joan Moye, AND PASSED 3-0.

**NEW BUSINESS:** Chief Lish provided the Board with the annual updates to the Districts Lexipol policy. Sections up for renewal were: 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, and 324.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 300." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 301." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 302." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 303." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 304." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 305." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 306." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 307." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 308." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 309." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 310." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 311." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 312." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 314." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 316." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 319." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 320." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**Motion:** Commissioner Joan Moye made motion, "To approve the updates to policies 324." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

Policies 315, 317, 318, 321, 322, and 323 were not adopted and the Board will continue discussion of these sections at the June 11<sup>th</sup> regular Board meeting.


**RESOLUTIONS:** None.

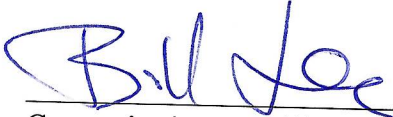
**GOOD OF THE ORDER/ANNOUCEMENTS:** None.

**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Joan Moye seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 10:55 p.m.

  
\_\_\_\_\_  
Board Secretary Lisa Lish

  
\_\_\_\_\_  
Commissioner Bill Lee

  
\_\_\_\_\_  
Commissioner Joan Moye

  
\_\_\_\_\_  
Commissioner Dan Ohms

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on June 11th, 2024.