

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
June 12th, 2018

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for June 12th, 2018 to order, at 2:00 p.m.

PRESENT: In attendance were Commissioner Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Bob Auld and Steve Kopanos.

PUBLIC COMMENT: Steve thanked the Board for all the work put in for the open house and has heard positive things about it.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on May 10th, 2018 were approved as submitted by Commissioner Wendell Terry.

CHIEF'S REPORT: Chief McLane gave report

PAYROLL:

Motion: Commissioner Bill Lee made motion, "To approve the payroll for June 2018 (Hourly employees, Battalion Shifts for May 2018 Hours; and current month June 2018 for Contracted Employees) in the amount of \$12,900.25." Seconded by Commissioner Ed Scott AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for June 2018 Expenses for approval of payments, on June 12th, 2018 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Bill Lee made motion, “To approve the vouchers for June 2018 vouchers #180601001-180601027 and approve for payment those vouchers included in the list in the amount of \$10,945.10” Motion seconded by Commissioner Ed Scott AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the April Financial Report.

COMMUNICATIONS: Email correspondence between Chief McLane and Bill Elfo Whatcom County Sheriff’s Office was shared with the Commissioners. The email thanked everyone’s involvement in a recent MVA the District responded to.

UNFINISHED BUSINESS: Payroll Policy verbal recommendation from the SAO is making progress.

Chief McLane provided a draft for the Districts sick leave policy.

Motion: Commissioner Ed Scott made motion, “To approve the sick leave policy as submitted” Motion seconded by Commissioner Bill Lee AND PASSED 3-0.

NEW BUSINESS: Chief McLane reported that splitting the weekend Battalion shifts to 12 hours from 24 has opened the program up to more Battalions being able to participate more. Chief McLane recommended adding weeknight 12-hour shifts as a trial for the rest of 2018, the cost would be approximately \$9000.00.

Motion: Commissioner Bill Lee made motion, “To approve adding weeknight 12-hour shifts to the battalion program.” Motion seconded by Commissioner Ed Scott AND PASSED 3-0.

Chief McLane gave a little background about the Island Disaster Prep Team that works on its own with the Districts support and discussed creating a separate division of the department for a non-responder program so they would be employees of the department but non-responding. Before moving forward Chief McLane asked for the Boards thoughts. The Board instructed Chief McLane to seek legal counsel on adding this program to the department.

Chief McLane Reported that U38-02 (Tahoe) is not running well, the knocking is getting worse as time goes on. Chief McLane recommend replacing it with a budget of \$15,000.00

Motion: Commissioner Bill Lee made motion, "To approve replacing U38-02 (Tahoe) with the suggested budget of \$15,000.00." Motion seconded by Commissioner Ed Scott AND PASSED 3-0.

Commissioner Ed Scott reiterated what Steve Kopanos stated about the Open House that is shows how this small department works and how it works with other agencies. He believes it is money well spent to educate the community and it went very well.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 2:30 p.m.

Lisa Lish
Lisa Lish,
Board Secretary

By: Wendell Terry
Commissioner Wendell Terry

By: Ed Scott
Commissioner Ed Scott

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on July 10th, 2018.