

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**June 9th, 2020**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for June 9th, 2020 to order at 7:00 p.m.

**\*\*\*Meeting took place over Zoom due to the covid-19 pandemic\*\*\***

**PRESENT:** In attendance were Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Asst Chief Michael Lish, Steve Kopanos, Joan Moye and Helen Scott.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on May 12th, 2020 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** Two more volunteer applications have been given out and two more are observing. Chief McLane gave report. Chief's vacation is June 22nd, 2020 – July 13th, 2020. Chief McLane is chairing the communications/messaging subcommittee for county levy planning.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for June 2020 (Hourly employees, Battalion Shifts for May 2020 Hours; and current month June 2020 for Contracted Employees) in the amount of \$16,920.98." Seconded by Commissioner Bill Lee, AND PASSED 2-0.

**Commissioner Wendell Terry made motion, "To approve the June stipend payroll for May shifts in the amount of \$5,700.00." Seconded by Commissioner Bill Lee, AND PASSED 2-0.**

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for June 2020 Expenses for approval of payments, on June 9th, 2020 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Wendell Terry made motion, "To approve the vouchers for June 2020 vouchers #200601001-200601022, and approve for payment those vouchers included in the list in the amount of \$9,720.63" Motion seconded by Commissioner Bill Lee, AND PASSED 2-0.

**FINANCIAL/SECRETARY REPORTS:** April 2020 report given. The state annual financial audit deadline has been extended to June 17<sup>th</sup>, 2020.

**COMMUNICATIONS:** None.

**UNFINISHED BUSINESS:** Discussion on the EMS Levy Replacement and future facilities was tabled.

A special meeting was scheduled for June 18<sup>th</sup> at 9:00am in hopes that at that time restrictions will be lifted on the OPMA due to covid and social distancing and discussions can continue on filling the commissioner's vacancy.

**NEW BUSINESS:** Small Works Roster/Vendor List Agreement has expired. The board agreed to continue the agreement and for Chief McLane to sign the new agreement when it is ready.

**Motion:** Commissioner Wendell Terry made motion, "For Chief McLane to sign the new Small Works Roster/Vendor List Agreement." Motion seconded by Commissioner Bill Lee, AND PASSED 2-0.


**RESOLUTIONS:** None.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 2-0.

The meeting was adjourned at 7:15 p.m.

  
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Lisa Lish,  
Board Secretary

By:   
\_\_\_\_\_  
Commissioner Bill Lee

By:   
\_\_\_\_\_  
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on July 14<sup>th</sup>, 2020.