

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**January 13, 2015**

**CALL TO ORDER:** Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for January 13, 2015 to order, at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Firefighter Chris Immer.

Election of New Chairman:

**Motion:** Commissioner Ed Scott made motion, "To nominate Wendell Terry as Chairman for 2015." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:**

Minutes for the Public Hearing for the 2015 Budget on December 9, 2014 were approved as submitted by Chairman Wendell Terry. Minutes for the Regular Board of Commissioners Meeting on December 9, 2014 were approved as submitted by Chairman Wendell Terry. Minutes for the Special Meeting for the Budget Planning Meeting on December 15, 2014 were approved as submitted by Commissioner Wendell Terry. Minutes for the Special Meeting for the Budget Planning Meeting on December 29, 2014 were approved as submitted by Commissioner Wendell Terry.

**CHIEF'S REPORT:** Chief Duncan McLane gave his report.

**PAYROLL:**

**Motion:** Commissioner Ed Scott made motion, "To approve the payroll for January 2015 (December 2014 hours) in the amount of \$10,901.52." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for January 2015 Expenses for approval of payments, on January 13, 2015 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses,

reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

**Motion: Commissioner Bill Lee made motion, “To approve the vouchers for January 2015 vouchers #150101001-150101032, and approve for payment those vouchers included in the list in the amount of \$35,222.75” Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.**

**FINANCIAL/SECRETARY REPORTS:** Secretary Lish gave the November Financial Report.

**COMMUNICATIONS:** Registration information was presented for the Snure Law Offices seminar on Fire Service Employment Law. The seminar is being sponsored by our insurance company Enduris and the closest seminar is in Everett on February 21, 2015. Chief McLane, Board Secretary Lish and Commissioner Bill Lee will be attending this seminar.

A copy of the Hilltop Water Newsletter was provided. Chief McLane recommends that least one Board member attend their Annual Meeting due to the legal challenges that the Hilltop Association is in with one of its members. Commissioner Bill Lee agreed to attend the meeting being held on January 25, 2015.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Social Security – The Districts two LEOFF Positions (Chief and Assistant Chief) are mandatorily excluded from Social Security due to paying into Washington States LEOFF2 retirement program. These positions can continue to participate in Social Security with a Section 218 Agreement. If the entity or the employees decide the LEOFF positions continue to participate in Social Security it is irreversible and will be committed as long as Social Security exists or the laws changes. The Districts two LEOFF Positions (Chief and Assistant Chief) have discussed the situation and are in agreement that they prefer to retain the decision making authority for their retirement destiny.

**Motion: Commissioner Ed Scott made motion, “Excluded the District two LEOFF Positions from Social Security and not enter into a 218 Agreement.” Seconded by Commissioner Bill Lee, AND PASSED 3-0.**

Payroll Services – In 2015 Whatcom County will start charging \$10.00 per check to process the Districts payroll. We have also discovered that Whatcom County’s payroll system is unable to issue pay to the same individual for two positions when one is excluded from Social Security. This means that District 11 employees in LEOFF positions may not be able to participate in other entities shift residency programs whose payroll is processed by Whatcom County. Due to our low call volume having the ability to gain experience with

other agencies is important for the District. Chief McLane provided payroll services and costs comparisons for Whatcom County, Paychex, Business Support Services Northwest, and Archer Halliday.

**Motion: Commissioner Bill Lee made motion, “to arrange having Paychex process the Districts payroll.” Seconded by Commissioner Ed Scott, AND PASSED 3-0.**

Payment Intervals - It was brought to Secretary Lish’s attention by Whatcom County’s payroll that per WAC 296-128-035 regarding payment intervals that the District time period between when hours are being worked and when the hours are paid is more than 30+ days. Example, Districts January 31st payroll is for hours worked December 1 thru December 31. It is the Districts wishes to get the payment intervals resolved with February’s payroll.

Bereavement Leave – Chief McLane ask for authorized for him to take his bereavement leave in non-consecutive days.

**Motion: Commissioner Bill Lee made motion, “to authorize Chief McLane to take his bereavement days in non-consecutive days as needed.” Seconded by Commissioner Ed Scott, AND PASSED 3-0.**

**RESOLUTIONS:** None.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

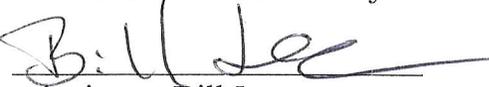
**Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.**

The meeting was adjourned at 8:06 p.m.

  
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Lisa Lish,  
Board Secretary

By:   
\_\_\_\_\_  
Chairman Ed Scott

By:   
\_\_\_\_\_  
Commissioner Wendell Terry

By:   
\_\_\_\_\_  
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on February 10, 2015.