

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
March 10, 2015

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for March 10, 2015 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Firefighter Chris Immer.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

Minutes for the Regular Board of Commissioners Meeting on February 10, 2015 were approved as submitted by Chairman Wendell Terry.

CHIEF'S REPORT: Chief Duncan McLane gave his report.

PAYROLL:

Motion: Commissioner Bill Lee made motion, "To approve the payroll for March 2015 (Hourly employees, Battalion Shifts for February 2015 Hours; and current month March 2015 for Contracted Employees) in the amount of \$11,673.58." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for March 2015 Expenses for approval of payments, on March 10, 2015 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Ed Scott made motion, "To approve the vouchers for February 2015 vouchers #150301001-150301026, and approve for payment those vouchers included in the list in the amount of \$7,599.79" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the January Financial Report.

COMMUNICATIONS:

WHAT-COMM Communications Center (911) letter for information purposes only. The Districts annual fees were \$2060.00 for 36 calls. These fees were paid by the Whatcom County Executive's Office. This was not a bill and needs no action.

Hilltop Water Owners Association sent over their Annual AGM and Bylaws and they were made available. Commissioner Bill Lee will be the Districts representative for Hilltop and attend their meetings.

Motion: Commissioner Wendell Terry made motion, "to except the updated Credit and Fuel Card Policy." **Seconded by Commissioner Ed Scott AND PASSED 3-0.**

UNFINISHED BUSINESS: Commissioner Bill Lee made his materials from the Snure Seminar Fire Service Employment Law available to the Commissioners who were unable to attend. Commissioner Wendell Terry will review the booklets first and then Commissioner Ed Scott will take them. We will decide in a couple months after they have reviewed the information if we need to have a workshop to discuss the materials further together.

Discussion was had regarding the District internal reserve fund amount and the amount being held. Currently the reserve fund minimum is set to equal the previous year's operating budget. Discussion was held about the reserve fund equaling a specific amount. No decision was made and this topic will continue to April's regular meeting.

NEW BUSINESS:

Commissioner Ed Scott announced that he would be filing to rerun for Commissioner Position 1. He currently holds this position but it will expire at the end of 2015.

Chief Duncan McLane will be taking his vacation this year from July 1st through July 25th 2015.

The Districts new generator installation is almost complete. Discussion was had regarding the Congressional Church taking our old one. The Congressional Church is Red Cross approved as a gathering place during emergencies and is well located on the island. Chief McLane will consult with legal counsel on the correct procedures for doing this and report back. No action was taken at this time.

The Districts 6 year EMS levy will expire in 2016. Discussion was had on if the District should place something on the ballot this year. No decision was made and this topic will continue at a later regular meeting.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:43 p.m.

Lisa Lish
Lisa Lish,
Board Secretary

By: Wendell Terry
Chairman Wendell Terry

By: Ed Scott
Commissioner Ed Scott

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on May 12, 2015.