

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
May 12, 2015

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for May 12, 2015 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Firefighter Bob Auld and past Commission Pete Cameron.

PUBLIC COMMENT: Mr. Cameron asked if the District had a hydrant agreement with Sunset Beach Association. He was looking through old files from the Association and found a draft agreement for sunset beach but it was not signed. Pete will dig up the one he has and run it by Chief McLane to see if it is still good.

Mr. Cameron also shared with the board a program that Sun Lakes Fire Department in Arizona has with individuals in their Community. Individuals carry medical information on a flash drive which can be downloaded to a computer in their first responder's vehicle. Mr. Cameron will see if he can get more information in October when he is back in Arizona. Chief stated it could be something worth looking into.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on March 10, 2015 were approved as submitted by Chairman Wendell Terry. Minutes for the Regular Board of Commissioners Meeting on April 14, 2015 were approved as submitted by Chairman Wendell Terry.

CHIEF'S REPORT: Chief Duncan McLane gave his report.

PAYROLL:

Motion: Commissioner Ed Scott made motion, "To approve the payroll for May 2015 (Hourly employees, Battalion Shifts for April 2015 Hours; and current month May 2015 for Contracted Employees) in the amount of \$11,241.76." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for April 2015 Expenses for approval of payments, on April 14, 2015 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses,

reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

Motion: Commissioner Wendell Terry made motion, “To approve the vouchers for May 2015 vouchers #150501001-150501022, and approve for payment those vouchers included in the list in the amount of \$6,320.16” Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the March Financial Report.

COMMUNICATIONS: The District received a letter from Mt Baker Cable thanking us for our support during the last month of internet issues and to show their appreciation they applied a 50% credit to our account.

A copy of a letter from Puget Sound Energy regarding upcoming rate increases. They District will see an increase of approximately 2.47% to the overall bill.

UNFINISHED BUSINESS: Chief McLane went over the Districts bigger dollar items (LP15, Breathing Air Compressor, Tender Engine, Tender Transmission, Engine Pump, and Engine CAFS) that wouldn’t be covered by insurance if they were not involved in a major catastrophic, during an event that would be covered by insurance things all would be covered. General discussion was had regarding the current Reserve Fund balance.

Motion: Commissioner Ed Scott made motion, “To approve the current Reserve Fund as the Districts Emergency Reserve Fund with a goal of maintaining a \$100,000.00 balance for the fiscal year” Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

NEW BUSINESS: Commissioner Bill Lee asked Chief McLane to check what happens to current EMS levy that is set to expire in 2016 if the Board decides to put an EMS levy on the ballot in 2015.

Commissioner Bill Lee will it check and see if the Board could be part of LICAs meeting on June the 24th to present a smaller version of last year’s levy informational PowerPoint presentation, and Commissioner Wendell Terry will check to see if the Board can also present at The Grange meeting in July.

The Board instructed Chief McLane to build the powerpoint at \$0.39.

A special meeting will be held on Tuesday May 19th at 9:00am at the station to discuss financial planning.

Commssioner Ed Scott will be out of the area the last week in May.

RESOLUTIONS:

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Ed Scott moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:34 p.m.

Lisa Lish

Lisa Lish,
Board Secretary

By: Wendell Terry
Chairman Wendell Terry

By: Ed Scott
Commissioner Ed Scott

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on June 9, 2015.