

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**September 8, 2015**

**CALL TO ORDER:** Chairman Ed Scott at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for August 11, 2015 to order, at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane and Board Secretary Lisa Lish. Commissioner Wendell Terry was absent.

**GUEST:** Firefighter Bob Auld and Steve Kopanos.

**PUBLIC COMMENT:** Steve Kopanos thanked the Board for their work and Firefighter Bob Auld thanked them for being Commissioners.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on August 11, 2015 were approved as submitted by Chairman Ed Scott.

**CHIEF'S REPORT:** Chief Duncan McLane gave the chief's report.

**PAYROLL:** Commissioner Bill Lee asked for Chief McLane to seek legal counsel for Washington States definition for compensation of exempt and non-exempt employees. Chief McLane will do so.

**Motion:** Commissioner Bill Lee made motion, "To approve the payroll for September 2015 (Hourly employees, Battalion Shifts for August 2015 Hours; and current month September 2015 for Contracted Employees) in the amount of \$11,721.44." Seconded by Commissioner Ed Scott, AND PASSED 2-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for September 2015 Expenses for approval of payments, on September 8, 2015 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Bill Lee made motion, "To approve the vouchers for September 2015 vouchers #150901001-150901018, and approve for payment those vouchers included in the list in the amount of \$4,524.98" Motion seconded by Commissioner Ed Scott, AND PASSED 2-0.

**FINANCIAL/SECRETARY REPORTS:** Secretary Lish gave the July Financial Report.

**COMMUNICATIONS:** The Board was provided a copy of the mailer received from Enduris which provided a summary of member benefits.

**UNFINISHED BUSINESS:** Chief McLane is still working on the EMS Levy mailer and will hopefully have it finished and sent to the printers next week.

Chief McLane will continue to research surplus vehicles. A hybrid vehicle would be more appropriate as an Administrative vehicle for maintenance and fuel costs. Chief McLane is currently working on the Puget Sound Energy (PSE) grant for a make safe vehicle to use for hauling barricades and other equipment during inclement weather or in other disasters. The Lummi Island Community Association (LICA) would submit the grant to PSE on the Districts behalf as done with the previous grant from PSE for the stations generator. LICA's next board meeting is on September 9, 2015 and a decision will be made on if they will be submitting the grant on the Districts behalf again this year in October.

**NEW BUSINESS:** 2015 Budget Amendment. Chief McLane presented the Board with an amended budget for the 2015 year. The final budget will see a decrease of approximately \$9,408.00 of the budget approved at the regular meeting in December 2014 for the 2015 year.

**Motion:** Commissioner Bill Lee made motion, "To approve the 2015 Budget Amendment as presented." Motion seconded by Commissioner Ed Scott, AND PASSED 2-0.


**RESOLUTIONS:** None.

**GOOD OF THE ORDER:** None.


**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 2-0.

The meeting was adjourned at 7:31 p.m.

  
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Lisa Lish,  
Board Secretary

By:   
\_\_\_\_\_  
Chairman Wendell Terry

By:   
\_\_\_\_\_  
Commissioner Ed Scott

By:   
\_\_\_\_\_  
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on October 13, 2015.