

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
January 10, 2012

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA. 98262 called the Regular Meeting for January 10, 2012 to order, at 7:01 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Robert Busch, Commissioner Ed Scott, Chief Duncan McLane, and Board Secretary Tammi Lynch.

GUEST: Firefighter Robert Auld

Election of New Chairman:

Motion: Commissioner Scott made motion, "To nominate Wendell Terry as Chairman for 2012." Seconded by Commissioner Busch, AND PASSED 3-0.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

Minutes for the Regular Board of Commissioners Meeting on December 13, 2011 were approved as submitted by Chairman Terry.

Minutes for the Public Hearing for the 2012 Budget on December 13, 2011 were approved as submitted by Chairman Terry.

PAYROLL:

Motion: Commissioner Scott made motion, "To approve the payroll for January 2011 (December 2011 hours)." Seconded by Commissioner Busch, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, Wa. 98262, reviewed the regular Blanket vouchers approval documents for Year End 2011 Expenses, Year End 2011 Credit Card Expenses, and January 2012 Expenses for approval of payments, on January 10, 2012 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Scott made motion, “To approve the vouchers for Year End 2011, and approve for payment those vouchers included in the list in the amount of \$5,267.65” Motion seconded by Commissioner Busch, AND PASSED 3-0.

Motion: Commissioner Scott made motion, “To approve the vouchers for Year End CC 2011, and approve for payment those vouchers included in the list in the amount of \$757.76” Motion seconded by Commissioner Busch, AND PASSED 3-0.

Motion: Commissioner Scott made motion, “To approve the vouchers for January 2012, and approve for payment those vouchers included in the list in the amount of \$13,255.24” Motion seconded by Commissioner Busch, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS:

No financial reports given, as no financials have been received from the Courthouse as of yet.

COMMUNICATIONS: None.

CHIEF’S REPORT: Given.

UNFINISHED BUSINESS:

Reserve Fund Minimum:

Motion: Commissioner Busch made motion, “To approve the reserve fund minimum as one year’s operating budget equal to the previous year.” Motion seconded by Commissioner Scott, AND PASSED 3-0.

Facilities Meeting: The next Facilities Meeting will be scheduled for 6:00 p.m. on February 14th, 2012, at the Fire Hall. This will be one hour before the regularly scheduled Board of Commissioners Meeting.

NEW BUSINESS:

Appointment of Second Commissioner for Local Board of Volunteer Firefighters:

Motion: Commissioner Busch made motion, “to appoint Commissioner Ed Scott as the Second Commissioner for the Local Board of Volunteer Firefighters.” Motion seconded by Commissioner Terry, AND PASSED 3-0.

WCIEC Agreement: Chief Wilson from Bellingham Fire Department has requested that the Board approve and sign the WCIEC Governance Agreement that was put before the board in 2010. At that time, the Board had three issues regarding this agreement, and an email was sent back, in which Chief Wilson responded. The Agreement was tabled until Mike Chaplin was able to

come out and discuss this with the Board. Chief McLane made multiple phone calls to Mike Chaplin, and did not receive an answer. The Board asked for someone from the WCIEC to attend the next meeting.

Void/Cancel and Reissue Warrant: Secretary Lynch asked the Board to approve the void/cancel form to reissue Warrant # 869359 for Washington State Employment Security in the amount of 88.54. She explained that there was an issue when it was mailed, and ESD had not received it. The original check was returned in the mail the day before the last Board of Commissioners Meeting, and so this paperwork was not brought to them, as it was not needed. The original warrant was hand delivered to ESD the Thursday after the December Commissioners meeting. A week later, a second check was received, and it was discovered that a stop payment had already been placed on the first check. Secretary Lynch still has the second check, but is requesting that the Board approve the Void/Cancel Form so she can release the second check to pay Employment Security. The Board of Commissioners had serious concerns regarding how this was handled, and requested Chief McLane to contact Brad Bennett informing him of what has happened.

Motion: Commissioner Scott made motion, “the Void/Cancel form for Warrant 869359 to Washington State Employment Security in the amount of \$88.54 to be reissued.” Motion seconded by Commissioner Busch, AND PASSED 3-0.

Building Evaluations: Last year, there was a class on Building Evaluations after natural disasters, and Captain John Mulhern has put together signs based on Whatcom County’s red, yellow and green signs as to the safety of the building after a disaster. Chief McLane decided to send these for a legal opinion before going further. Legal responded that as a risk manager, there were some issues, as firefighters are not trained for structure inspections, and the District could have the liability if anything should happen. Legal suggested that the District contact their insurance company, and see if Whatcom County Emergency Management would be interested in having WCFD #11 provide this service for them on Lummi Island in the event of a natural disaster, and if so, have an Interlocal Agreement signed by both parties. Chief McLane will look into both, as well as laws during disasters.

Commandeering Equipment: There was an access issue during a recent call, where the District’s apparatus were not able to access the location where the patient was. The patient was carried out by hand. After many discussions regarding the call, it was brought up that an ATV would have been very helpful with gaining access to the patient, and bringing the patient out. Chief McLane felt that having an ATV would have been nice; he did not see a need for the District to purchase one. He spoke to Legal regarding Commadeering equipment, and he was recommended to have a written agreement before hand would be better. Chief McLane will be looking into this.

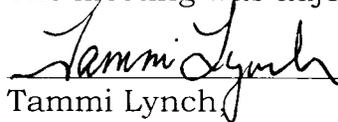
RESOLUTIONS: None.

GOOD OF THE ORDER: Whatcom County Fire District #11 received a 2011 AFG Regional Grant for new Ambulance Cots for Whatcom County.

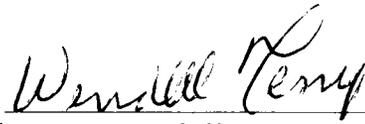
SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Busch moved and Commissioner Scott seconded, to adjourn the meeting, AND PASSED 3-0.

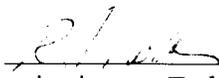
The meeting was adjourned at 8:30 p.m.



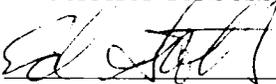
Tammi Lynch
Board Secretary

By: 

Chairman Wendell Terry

By: 

Commissioner Robert Busch

By: 

Commissioner Ed Scott

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on February 14, 2012.