

**Whatcom County Fire District No. 11  
Board of Fire Commissioners  
3809 Legoe Bay Road, Lummi Island, WA. 98262  
December 13, 2011**

**CALL TO ORDER:** Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA. 98262 called the Regular Meeting for December 13, 2011 to order, at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Wendell Terry, Commissioner Robert Busch, Commissioner Ed Scott, Chief Duncan McLane, and Board Secretary Tammi Lynch.

**GUEST:** Firefighter Robert Auld

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:**

Minutes for the Regular Board of Commissioners Meeting on November 8, 2011 were approved as submitted by Chairman Terry

**PAYROLL:**

**Motion:** Commissioner Scott made motion, "To approve the payroll for December 2011 (November 2011 hours)." Seconded by Commissioner Busch, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, Wa. 98262, reviewed the regular Blanket vouchers approval documents for December 2011 expenses for approval of payments, on December 13, 2011 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Scott made motion, "To approve the vouchers for December 2011, and approve for payment those vouchers included in the list in the amount of \$4,902.87" Motion seconded by Commissioner Busch, AND PASSED 3-0.

**Motion:** Commissioner Scott made motion, "To approve the vouchers for December CC 2011, and approve for payment those vouchers included in the list in the amount of \$965.05" Motion seconded by Commissioner Terry, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:**

Secretary Lynch gave the November Financial Report.

**COMMUNICATIONS:** None.

**CHIEF'S REPORT:** Given.

**UNFINISHED BUSINESS:**

2012 Budget: Chief McLane presented the Proposed 2012 Budget with the changes from the Budget Workshops.

**Motion:** Commissioner Busch made motion, "To approved the 2012 Budget as presented." Motion seconded by Commissioner Terry, AND PASSED 3-0.

**NEW BUSINESS:**

One Year's Operating Budget Reserve Minimum: The Board discussed what should consider as a one year's operating budget reserve minimum.

**Motion:** Commissioner Busch made motion, "To determine the 1 year's operating budget reserve minimum as 100% of the previous year's operating budget."

**There was no second, MOTION FAILED.**

The Board decided to table this topic until next month.

Payroll 3% COLA:

**Motion:** Commissioner Scott made motion, "To a 3% COLA increase for all personnel." Motion seconded by Commissioner Busch, AND PASSED 3-0.

**RESOLUTIONS:**

Resolution 2011-209 – Key bank Credit Card Payments

**Motion:** Commissioner Scott made motion, "To approve Resolution 2011-209 regarding the Key Bank Credit Card Payments." Motion seconded by Commissioner Terry, AND PASSED 2-1. (Commissioner Busch Against.)

Resolution 2011-210 – Increase of Real Property Tax Levy

**Motion:** Commissioner Scott made motion, “To approve Resolution 2011-210 regarding the 0% increase in Real Property Tax Levy (Fire Levy).” Motion seconded by Commissioner Busch, AND PASSED 3-0.

Resolution 2011-211 – Increase of Real Property Tax Levy

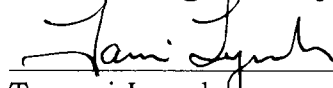
**Motion:** Commissioner Scott made motion, “To approve Resolution 2011-211 regarding the 0% increase in Real Property Tax Levy (EMS Levy).” Motion seconded by Commissioner Busch, AND PASSED 3-0.

**GOOD OF THE ORDER:** None.

**SIGNING OF THE DOCUMENTS:**


**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Busch moved and Commissioner Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:00 p.m.

  
\_\_\_\_\_  
Tammi Lynch,  
Board Secretary

By:   
\_\_\_\_\_  
Chairman Wendell Terry

By:   
\_\_\_\_\_  
Commissioner Robert Busch

By:   
\_\_\_\_\_  
Commissioner Ed Scott

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on January 10, 2012.