**Consenting to the Release of Personal Information to Third Parties**

Pursuant to *The Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth)* and *The Health Information Protection Act w*hen you request third parties to either advocate or make inquiries to our organisation on your behalf, you must provide your consent (via the following form) for us to release your personal information to the third party.

In all cases, our organisation will only release as much information as is needed to respond to the inquiry or concern. However, certain information will not be released by the organisation (e.g., information about other individuals, records subject to solicitor-participant privilege, records relating to a current lawful investigation, records the release of which would affect the safety or health of anyone). Note: If the same third party makes a subsequent, but unrelated, inquiry you will need to complete this form again.

The purpose of the **Consent to Release Personal Information to a Third-Party form** is to provide consent to the release of personal information to third parties as requested by you is protected and governed by the privacy provisions of *The Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth).*

**Consent to Release Personal Information to a Third Parties**

**Party releasing information**

| **Name** |  |
| --- | --- |
| **Relationship to participant (if not participant)** |  |
| **Mailing address** |  |

**The organisation to whom information is to be released**

| **Contact name** |  |
| --- | --- |
| **Title** |  |
| **Mailing address** |  |
| **Contact number** |  |

**Information to be provided to the above third party is outlined below.**

| **Details of information**  |  |
| --- | --- |

I understand the above information request may include personal information within the meaning of the *Freedom of Information and Protection of Privacy Act 2012 (Cth)* the Privacy Act 1988.

I further understand that the organisation will only release as much information as is needed to respond to my concern and subject to the restrictions and provisions of *the Freedom of Information and Protection of Privacy Act 2012 (Cth)* the *Privacy Act 1988.*

| **Signature of releasing party**  |  |
| --- | --- |
| **Relationship to participant** |  |
| **Date** |  |