

Rental Form Hellam Fire Company
163 East Market St. Hellam, Pa 17406
717-757-3333

Fire Hall Rental Rates and Regulations (as of 10-1-24)

RATES: Auditorium (36' x 78') accommodates 175+people) **\$400.00**
Width of stage area 20 wide x 12 deep

Kitchen: NO COOKING IS ALLOWED. *Serving and Staging only **\$100.00**
NO use of equipment and/or cookware

WIFI is available at no charge. Use network "21 Guest", password to be given at signing of contract

Linens and other items stored in the room with the icemaker are not part of the rental and should not be used as such. ICE MACHINE - ONLY!

All rentals are limited to a 6 hour maximum time limit (exceptions granted by Fire Co. representative)

If there is a need to bring food, decorations etc. earlier, it will be permitted also at the discretion of the Fire Co. representative.

- ALL DOORS AND EXIT WAYS MUST BE FREE OF BLOCKAGE OF ANY TYPE
- NO SMOKING IS ALLOWED ANYWHERE INSIDE THE BUILDING
- NO ALCOHOLIC BEVERAGES ARE ALLOWED
- NO FASTENING OF ITEMS ON WALLS OR CEILING WITH TAPE
- NO GLITTER, SEQUINS, OR CONFETTI
- TABLES AND CHAIRS ARE INCLUDED, BUT IT IS THE RESPONSIBILITY OF THE RENTALS TO DO THEIR OWN SET UP AND TAKE DOWN

Any decorations up by the fire company must stay intact and can NOT be taken down.

A \$30.00 Fee for returned checks: ALL CHECKS PAYABLE TO: HELLAM FIRE COMPANY
MAIL TO: Jaime Fusco 384 Shoe House Road Hellam, Pa 17406

Minimum \$50.00 non-refundable deposit is required with the return of agreement in the event of a cancellation.

Due to the electronic lock system installed on the facility, specific times needed IN and OUT will be required one week prior to the rental date.

FULL PAYMENT MUST BE RECEIVED ONE (1) WEEK PRIOR TO THE EVENT to prevent the doors from being locked.

RENTERS NAME/ORGANIZATION: (please print) _____

ADDRESS: _____ PHONE # _____

DEPOSIT _____ DATE OF EVENT _____ TIME IN _____ TIME OUT _____

RENTERS SIGNATURE _____

HELLAM FIRE COMPANY REPRESENTATIVE _____

CONTACT INFORMATION: Jaime Fusco 384 Shoe House Rd. Hellam, PA 17406

Cell # 717-919-2777 or jafusco@hellamfire21.org