

**UPPER HONDO**  
**SOIL & WATER CONSERVATION DISTRICT**  
**267 Main Road/P. O. BOX 900, Capitan, NM 88316**  
**Phone: (575) 354-2220**  
**COST SHARE APPLICATION**

NAME(S) \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PROPOSED PROJECT: TOWNSHIP, RANGE AND SECTION \_\_\_\_\_

ADDRESS OF PROJECT LOCATION \_\_\_\_\_

NUMBER OF ACRES SERVED \_\_\_\_\_

DESCRIPTION OF NATURAL RESOURCE PROBLEM \_\_\_\_\_

DETAILED PROPOSED PRACTICE TO ADDRESS PROBLEM \_\_\_\_\_

CATEGORY REQUESTING ASSISTANCE THROUGH \_\_\_\_\_

FARM AND TRACT NUMBER (IF REQUIRED) \_\_\_\_\_

ACEQUIA GROUP \_\_\_\_\_ SECURED WATER RIGHTS? \_\_\_\_ YES \_\_\_\_ NO

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**PLEASE ATTACH A COPY OF YOUR CURRENT**

**LINCOLN COUNTY TAX ASSESSMENT, BILL, OR BYLAWS TO DETERMINE ELIGIBILITY**

I request cost share project participation with the UHSWCD to address the natural resource problem on the land identified above. I understand that to be eligible for reimbursement I must complete the project within 90 days of approval. I agree to refund all of the funds paid to me by UHSWCD if; (A) I destroy the practice, or (B) I no longer utilize the practice for the original intended purpose, before the lifespan of the practice is fulfilled.

I certify that I have read and understood the application and received a copy of the guidelines.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*The Upper Hondo Soil & Water Conservation District's cost share program is available to anyone without regard to: national origin, age, sex, creed, race, marital status, sexual preference, or handicap.*

Last Modified August 2022

# Upper Hondo Soil & Water Conservation District

P.O. Box 900~267 Main Road~Capitan, NM 88316  
575-354-2220

## Cost-Share Program Guidelines

**Who may apply:** A land manager addressing a natural resource concern, who can prove ownership or lease of land within the Upper Hondo Soil & Water Conservation District (UHSWCD).

**Application:** Will be received on a fiscal year basis from July 1<sup>st</sup> to June 30<sup>th</sup>. One application per operation will be approved each fiscal year. Applicants must provide proof of ownership (a tax bill/assessment) and/or lease agreement with the application.

### Categories for assistance:

- **Technical Assistance:** Anyone is eligible, financial assistance is not provided
- **Non-Ag:** 1 lot – 40 acres dependent on Conservation Practice (\$10,000.00 maximum available)
- **Community:** Senior Centers, Parks, Schools, Churches etc. (\$10,000.00 maximum available)
- **Acequia:** Organized ditch association with By-laws in place (\$10,000.00 maximum available)
- **Ranch/Farm:** Determined by the FSA Farm and Tract number or IRS Schedule F (\$10,000.00 maximum available) Alamogordo FSA office (575) 437-3100 ext. 2

### Examples of Eligible Projects for Each Category Provided on Page 2

### Guidelines:

1. Only one application, per cooperator, will be approved each fiscal year. May not be combined with other cost share programs/projects.
2. Practices must meet the UHSWCD and/or the NRCS standards and specifications.
3. Maintenance and repairs will only be considered if the practice has exceeded its life span according to NRCS Standards and Specifications.
4. The cooperator must allow 30 days for the UHSWCD and/or NRCS staff to complete the necessary site visit(s), drawings, designs, GPS the site, etc. providing this information to the cooperator and district board.
5. Any project requiring an NRCS engineering design may require an additional 60 to 180 days.
6. **The applicant will be placed on the agenda for the next month's regular meeting and asked to attend, in order to present their cost-share project.**
7. The cost-share project must be completed within 90 days of approval notification.
8. If the project cannot be completed within this time frame, the Cooperator may ask for a one-time 30-day extension of time within that Fiscal Year.
9. Project may be completed by land manager or contractor.
10. **The USDA/NRCS cost docket will be used by Upper Hondo SWCD as a guideline to determine a reasonable estimate for Conservation Practices.** Landowners are required to obtain two written quotes as estimates for total project cost, as the actual cost of implementing the practice may be different.

### Payments:

1. **Approved cost-share projects are reimbursed at a rate of 75% of up to the actual/approved costs.** (Not to exceed \$10,000)
2. Documentation must be received, and checkout completed verifying that the project was completed and is operating according to established specifications.
3. Copies of paid receipts must be submitted for reimbursement.

## Examples of Eligible Projects per Category

*(Valid resource concerns must be met)*

**Non-Ag and Community Facility:** (\$10,000.00 maximum available) 1 lot – 40 acres. New Construction and/or Surfaces Excavated Are Not Eligible for Cost Share but technical assistance is provided.

Post construction eligible practices include:

<i>(Landscaping is not included)</i>	Critical Area Planting
Erosion control/Soil Stabilization	Wildlife habitat improvement
Stream bank protection	Living Windbreaks
Brush Management	Siberian Elm, Salt Cedar, Russian Olive Management

**Acequia:** (\$10,000.00 maximum available) Organized ditch association with By-laws in place; a copy of signed minutes from Acequia meeting approving the submission of the project application; and a signed letter of cooperation from the Mayordomo.

Eligible practices include:

Irrigation Improvements i.e.:		
Pipelines	Risers	Herbaceous Weed Management
Dams/Diversions	Ditches	Siberian Elm, Salt Cedar, Russian Olive Management
Gates	Leveling	

**Ranch or Farm Operation:** (\$10,000.00 maximum available) Determined by the Farm Service Agency Farm and Tract number or IRS Schedule F Alamogordo FSA office (575) 437-3100 ext. 2. *Farming Operation: (water rights must be sufficient for requested practice)*

Eligible practices and improvements include:

Livestock watering facilities	Control/Grade Stabilization,
Pipelines Storage tanks, Drinkers,	Risers, Sprinklers, Dams, Ditches,
Spring Boxes, Dirt Tanks, Cross	Gates, Leveling, Herbaceous
Fencing, Critical Area Planting,	Weed Management, Siberian Elm,
Brush Management, Erosion,	Salt Cedar, Russian Olive
Shade Balls	Management

\*Common practices include but are not limited to those that are eligible through the Natural Resource Conservation Service (NRCS) Environmental Quality Incentives Program (EQIP). Projects can be selected and/or deemed ineligible at the board's discretion.

**Rainwater Harvesting:** A roof runoff structure, consisting of gutters, downspout, and a storage tank. Used to keep roof clean, water runoff uncontaminated, provide storage for rural on-farm or residential use of roof water and a stable outlet for any excess to distribute along ground surface in a way that avoids erosion.

1. Project is reimbursed at a rate of \$1.00 per gallon.
2. This Assistance is being offered to purchase tank, gutters, downspouts, or other necessary items to capture storm water

## UPPER HONDO SOIL & WATER CONSERVATION DISTRICT COOPERATIVE AGREEMENT

This cooperative agreement is entered into by the Upper Hondo Soil and Water Conservation District (hereinafter referred to as the District) and \_\_\_\_\_ (hereinafter referred to as the Cooperator).

The District agrees to:

1. Provide resource inventories to include soil surveys, range health assessments, ecological site descriptions, and other resource inventories of the Cooperator's operating unit(s) needed to develop and implement a conservation plan.
2. To furnish technical assistance available through the District for the development and implementation of a conservation plan for the Cooperator's operating unit(s).
3. To maintain confidentiality of the conservation plan and records on the Cooperator's operating unit(s) in accordance with applicable state and federal laws and regulations.
4. To use reasonable care to protect the Cooperator's property and structures including closure of gates, etc., while carrying out its responsibilities under this agreement.

The Cooperator agrees to:

1. Develop as quickly as feasible a conservation plan on his/her operating unit(s).
2. Implement and carry out the provisions of the conservation plan in accordance with approved time schedule and technical standards stated in the conservation plan.
3. Maintain all conservation structures and measures and comply with the management practices prescribed in the conservation plan.
4. Allow access to the operating unit(s) to the District and its cooperating agencies for the purposes of providing needed technical assistance and reviews of conservation plans, practice installation, and application of management practices.

It is Mutually Agreed that:

1. In the event of the sale of the operating unit(s), neither the Cooperator nor the new Owner shall be obligated to carry out the provisions of this agreement except where cost-sharing contracts have been entered into that require compliance with those contracts. In either event, the Cooperator will inform the new owner of the existing conservation plan and any contract compliance requirements for the operating unit(s) and advise the new owner of assistance available from the District.
2. The availability of technical assistance, funding, or other resources of the District will be dependent on the availability of such resources of the District.
3. All activities carried out under this agreement will be done so in compliance with applicable federal, state, and local laws and regulations.

The Upper Hondo Soil and Water Conservation District is an equal opportunity employer. Its services and assistance are available to all persons without regard to race, color, national origin, sex, religion, age, disability, political belief, or marital status.

\_\_\_\_\_  
Cooperator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Upper Hondo Soil & Water Conservation District

\_\_\_\_\_  
Date

