**Vocabulary/Spelling Homework**

As part of the Court Reporting Program at WESTEC, you are required to complete Vocabulary homework each week with the exception of a few weeks which are noted on the Homework Schedule. The Homework Schedule can be found on the WESTEC website.

Please note the following with respect to the Vocabulary:

* There are two assignments each week.
* Complete the assignments and return them to [vocabctrp@gmail.com](mailto:vocabctrp@gmail.com) by midnight of the due date.
* The assignments will be printed and graded. You can pick up the corrected assignments when you come for classes or I can scan and return them to you. Your choice.
* Late assignments will be given 50% of the actual grade earned on the assignments. But remember, some credit is better than no credit.
* The grade will be the combined total for both assignments each week.
* If you know that you will be unavailable to turn your homework in on the due date due to vacation or work, etc.; turn it in EARLY.

If you have any questions, please contact me.

Lisa Porter

“Success is no accident.” Pele