



**102<sup>nd</sup> BIENNIAL SESSION**  
Of the Original Supreme Council of  
The Ancient Accepted Scottish Rite, for the Thirty-Third  
and last Degree of Freemasonry, for  
the United States of America and its Territories, Inc.  
Holy See, Grand Orient of Washington, District of Columbia

Hosted by the United Most Worshipful St. John's Grand Lodge A.F. & A.M. Inc., of Louisiana

Honorable Ray F. Lewis, 33<sup>o</sup>  
M.W. Worshipful Grand Master

**July 29 – August 4 2024**

The United Most Worshipful St. John's Grand Lodge, A.F. & A.M. and Daughters of Universal Grand Chapter Order of Eastern Star of the State of Louisiana take pride in hosting the 102nd Supreme Biennial Grand Session at the Crown Plaza Hotel, 478 Constitution Street, Baton Rouge, LA., 70808 We have reserved ample sleeping rooms, suites, meeting space and vending space for our Conference.



SVG, DXF, PNG, JPG files

**Reservations:**

Guest Rooms are **\$115** per night plus (current state and local taxes), king or double, and the first night's deposit is required when making your reservations Your card will be charged within 72 hours after making your reservations via the website provided.

**Reservation Process & Online Booking:**

A dedicated booking website will be created for the **2024 Biennial Supreme Council** so that guests will be able to make, modify and cancel their hotel reservations online, as well as take advantage of any room upgrades, amenities, or other services offered by the hotel.

Online and phone reservations will be accepted beginning on **August 15, 2023**. To make your reservation online a link and phone number will be provided prior to the date for open reservations.

**A Group Reservations Code will be provided** in order to make sure you are able to access the special block rates and ensure you are booked within the block.

Reservations Toll Free:

Reservations Local Phone:

**Self-parking:** Free Parking

**Conference Reservations: An Online Site is being setup:**

**Registration Fee is \$65.00 per person**, this includes a Journal, Badge, and (Free)State Night ticket. Tickets for *The Arthur Searcy Memorial Shrine and Sphinx Dance* (\$50.00) \$5.00 will be donated to The Shreveport Shrine Hospital. Elevation Ball (\$50.00) can be purchased. We have enclosed a packet of information consisting of registration forms, medical dialysis forms, transportation forms, vendor applications and forms, and souvenir journal forms in order that all delegates may have the opportunity to pre-register, purchase banquet tickets, etc. in advance.

You may also access our website at [saintjohnsgl.com](http://saintjohnsgl.com)

Passcode: 6024

Pre-registration forms may be emailed to Sister Khrisandalyn Hicks or mailed to Bro. Henry Mitchell at 1809 Oretha Castle Haley Blvd. New Orleans, LA 70113

An online registration format will be active by August 15, 2023.

**Conference Committee Contact:**

<b>Registration</b>	Sis. Khrisandalyn Hicks	337-577-0937	<a href="mailto:biennial.registration@saintjohnsgl.com">biennial.registration@saintjohnsgl.com</a>
	Bro. Henry Mitchell	504-654-9561	
	Sis. Kathy Dunn	225-274-0670	
	Bro. Randall Lee	225-978-3932	
<b>Transportation</b>	Sis. Jacqueline Caine	225-413-8885	<a href="mailto:biennial.transportation@saintjohnsgl.com">biennial.transportation@saintjohnsgl.com</a>
	Bro. Johnny Boyd		
<b>Medical</b>	Sis. Alisha Thomas		<a href="mailto:biennial.medical@saintjohnsgl.com">biennial.medical@saintjohnsgl.com</a>
<b>Souvenir Journal Coordinators</b>	Bro. Ashley Levy	281-782-1141	<a href="mailto:biennial.souvenirs@saintjohnsgl.com">biennial.souvenirs@saintjohnsgl.com</a>
	Sis. Kristina Harrison	225-806-8934	
	Sis. Denise Johnson	985-634-4424	<a href="mailto:biennial.hospitality@saintjohnsgl.com">biennial.hospitality@saintjohnsgl.com</a>
	Bro. Alvin Allen	225933-5469	
<b>Hotel Rooms</b>			
<b>Vendors</b>	Sis. Phyllis M. Harris	985-634-4424	<a href="mailto:biennial.vendors@saintjohnsgl.com">biennial.vendors@saintjohnsgl.com</a>
	Bro. Wennal Hall	225-202-2937	
<b>IT, Audio &amp; Visual</b>			<a href="mailto:biennial.IT@saintjohnsgl.com">biennial.IT@saintjohnsgl.com</a>



**United Most Worshipful St. John's Grand Lodge, A.F. & A.M.  
And Daughters of Universal Grand Chapter, O.E.S.**

Crown Plaza Hotel  
102nd Biennial Session

**Registration Form**

**(Deadline Date is May 30, 2024 @11:59 pm EST) a late fee of \$15 will be assessed for any registrations made after the May 30, 2024 Deadline**

	First Name	Last Name	State	Registration Fee \$65.00	Elevation Graduation Banquet Ticket \$50.00	Arthur Searcy Memorial Shrine & Sphinx Dance Tickets \$50.00	Total Received	Date Received
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

**For questions or concerns, please call: Sister Khrisandalyn Hicks or Bro. Henry Mitchell**  
Email: [biennial.registration@saintjohnsgl.com](mailto:biennial.registration@saintjohnsgl.com)



United Most Worshipful St. John's Grand Lodge, A.F. & A.M.,  
and Daughters of Universal Grand Chapter, O.E.S.  
Jurisdiction of Louisiana  
Crown Plaza Hotel.  
102<sup>nd</sup> Biennial Supreme Session Transportation Form



**NOTE: Transportation fee from Baton Rouge Metro Airport is \$30.00 each way and Louis Armstrong International Airport is \$75.00 each way. Deadline for Information is May 30, 2024. Fee must be paid prior to or upon arrival before persons will be transported:**

First Name	Last Name	Arrival Date	Arrival Time	Airline	Flight #	Depart. Date	Depart. Time	Airline	No. in Party	Total Due

**Green Pass: Paid in Full Round Trip**

**Yellow Pass: One Way Paid**

Amtrak and Greyhound Travelers: Please call or email the Travel committee regarding your Arrival and Departure times.



**Advertising Contract for the 102<sup>nd</sup> Biennial Supreme Session  
Conference of Grand Masters of the United States of America  
Hosted by The United Most Worshipful St. John’s Grand Lodge, A.F. & A.M. of  
Louisiana**

**1809 O.C. Haley Blvd. New Orleans, La  
Sis. Kristina Collins Harrison, Coordinator|225-806-8934**

<b>Advertising Rates: Please check the appropriate box for your advertising)</b>			
Color Full Page \$150.00	Half Page \$80.00	Quarter Page \$60.00	Business Card \$30.00
Patron Ad \$20.00	Inside Front Cover \$225.00	Back Cover \$250.00	Inside Back Cover \$225.00
<b>Patron Ads are limited to two 2-1/2 inch lines</b>			

My signature constitutes authorization for you to insert my color advertisement in your 2022 Souvenir Journal.

Souvenir Journal Size..... 8-1/2 x 11  
Photos.....Clear High-Quality Color Prints

Please make check or money orders payable to the **U.M.W. St. John’s Grand Lodge** and forward to 1809 O.C. Haley Blvd., New Orleans, LA. 70113. **All ads are in color and are accepted on a first come first served basis: (The deadline for ads is **May 30, 2024**)**

Please enter my (our) subscription for a \_\_\_\_\_ page advertisement as indicated below:

Please type, print, or attach business card, attachment, etc. here:  
**All prepared ads should be in Microsoft Word or PDF format**

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**Thanks for Your Patronage**

Advertisement Secured By: \_\_\_\_\_



**United Most Worshipful St. John's Grand Lodge, A.F. & A.M. and  
Daughters of Universal Grand Chapter, O.E.S.**



Jurisdiction of Louisiana, Host  
Crown Plaza Hotel  
**102<sup>nd</sup> Biennial Supreme Session**  
**Vendor Application**

*Please Print All Information legible:*

Name:					
Address:			City:	State:	Zip Code:
Name of Business:			Type of Services or Merchandise:		
No. of Tables:	No. of Days Needed:		Electrical Needed?	Amt Enclosed: \$	
Print Name:			Signature:		Date:

**" Please enclose a business card"**

Applications are accepted on first come and first paid basis. Applications and payment for a booth rental are due on or before the 2<sup>nd</sup> day of March 2022. Please make checks or money orders payable to: **Hiram Grand Lodge** (please note Vendor's Fee in the Memo Section). ***In order to secure a booth rental, a non-refundable booth rental deposit of \$50.00 must accompany this application.***

The fee per day for a booth rental is **\$100.00 or \$300.00** for (Wednesday, Thursday, Friday, and Saturday). **Please check the day or package you would like, so we can reserve your location with the hotel.**

Monday 7/29/2024 \$100	Tuesday 7/30/2024 \$100	Wednesday 07/31/2024 \$100.00	Thursday 8/01/2024 \$100	Friday 08/02/2024 \$100	Special Package Friday- Saturday \$150.00

**Please mail checks to:**  
**U.M.W. St. John's Grand Lodge**  
**1809 O.C. Haley Blvd.**  
**New Orleans, La. 70113**

If you have questions or concerns regarding this form, please contact Brother Wennal Hall or Sister Phyllis Harris.



**United Most Worshipful St. John's Grand Lodge, A.F. & A.M. and  
Daughters of Universal Grand Chapter, O.E.S.**



Jurisdiction of Louisiana, Host  
**Crown Plaza Hotel**

## **102<sup>nd</sup> Biennial Supreme Session**

### **VENDORS AGREEMENT**

Dear Vendor,

We invite you and your company to be part of our 101 Biennial Session which is being held from July 29, 2022 through August 3, 2024.

Vendor spaces are available on a first come basis. Vendor spaces are available on a first come basis. The cost to rent a Booth for this event is \$100.00 per day or \$550.00 for six (6) days. The booth rental includes a table, a chair, and an electrical outlet.

A non-refundable deposit of \$50.00 is required to secure a Booth rental.

You may also purchase extra tables and space at an additional cost.

Booth availability will start Monday, July 29, 2024 through Saturday August 3, 2024.

**Please note that all booths must be closed by 4:00 p.m. Saturday, August 3, 2024.**

#### **Vendor Responsibility:**

- 1). Any damages to the **Crown Plaza Hotel**.
- 2). Removal of material and their product at the close of the day(s) on a daily basis.

Applications must be returned with the appropriate fee(s) no later than **June 1, 2024**. Please make checks/money orders payable to **U.M. W. St. John's Grand Lodge (Please put Vendor Fee(s) in the memo section)**.

Please return your Application and Contract alone with your check or money order to:

**U.M.W. St. John's Grand Lodge  
1809 O.C. Haley Blvd.  
New Orleans, La 70113**

If you have questions or concerns regarding this form, please contact Brother Wendal Hall or Sister Phyllis Harris.



**U. M. W. St. John's Grand Lodge, A.F. & A.M. and  
Daughters of Universal Grand Chapter, O.E.S.**



Jurisdiction of Louisiana, Host

**102<sup>nd</sup> Biennial Supreme Grand Session**

**VENDOR EXHIBIT CONTRACT**

**RE: VENDOR AND EXHIBIT SPACE RULES, REGULATIONS, AND INFORMATION**

A duly organized agent of the vendor must sign the application for vendor's space. Full payment per vendor's space (s) must accompany the signed contract together with all other vendor's forms.

**Vendor Space:** It is the duty and responsibility of each vendor to arrange for their daily installation and dismantling of their space at the close of the day. No security will be provided; all goods are displayed and stored at the risk of the vendor.

Vendors are advised to carry insurance against theft, loss, damages, and fire.

**Use of Space:** The vendor or exhibitor display must be contained completely within the specified boundaries of the space allotted. No portion of the display may extend into the aisle or into any adjoining space outside the perimeters of its assigned space.

No vendor or exhibitor shall assign or share space without the knowledge of the Most Worshipful Hiram Grand Lodge A.F. & A.M. of Maryland.

**Stand Space:** The standard and equipment furnished by the Hotel will consist of a skirt, table, and two chairs. The table measure 6ft., additional lighting and must be purchased from the Hotel.

**Cost of vendor and exhibit space:** Each vendor of exhibitor must pay according to the prices listed on the Vendor's Agreement Form. All Fees must be paid in advance to: The Hiram Grand Lodge.

I have read and signed the rules and regulations as outlined in this document and my accompanying information. I understand that my failure to comply with the rules and regulations may result in my goods, products or services and space to be removed from the Vendor exhibitor area.

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Print Your Name

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Signature

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Date





**United Most Worshipful St. John's Grand Lodge, A.F. & A.M. and  
Daughters of Universal Grand Chapter, O.E.S.  
1809 O.C. Haley Blvd., New Orleans, La 70113  
Crown Plaza Hotel.**



## 102<sup>nd</sup> Biennial Session Medical Information Form 2024

Please complete this form so that our medical staff will have it on hand if an emergency were to arise.

<b>Name:</b>		<b>DOB:</b>
<b>Home Address:</b>		<b>City, State/Zip:</b>
<b><u>Contact Information</u></b> <b>(In case of an emergency, please call)</b>		
Name:		
Relationship:	Contact number:	
Can we share medical information with the person named above? Yes ( ) No ( )		

**Please provide a list of your medications and allergies. (Please attached additional sheet, if required)**

NAME	MEDICINES	ALLERGIES	DIRECTIONS

Are you in need of Dialysis during the Conference? Yes ( ) No ( )

Contact your local Dialysis center's social worker and ask for a travel visit, state how long you will be gone, so arrangements can made.

Fresenius Kidney Care Center	<a href="https://www.freseniuskidneycare.com/dialysis-centers/louisiana/">https://www.freseniuskidneycare.com/dialysis-centers/louisiana/</a>	
Davita Essence Lane	<a href="https://www.davita.com/locations/LA/BatonRouge/7703PicardyAve--5061">https://www.davita.com/locations/LA/BatonRouge/7703PicardyAve--5061</a>	

Mail Forms to: **UMWSJSGL @ 1809 Oretha Castle Blvd, New Orleans, LA 70113**