

Vendor Application

The Eupora Farmers Market's mission is to support local farmers, cottage food vendors, and handmade crafters by providing a marketplace for our community to access locally grown fresh produce, baked goods, and handmade crafts while encouraging the growth of our community and surrounding areas.

Eupora Farmers Market Advisory Board must approve Vendors before participating in the market.



Your name: _____

Farm/Business name: _____

Cell number: _____

Email: _____

Physical address: _____

Social Media links or Website: _____

Please list the items you wish to sell at the Eupora Farmers Market. (Only the things or general categories listed on this application will be permitted for sale.) Need more space? Write on the back.

Do you grow or make all the items listed above? _____

Name of County in which the items above are grown or made: _____

Please note that it is the vendor's responsibility to obtain and maintain any permits required by Mississippi law to sell specific goods and to determine whether a product they wish to sell has specific labeling requirements. Does the state of Mississippi require permits, certifications, or label requirements for the above items? HINT: CLICK ON LINKS INCLUDED IN EFM GUIDELINES.

By signing below, **You AGREE to abide by the attached rules and regulations of the Eupora Farmers Market.**

I comply with all local, state, and federal regulations to participate in the Eupora Farmers Market.

I agree to discharge the Eupora Community Market, the Eupora Economic Development, and the City of Eupora at this moment and forever from all manner of action suits, damages, claims, and demands whatsoever in law or equity from any damage to the undersigned's property while in possession, supervision, or in the patronage of the Eupora Farmers Market or its agents and representatives.

PRINTED NAME: _____

SIGNATURE: _____

Date: _____

Please email this application to euporafarmersmarket@gmail.com. We appreciate your interest in participating as a vendor in the Eupora Farmers Market!

Eupora Farmers Market Guidelines

Dates: 2024 April 2nd - October 29th

Location: Depot Park

Market hours: 4 to 6 pm

Vendor set-up & Clean Up

Vendors must be setup at least 15 minutes before the market opens and be ready to begin selling at the start of the market. If this is not possible, please contact the Market Manager before the market opens. Vendors should be prepared to sell by the market opening at 4:00 and may not sell before 4:00 pm. Remember, no late arrivals. Tents and cords must be secured. Vendors will be responsible for leaving their area clean and free of all debris, including leftover products and trash.

Space assignments will be based on the dates vendor applications are received and when fees are paid. Spaces will be monitored by the Eupora Farmers Market Advisory Board. Repetitive no-shows will forfeit their assigned space.

Vendors are responsible for bringing all items necessary for selling their product(s), including but not limited to a tent, shade cloth, chairs, signage, and price lists. Each vendor must have a sign with the name of their farm or business and the county where the items are grown or made (in addition to any required labels on individual products).



CODE OF CONDUCT

By participating in the EFM, all vendors and volunteers agree to the following:

1. Demonstrate respect for people of all genders, races, ages, ethnicities, and abilities
2. Staff booths during market hours
3. Do not act in a manner that is rough, menacing, vulgar, profane, or abusive, including making anyone uncomfortable to be within the market space
4. Maintain respectful and courteous verbal and non-verbal communication.
5. Resolve conflicts with respect and kindness
6. No Alcohol, Smoking, tobacco use, or any illegal substance.
7. Vendors are required to wear a shirt and shoes.
8. Abide by all local, state, and federal laws.

The market staff and Board reserves the right to remove any vendor, temporarily or permanently, who violates this code of conduct. A removed vendor may appeal in writing to the Board for reconsideration and may be asked to attend a board meeting to address questions.

Mississippi Department of Agriculture and Commerce Compliance

Vendors: <https://www.mdac.ms.gov/wp-content/uploads/FarmersMarket/CFMPPermitRequirements2021.pdf>

Cottage Foods: https://msdh.ms.gov/msdhsite/_static/resources/5375.pdf

Meats, USDA: <https://www.mdac.ms.gov/wp-content/uploads/FarmersMarket/BeefToMarketFAQ.pdf>

Eggs: https://www.mdac.ms.gov/wp-content/uploads/reg_eggmarketing_wholesale_licenseapp.pdf

Produce: <https://agnet.mdac.ms.gov/produceSafety/questionnaire>

Tax and Fees

You must remit fees and taxes to whom they are due. The state, city, or/and Eupora Farmers Market.

Vendor Fees: 2024 (30 Market Days)

Produce, meat, eggs, dairy, honey, flower farms, and edible plants: All fees are waived for the 2024 Market Year.

Cottage Food; Baked Goods; Arts and Crafts; Ornamental plants:

Two Options:

Option 1: \$10 per Market paid before setting up on Market Day.

Option 2: \$8 per day, \$240 paid in full before April 2nd (for 30 market days)
Paid in full by April 2nd, receives assigned location for the 30 market days. First pay, First choice of permanent location, in that order.

Food Trucks or Storefront Businesses: \$20 per Market Day paid before setting up.

Will be invoiced after application received and approved by EFM Board.

Allowed Items

No store-bought, re-sell, third-party, or commercially made products can be sold at the market.

Products Eligible for Sale (The EFM board must approve all items.)

Include varieties of locally grown (raised or caught) food, plants, flowers, trees or seedlings, vegetables, fruits, edible plants, eggs, honey, cheese, shelled peas and beans, nuts, herbs, spices, bedding plants, condiments, preserves, jellies, jams, pastries, baked items, spreads, dried and fresh flower, poultry, fowl, sausages, milk, seafood, meat, and cut firewood.

Farm or Homestead Visits

Upon approval, produce vendors will be contacted by the Market Manager to arrange a farm/garden visit to ensure high-quality market produce and to gather promotional materials (photo, video, and written narrative) for online promotion.

THE FINE PRINT:

Eupora Farmers Market reserves the right to modify the rules and regulations at anytime. The market reserves the right to refuse any vendor's application at any time and for any reason.

Vendors shall be individually responsible to Eupora Farmers Market for any loss, personal injury, death, and any other damage that may occur as a result of any act or omission of the applicant/vendor/participant/ or heirs, agents, and employees, and all applicants/vendors/participants at this moment agree to hold harmless Eupora Farmers Market, and its staff, board, and volunteers, The Eupora Economic Development, City Of Eupora from any liabilities.

EFM is an equal-opportunity market. Discrimination based on race, color, ethnicity, sex, disability, age, gender identity, sexual orientation, status as a U.S. veteran, or any other status protected by applicable law is prohibited.

