



The Nature Nursery Montessori Ltd

Child Protection Procedure

What should you do if you ever feel concerned about a child?

Raising a concern, even if you are unsure that there is anything to worry about, will never be a waste of time. Little observations, remarks, or incidents over time can help build a bigger picture of what is going on in a child's life (inside and outside our setting).

Please read the following procedure to understand the steps that may be taken to protect a child from harm.

1. Please raise any concerns with the nursery manager, **Denise Sieyes**, who is the acting Child Protection Officer within the setting, as soon as you can. This will keep the details as accurate as possible and allow the appropriate professionals to become involved, if necessary. Please be careful when discussing any concerns, as the child or others may overhear them. This can cause further distress.
2. If the incident leads you to believe that the child's life is in danger, the police and/or social work department will be called immediately.
3. If there are no immediate risks to life. You may be asked to keep a diary of ongoing incidents, remarks, etc., which will be logged in a secure file. This may be used as evidence and can be requested by the appropriate agencies at any time.
4. The evidence which is collated may result in an investigation being launched; this is a joint decision by police, health services and other appropriate agencies.
5. The nursery owner may work together with you and the team to create strategies to support the child; these may be internal plans or provided by external agencies.
6. Multi-Agencies professionals will decide if there will be a Child Protection Case Conference arranged, and a child protection plan may be put into place.

We can never rule out that child abuse only happens outside an Early Years setting, and therefore, we ask that every member of the team is vigilant and honest. If you do not feel comfortable speaking with the Child Protection Officer about your concerns, or if they concern a member of the team. We urge you to contact the following services, which will offer step-by-step advice on what to do next.

SPCC 0808 800 5000
Social work enquiries
Phone: 0303 123 1008
Social work emergency service Phone: 0303 123 1008
Police: 999

"All children have rights, and those rights must be protected."