

SUPPLIER EVALUATION FORM

VENDOR SCORE CARD								SCORE		0
Does Not Fully Meets Satisfies Fully Meets										
Evaluation fields	Evaluation items	0	1	2	3	4	Weight	Your score	Max Score	Remarks
Client Projects							25	0	100	
	Project Completed as Expected						6	0	24	
	Project Milestones completed as expected						6	0	24	
	Project Hours didn't exceed estimate						8	0	32	
	PCR met hours estimate						4	0	16	
	Proposal Completed Timely						2	0	8	
	PCR completed as expected						4	0	16	
Internal Projects							15	0	60	
	Project Completed as Expected						4	0	16	
	Project Milestones completed as expected						4	0	16	
	Project Hours didn't exceed estimate						6	0	24	
	PCR met hours estimate						2	0	8	
	Proposal Completed Timely						1	0	4	
	PCR completed as expected						4	0	16	
Outages							25	0	100	
	Uplanned Outage - System was unavailable						10	0	40	
	Planned outages notification						3	0	12	
	Issue assistance						6	0	24	
	Responsiveness to Outages						6	0	24	
On Going Support							25	0	100	
	Issues resolution						15	0	60	
	Responsiveness to Issues						10	0	40	
Overall Expectation							10	0	40	
							TOTAL	0	400	Total score:
									0	
Evaluated by :										
Implementations						Date				
Development						Date				
ASP Support						Date				
Hosted Support						Date				
Approved by :										
GM						Date				