



Home Assistant

About Hearts of Hospitality

At Hearts of Hospitality, our mission is simple but powerful — *bringing families back to the dinner table.*

We believe every season of life deserves care, peace, and support. From new parents and professionals to seniors and families in transition, our team provides compassionate, hands-on help that brings calm to the chaos of everyday life.

Our Home Assistants are the heart of this mission — providing personal, flexible household support that helps families feel cared for and at peace in their homes.

The Role

The **Home Assistant** is a trusted helping hand for families who need extra support in their home life. You'll provide day-to-day assistance with light household tasks, errands, meal prep, and care routines that help homes run smoothly.

This role is perfect for someone who loves to serve others, notices the small details, and takes pride in creating a peaceful, organized environment.

What You'll Do

Home Support

- Efficiently complete the to-do list prepared by the client
- Light cleaning, laundry, and tidying to maintain an orderly home
- Meal prep, grocery pick-up, or light cooking assistance
- Run errands such as shopping, mail drops, or appointments
- Household organization and resetting spaces
- Seasonal or situational help (move-in/out, recovery, welcoming a new baby, etc.)

Personal & Family Assistance

- Support individuals or families during life transitions (postpartum, surgery recovery, separation)
- Provide companionship, encouragement, and reliable presence

- Keep the home running smoothly while clients rest, work, or focus on loved ones

Peace of Mind

- Communicate clearly with clients and leadership
- Uphold privacy, integrity, and compassion in every home
- Bring warmth and heart to every interaction

Who You Are

You're someone who:

- Finds purpose in caring for others
- Loves creating calm and order in a home
- Is dependable, observant, and proactive
- Communicates with empathy and respect
- Has reliable transportation and a caring heart

Requirements

- 2+ years of experience in caregiving, cleaning, home care, or service roles
- Valid driver's license and reliable transportation
- Ability to complete light physical tasks (laundry, errands, cleaning)
- Availability between 9 AM–5 PM, Monday–Friday
- Must pass a background check

Details

Hours: 15–25 hours per week (varies by household)

Compensation: \$20–24/hour based on experience

Reports To: Hearts of Hospitality Leadership Team

Why Join Hearts of Hospitality

When you join Hearts, you join a team that believes hospitality is *love in action*. You'll receive mentorship, ongoing training, and genuine appreciation for the care you bring. Together, we transform homes — and hearts — every day.