



Career Opportunity

Job Title: Program Assistant
Organization: Society for the Involvement of Good Neighbours (SIGN) See www.signyorkton.ca
Yorkton SK Canada
Program: Yorkdale Before and After School Program
Hours: 12.5 hours/ week/ 3pm to 5:30pm/ Monday to Friday/ Student Days Only
Location: Yorkton SK
Start Date: As soon as possible

The SIGN Yorkdale Before and After School Program is looking for an After School Program Assistant who is passionate and driven to inspire childhood development, learning and support.

Expectations:

- Act as a positive role model;
- Maintain a safe, clean, welcoming, and positive environment at all times;
- Monitor the safety of children and address any issues relating to harassment, bullying, or discrimination appropriately;
- Assist with the preparation of daily snacks;
- Hands on leadership related to games and activities
- Provide children with moral support, engagement and encouragement, through play, conversation and observation;
- Set up and cleanup of activities on a daily basis;
- Ensure that safe work practices are being followed.

Qualifications and experience:

- Training and experience in early years education would be an asset;
- A current and clean criminal record and vulnerable sector check;
- Valid CPR and First Aid "C" would be an asset;
- Available to work 3:00 to 5:30 pm Monday to Friday on student days only.

Send resumes with covering letter and at least three references to:

Carrie Morrison, Program Manager
C/O SIGN
83 North Street
Yorkton, SK S3N 0G9
Fax: (306) 786-7116
Email: c.morrison@signyorkton.ca

Applications close at 5 pm on February 5, 2021

Only those short-listed for interviews will be contacted. We thank all those who apply for their interest.