



**Job Title:** Sexual Assault Program Manager  
**Hours Required:** 35 hours per week  
**Organization:** SIGN (Society for the Involvement of Good Neighbours)  
**Program:** Sexual Assault Counselling  
**Service Delivery Area:** Yorkton  
**Employment Start Date:** November 1, 2020

### **Job Summary**

The Sexual Assault Counselling Program Manager, under the direction of the Director of Operations, will primarily be responsible to coordinate and provide services to individuals through counselling, case management and consultation; provide leadership to staff for community education; and be involved in departmental and organizational planning and activities.

The purpose of the program is to provide community information and education about sexual assault and sexual harassment and provide supports, referrals and services to victims.

The successful candidate should have the **Education and Professional Experiences of:**

- A Bachelor of Social Work, a degree in a related field or an equivalent combination of work experience and education that is acceptable to the Board of Directors
- Certifications or licenses appropriate to industry
- Certifications and licensing with appropriate regulatory bodies such as SASW
- Valid driver's license and access to a personal motor vehicle for transportation of clients.
- A clear Criminal Record Check and Vulnerable Sector Check from RCMP
- A minimum of three (3) to five (5) years' experience counselling with children, youth and adults.
- Experience with coaching and employee development

**And the assets and abilities, inclusive of (but not limited to):**

- A thorough understanding of Sexual Abuse and issues surrounding survivors. Community focus to practice
- Strong counselling skills and clarity of Social Work ethics and values
- An understanding of child development, abuse, and protection
- A good understanding of the impacts of residential school and current First Nations social issues.
- An understanding or sound knowledge of Indigenous cultural protocols and practices
- Good communication skills, both oral and written
- Sound analytical thinking, planning, prioritization, and execution skills
- Effective leadership skills, with a strong focus on mentoring and motivation of employees
- A well-defined sense of diplomacy, including solid negotiation, conflict resolution, and people management skills
- Ability to remain calm and poised in urgent situations

**Please send resume with covering letter and (three) 3 references to:**

Shelley Zoerb  
Director of Operations  
C/O SIGN  
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Closing date for applications is 5 pm, October 9, 2020. Only those short-listed for interviews will be contacted. We thank all those who apply for their interest.