



Career Opportunity

Job Title: Cook
Organization: Society for the Involvement of Good Neighbours (SIGN) See www.signyorkton.ca
Yorkton SK Canada
Program: SIGN Early Learning Centre
Hours: 28 hours/ week: 7 hrs/day Monday to Thursday
Location: 83 North Street
Start Date: As soon as possible

SIGN is seeking a responsible and dedicated Cook who is committed to health, safety and wellbeing of the children that attend the facility. They will be mainly responsible for planning and cooking nutritious meals; organizing and operating the kitchen; and working cooperatively with the ELC Director, staff, families and partners.

Why work for SIGN?

- Work/life balance; Paid day off once a month;
- 100% Employer paid health and dental plan (excluding LTD)

Expectations:

- Work with minimal supervision;
- Prepare breakfasts, lunches and snacks for up to 53 people according to specific nutrition guidelines;
- Maintain inventory and records of food, supplies and equipment and order groceries and supplies as needed;
- Protect the health and safety of others by adopting safe work practices and reporting unsafe conditions immediately;
- Inspect and ensure all kitchen equipment and tools are being used safely and according to provided direction;
- Ensure food is handled, stored, and cooked according to health and safety standards, and the proper cleanup occurs to meet health regulations;
- Maintain a professional appearance and attitude;
- Prioritize and manage conflicting demands and time;
- Communicate well and work cooperatively with the team;
- Assist with ratio/completion of tasks;
- Perform other duties and obligations as assigned by the ELC Director or designate.

Qualifications and experience:

- One or more years experience cooking in a licensed kitchen would be an asset;
- Current Safe Food Handling Certificate;
- Clean criminal record and vulnerable sector check;
- Valid CPR and First Aid "C";
- Valid Drivers License.

Send your covering letter and resume with at least three references to:

Patricia Kennedy
83 North Street
Yorkton, SK S3N 0G9
Phone: (306) 782-8808
Fax: (306) 786-7116
Email: elc@signyorkton.ca

Applications close at 5 pm on June 27, 2025.

Only those short-listed for interviews will be contacted. We thank all those who apply for their interest.