

**THE MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE RESORT VILLAGE OF BIRD'S POINT
Wednesday, April 17, 2024**

Present: Mayor: Alice Davis

Councillors: Bev Casemore, Neil Tinnish, Randy Wallack and Darlene Paquin

Administrator: Alita Stevenson

Absent:

Gallery Member: Brenda Junek

A quorum being present, Mayor Davis called the meeting to order at 8:30 am

Agenda	52/24	D. Paquin:	That the agenda be adopted as presented. CD Unanimously
Minutes	53/24	R. Wallack:	THAT the minutes of the regular meeting of Council held on March 12, 2024 be approved as presented. CD Unanimously
Accounts Payable	54/24	A. Davis:	That the Accts 2900-2908 cheques in the amount of \$2693.27 and in E-Transfers 26:10-14, in the amounts of \$4479.92 and Online Payments 26:11-13 and 31:50-52 in the amounts of \$5369.50 - total of \$12,542.69 for March, 2024 be accepted as presented. CD Unanimously
Financials	55/24	A. Davis:	THAT the March 2024 Financials, Bank Reconciliations, and MasterCard Account be accepted as presented. CD Unanimously
Correspondence	56/24	B. Casemore:	That the correspondence be filed. CD Unanimously
In-Camera Session None			
Delegate: 9:00 am – Councillor for Resort Village of West End, Mike Herperger, attended to share ideas regarding inquiries for Canada Post Mailbox service to the local area			
Council representative for West End Canada Post inquiry	57/24	N. Tinnish:	That Council appoint Councilor Darlene Paquin to act as local contact person with West End Council regarding inquiries for Canada Post Mailbox service to the local area. CD. Unanimously
No Change to Mill Rate, Mill Rate Factors, Base Tax, and Trailer License fees 2024	58/24	B. Casemore:	That no change is made to the tax rates and Trailer License fees for 2024. (Bylaw 05:23) Tax rates and trailer License fees to remain as follows: Mill rate - 2.25; Base tax - \$700.00 Mill Rate Factors for the Municipality are as follows: Residential Mill Rate Factor - 1.0 Commercial Mill Rate Factor - 3.0 Agriculture Mill Rate Factor - 4.0 Trailer License fees - \$650.00 (Bylaw 06:23) CD. Unanimously

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Budget 2024	59/24	A. Davis:	That Council accept, approve and Adopt the 2024 Budget as presented. CD Unanimously
Tenders for Office renovations	60/24	R. Wallack:	That Council instruct the Administrator to secure 3 quotes for Proposed Office Renovations and Storage Building once the drawings for construction are completed. CD. Unanimously
Street Committee and Parks Committee Approved expenses	61/24	D. Paquin:	That a \$20,000.00 budget be pre-approved for the Streets Committee and that a \$7000.00 budget be pre-approved for the Park Committee for proposed work in 2024 CD. Unanimously
Canada Community Building Fund (Formerly Gas Tax Fund)	62/24	A. Davis:	That Council acknowledge and accept notification of the final payment of \$3595.20 under the former program and further to acknowledge and accept that a new agreement is currently being negotiated between the Ministry of Government Relations and the Federal Government CD. Unanimously
Summer Student 2024	63/24	D. Paquin:	That Mayor Alice Davis and Administrator Stevenson conduct interviews with selected candidates who applied for the 2024 Summer Student position. CD. Unanimously
Acknowledgement of Grant monies information estimated for 2024	64/24	N. Tinnish:	That Council acknowledge and accept information provided regarding grant information for 2024 estimated at; Municipal Revenue Sharing - \$43,534.00. Municipal Potash Tax Sharing - \$7563.25. CD Unanimously
Provincial Education Mill Rate	65/24	B. Casemore:	That Council acknowledge the 2024 Provincial Education Mill Rate set at: Residential – 4.54 mills; Commercial – 6.86 mills; Resource property – 9.88 mills; Ag – 1.42 mills CD Unanimously
Board of Revision Completion of Duties	66/24	D. Paquin:	That Council acknowledge and accept Letter to confirm the Board of Revision duties for Assessment 2024 have been fulfilled. CD Unanimously

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Election 2024 - wages for Election staff **67/24** D. Paquin: That Administrator Stevenson be appointed as Returning Officer for Election 2024 and further that RO is to appoint a Polling Clerk for Election 2024. Wages for Returning Officer be set at \$37.00 per hour and wages for Poling Clerk be set at \$25.00 per hour.

CD Unanimously

9:50 am Councilor Wallack excused himself from the Meeting and Left the room citing a familial conflict with the next order of business

Transfer Station 2024 **68/24** N. Tinnish: That effective April 17, 2024 Transfer Station attendant wage to be set at \$21.00 per hour. Transfer Station to open Saturdays, 9:00 am – 1:00 pm, May 4, 2024 – October 12, 2024

CD. Unanimously

9:54 am Councilor Wallack returned to the meeting.

Building Permit – Retaining Wall **69/24** D. Paquin: That Building Permit application at Lot 6-7 Block E Plan BH4834 – engineered retaining wall – as presented. Homeowner to comply with Inspection from Building Official as noted in plan review.

CD. Unanimously

Development Permit application- driveway extension **70/24** N. Tinnish: That Development Permit application at Lot 3-4 Block F Plan BH5914 for driveway extension be approved as presented not requiring a further building Permit application.

Recreation Committee Report **N/A**

Council Reports **71/24** N. Tinnish: That the following reports be accepted as presented:
R. Wallack: Gravel repair, fence at Park area
B. Casemore: SUMA update report
A. Davis: Aggressive behavior – harassment policy
Administrator: - Bank Account – fraudulent Charge update – Bylaw enforcement – fish shacks on Municipal property – trailer on roadway

CD. Unanimously

Credit Union Account **72/24** R. Wallack: That Council Instruct Administrator to close current Bank account and re-open new account for precautionary purposes as suggested by Fraud investigation Unit at Conexus Credit Union.

CD. Unanimously

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Next Meeting

Next Regular meeting of Council;
Tuesday, May 14, 2024 at 8:30 am.

Adjourn

73/24

A. Davis:

That the Meeting Be adjourned at 10:30 am

CD. Unanimously

Minutes read and approved this 14thth day of May, 2024

_____ **Mayor**

_____ **Administrator**

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**Resort Village of Bird's Point
List of Accounts for Approval**
Batch: 2024-00018 to 2024-00022

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
2900	2024-03-31	Beverley Casemore			
		Jan - Mar 24-04	Council Meetings	325.00	325.00
2901	2024-03-31	Stephen Davis			
		Fuel Allow-02	Maintenance Payroll - repay perso	107.00	107.00
2902	2024-03-31	Alice Davis			
		Jan - Mar 2402	Council Meetings	400.00	400.00
2903	2024-03-31	FlatLand Plumbing and Heating Ltd.			
		13654	Office Plumbing	223.67	223.67
2904	2024-03-31	Loraas Disposal			
		8066431		129.87	129.87
2905	2024-03-31	Darlene Paquin			
		Jan - Mar 24-01	Jan - Mar 2024	325.00	325.00
2906	2024-03-31	SaskPower			
		1194-0086-0452	Street Lights Mar2024	732.73	732.73
2907	2024-03-31	Randy Wallack			
		Jan - Mar 24-01	Council Remuneration	225.00	225.00
2908	2024-03-31	Neil Tinnish			
		Jan - Mar24-02	Council Meetings	225.00	225.00
				Total Computer Cheque:	2,693.27

E-TRANSFER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
26-10	2024-03-26	AKME			
		75527	Spring Run-Off culvert /snow	1,165.50	1,165.50
26-11	2024-03-26	Stephen Davis			
		Mar24	Maintenance Payroll	689.17	
		Fuel Allow-A-03	Maintenance Payroll	41.40	730.57
26-12	2024-03-26	Jeannot Electric Ltd.			
		9941	Electrical wire pressure tank	342.51	342.51
26-13	2024-03-26	Alita Stevenson			
		AdminMar 24-11	Monthly Payroll	2,028.44	
		TrainingMile-02	Monthly Payroll	90.00	2,118.44
26-14	2024-03-26	Webb's Office Equipment			
		40932	Photocopier contract	122.90	122.90
				Total E-Transfer:	4,479.92

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
26-11	2024-03-26	SaskPower			
		1293-0085-4898	Office Power	164.56	
		3735-044-0605	Well Building Power	143.18	
		1656-0084-3964	Campground Power L10 SS	65.29	
		1656-0084-3965	Campground Power acct 3019	52.83	
		1656-0084-3966	Campground Power BathHouse	49.80	475.66
26-12	2024-03-26	SUMA			

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	12481	Benefits Feb-Mar 2024	165.38	165.38
26-13	2024-03-26	WCB		
	1301969-24	WCB for all staff- full year	1,860.78	1,860.78
31-49	2024-03-31	MEPP		
	AdminMar2024-02	Mepp 2024	566.39	566.39
31-50	2024-03-31	Ministry of Finance - Revenue		
	Mar2024 rem-02	2024	2,127.29	2,127.29
31-51	2024-03-31	SaskTel		
	Mar2024-02	March 2024	76.33	76.33
31-52	2024-03-31	Xplornet Communications Inc.		
	51608270	Internet Office	97.67	97.67
		Total Online Banking:		<u>5,369.50</u>
		Total Bank1:		<u>12,542.69</u>