

**THE MINUTES OF THE REGULAR MEETING OF  
THE COUNCIL OF THE RESORT VILLAGE OF BIRD'S POINT  
Tuesday December 12, 2023**

Present: Mayor: Alice Davis

Councilors: Neil Tinnish, Bev Casemore and Darlene Paquin

Administrator: Alita Stevenson

Gallery Members: Brenda Junek

Absent: Councilor Randy Wallack

A quorum being present, Mayor Davis called the meeting to order at 8:28 am

<b>Agenda</b>	<b>258/23</b>	N. Tinnish:	That the agenda be adopted as presented. <b>CD Unanimously</b>
<b>Minutes</b>	<b>259/23</b>	B. Casemore:	THAT the minutes of the regular meeting of Council held on November 14, 2023 be approved as presented. <b>CD Unanimously</b>
<b>Accounts Payable</b>	<b>260/23</b>	D. Paquin:	That the Accts 2873-2876 cheques in the amount of \$7718.62 and in E-Transfers 28-01-04, and 30-13, in the amounts of \$5249.83 and Online Payments 28:04-07 and 30:24-28 in the amounts of \$14866.25 - total of \$27,834.70 for November, 2023 be accepted as presented. <b>CD Unanimously</b>
<b>Financials</b>	<b>261/23</b>	A. Davis:	THAT the November 2023 Financials, Bank Reconciliations, and MasterCard Account be accepted as presented. <b>CD Unanimously</b>
<b>Correspondence</b>	<b>262/23</b>	N. Tinnish:	That the correspondence be filed. <b>CD Unanimously</b>
<b>In Camera Session</b>	<b>None</b>		
<b>Delegates</b>	<b>None</b>		
<b>Currie Ave Subdivision</b>	<b>263/23</b>	D. Paquin:	That Council advise the Administrator to secure the services of Bock & Co. Law Company to complete all title transfers to finalize Currie Avenue Subdivision Lots 1-8 Block D – Plan BH 4834 and T - 101913768 <b>CD Unanimously</b>
<b>Policy 08 – Public Conduct Policy</b>	<b>264/23</b>	A. Davis:	That Council approve and adopt Policy #08 – Policy Respecting Public Conduct - Zero Tolerance Policy. <b>CD. Unanimously</b>
<b>Dedicated e-mail address for Council</b>	<b>265/23</b>	A. Davis:	That Council instruct the Administrator to contact SaskTel in regards to separate dedicated e-mail addresses for each member of Council in August 2024. <b>CD Unanimously</b>

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<b>Declaration of Eligibility</b>	<b>266/23</b>	D. Paquin:	<p>That the Council of Resort Village of Bird's Point confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant.</p> <ul style="list-style-type: none"><li>-Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations</li><li>-The Municipality does not run a Municipal waterworks system</li><li>-In good standing with respect to the reporting and remittance of Education Property Taxes</li><li>-Adoption of a Council Procedures Bylaw</li><li>-Adoption of an Employee Code of Conduct</li><li>-All Members of Council have filed and annually declared their Public Disclosure Statements</li></ul> <p>And, that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met.</p> <p>We authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> <p style="text-align:right"><b>CD. Unanimously</b></p>
<b>Prairie Strong Auditors Letter of Engagement</b>	<b>267/23</b>	N. Tinnish:	<p>That Council engage Prairie Strong Auditors to perform the Annual Financial audit 2023.</p> <p style="text-align:right"><b>CD. Unanimously</b></p>
<b>Western Municipal Consulting – 2024 Board of Revision / Board of Appeals</b>	<b>268/23</b>	B. Casemore:	<p>That the RESORT VILLAGE OF BIRD'S POINT appoints Western Municipal Consulting Ltd. To manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.</p> <p>The chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall</p>

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determine the chair of that hearing from among their numbers. And Further That the RESORT VILLAGE OF BIRD'S POINT appoints Marlene Hassard with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. And Further

That the RESORT VILLAGE OF BIRD'S POINT appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024 remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. And Further,

That the RESORT VILLAGE OF BIRD'S POINT appoints Claudette McGuire with Western Municipal Consulting Ltd. As Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a

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**CD. Unanimously**

<b>Advertise Tender for 2024 Regional Park Campground Maintenance</b>	<b>269/23</b>	N. Tinnish:	That Council instruct the Administrator to place ad on the Resort Village Website to announce the Acceptance of Tenders for the Bird's Point Regional Campground Management Position. Tenders must be received at the Village Office by January 31, 2024.
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**CD. Unanimously**

<b>Letter File # 17-23</b>	<b>270/23</b>	N. Tinnish:	That Council instruct the Administrator to respond to Letter File #17-23 regarding access road inquiries.
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**CD. Unanimously**

<b>Summer Student Grant Application 2024</b>	<b>271/23</b>	D. Paquin:	That Council Instruct the Administrator to complete and submit the application for the Canada Summer Student Grant for 2024.
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**CD. Unanimously**

<b>Sask Power Tree Trimming Branch removal</b>	<b>272/23</b>	N. Tinnish:	That Council Instruct the Administrator to secure the services of AKME to retrieve and dispose of thee tree branches along Currie Ave. brought down from Sask Power Trimming crews at a cost not to exceed \$600.00
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**CD. Unanimously**

<b>Western Municipal Development Appeals Board Invoice</b>	<b>273/23</b>	A. Davis:	That Council approve payment of \$2864.36 to Western Municipal Consulting for required Development appeals Board Hearing. File # MM2023-671 – Cancade / Harrison.
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**CD. Unanimously**

<b>Building Permit application</b>	<b>274/23</b>	B. Casemore:	That Council instruct the Administrator to secure assistance with Planning and Development Consultant, Crosby Hanna, in respect to Building Permit Application at F – 102386370, at a cost not to exceed \$500.00.
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**CD. Unanimously**

<b>Recreation Committee Minutes</b>	<b>275/23</b>	A. Davis:	That Council Instruct the Administrator to advise Recreation Committee regarding discussion items not to be included in Meeting Minutes and further that the Administrator post all approved Minutes for Recreation Committee to the Resort Village Website.
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**CD. Unanimously**

<b>Recreation Committee Report</b>	<b>276/23</b>	N. Tinnish:	That the Recreation Committee report be accepted as presented.
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**CD. Unanimously**

<b>Bylaw Enforcement</b>	<b>N/A</b>		
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<b>Council Reports</b>	<b>277/23</b>	N. Tinnish:	That the following reports be accepted as presented: <u>D. Paquin:</u> road salt / sanding, SUMA online Event <u>A. Davis:</u> Administrator: - Office Closed Dec 24,25 -23 Jan 1, 24 -report on office plumbing problems -report on Council Procedures Bylaw <b>CD. Unanimously</b>
<b>SUMA Sector Meeting</b>	<b>278/23</b>	N. Tinnish:	That Council Instruct the Administrator to register Councilor D. Paquin for Sector Meeting - Zoom event hosted by SUMA January 16, 2024. Registration cost at \$40.00 <b>CD. Unanimously</b>
<b>Rejection of Letter</b>	<b>279/23</b>	N. Tinnish	That Council acknowledge and accept the refusal of submission of a letter to Council under section 24.3 – Bylaw 01-2013 - Council Procedures Bylaw. <b>CD. Unanimously</b>
<b>Next Meeting</b>			Next Regular meeting of Council; Tuesday January 9, 2023 at 8:30 am.
<b>Adjourn</b>	<b>280/23</b>	A. Davis:	That the Meeting Be adjourned at 9:45 am <b>CD. Unanimously</b>

Minutes read and approved this 9th<sup>th</sup> day of January, 2024

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Mayor

\_\_\_\_\_  
Administrator

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Date Printed  
2023-12-11 11:11 AM

**Resort Village of Bird's Point  
List of Accounts for Approval (Condensed)  
Batch: 2023-00089 to 2023-00093**

Page 1

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2873	2023-11-28	GeoVerra	41905	final for Currie Ave Sub-division	6,438.76	6,438.76
2874	2023-11-28	Crosby Hanna & Associates	14-409-16	Development Board Appeal Consu	590.63	590.63
2875	2023-11-28	Hopehill Hauling Ltd.	3516	GRAVEL	411.60	411.60
2876	2023-11-28	Napa Auto Parts	494680	Supplies - Maint Nov 23	277.63	277.63
Total Computer Cheque:						7,718.62

**E-TRANSFER**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
28-01	2023-11-28	Chilly's Water & Septic	23-02	Nov pump-out	84.00	84.00
28-02	2023-11-28	FlatLand Plumbing and Heating Ltd.	12763	Office Plumbing	2,611.32	2,611.32
28-03	2023-11-28	Jeannot Electric Ltd.	9391	Electrical wire pressure tank	201.99	201.99
28-04	2023-11-28	Alita Stevenson	AdminNov23-07	Monthly Payroll	1,767.10	1,767.10
30-13	2023-11-30	FlatLand Plumbing and Heating Ltd.	12856	Office Plumbing	585.42	585.42
Total E-Transfer:						5,249.83

**ONLINE BANKING**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
28-04	2023-11-28	MEPP	Admin Nov 2-04	Nov 2023	404.04	404.04
28-05	2023-11-28	SaskPower	1359-0081-7278	Office Power	172.63	
			1920-0079-3068	Campground Power L10 SS	67.16	
			1920-0079-3069	Campground Power acct 3019	53.51	
			1920-0079-3070	Campground Power BathHouse	50.14	343.44
28-06	2023-11-28	SUMA	11122	Benefits Nov 2023	74.81	74.81
28-07	2023-11-28	Xplornet Communications Inc.	50212618	Internet Office	97.67	97.67
30-24	2023-11-30	Ministry of Finance - Revenue	Nov2023rem-14	2023	12,257.57	12,257.57
30-25	2023-11-30	SUMA	102335	2022 Membership	746.55	746.55
30-26	2023-11-30	SaskTel	Nov2023-19	Oct 2023	77.29	77.29
30-27	2023-11-30	Loraas Disposal	8033510		132.86	132.86

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30-28

2023-11-30 SaskPower  
1359-0081-9315

Street Lights Nov 2023

732.02	<u>732.02</u>
Total Online Banking:	14,866.25

Total Bank1:	<u>27,834.70</u>
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