

**THE MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE RESORT VILLAGE OF BIRD'S POINT
Monday December 6, 2021**

Present: Mayor: Alice Davis

Councillors: Bev Casemore, Randy Wallack, and Neil Tinnish
Darlene Paquin

Administrator: Alita Stevenson

Absent:

A quorum being present, Mayor Davis called the meeting to order at 5:00pm

(Mask Mandate in Place Sask Public Health. Meetings once again open to the public for attendance but Public is required to wear mask in the Office Building)

Agenda	277/21	A. Davis:	That the agenda be adopted as presented. CD Unanimously
Minutes	278/21	R. Wallack:	THAT the minutes of the regular meeting of Council held on November 8, 2021 be accepted as presented. CD Unanimously
Accounts Payable	279/21	B. Casemore:	That the Accts 2551 - 2570 in the amounts of \$21,018.68 for November 2021 be accepted as presented. CD Unanimously
Financials	280/21	N. Tinnish:	THAT the November 2021 Financials, Bank Reconciliations, and MasterCard Account be accepted as presented. CD Unanimously
Delegates	None		
Letter File # 11-21	281/21	A. Davis:	That Council Instruct the Administrator to send letter of response to Correspondence item File #11-21, regarding drainage / spillway concerns. CD Unanimously
Letter File #12-21	282/21	A. Davis:	That Council Instruct the Administrator to send letter of response to Correspondence item File #12-21, regarding garden nuisance. CD Unanimously
Correspondence	283/21	R. Wallack:	That the correspondence be filed. CD Unanimously
Advertise Campground Tender	284/21	A. Davis:	That Council instruct the Administrator to place ad in the Grasslands Newspaper for one week to announce the Acceptance of Tenders for the Bird's Point Regional Campground Management Position. Tenders must be received at the Village Office by January 31, 2022. Advertisement to be posted to the Village Website as well. CD Unanimously

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Policy Committee	285/21		That Council appoint Alice Davis and Darlene Paquin as Council representatives together with Kelly Finkas from the Recreation Board, as committee members to develop a Document for Recreation Board Policy and Procedures. CD Unanimously
Bylaw 06-21 First Reading	286/21	R. Wallack:	THAT Bylaw 06-21, Bird's Point Recreation Committee Bylaw, be read a first time. CD. Unanimously
Declaration of Eligibility	287/21	D. Paquin:	That the Council of Resort Village of Bird's Point confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant. -Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations -The Municipality does not run a Municipal waterworks system -In good standing with respect to the reporting and remittance of Education Property Taxes -Adoption of a Council Procedures Bylaw -Adoption of an Employee Code of Conduct -All Members of Council have filed and annually declared their Public Disclosure Statements And, that we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met. We authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CD. Unanimously
Bylaw Enforcement Contract 2022	288/21	D. Paquin:	That Council renew the Commissionaires Contract for Bylaw Enforcement for 2022 as follows: May 1 – October 31, 4 hours bi-weekly at an estimated cost of \$2600.00 plus gst. CD. Unanimously
Bylaw Enforcement Letter File # 13-21	289/21	R. Wallack:	That Council instruct the Administrator to send a letter of response regarding File # 13-21 - citing removal of items on Municipal Property per Bylaw 10-20. (Bylaw Enforcement Officer also copied) CD. Unanimously
Bylaw Enforcement Letter File # 14-21	290/21	A. Davis:	That Council instruct the Administrator to send a letter of response regarding File # 14-21 – citing removal of items on Municipal Property per Bylaw 10-20. (Bylaw Enforcement Officer also copied) CD. Unanimously

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Operations Permit - Lagoon	291/21	A. Davis:	That Council acknowledge and accept the W.S.A. renewal of Permit to Operate Sewage Works (Lagoon) – expires Dec / 2026. CD. Unanimously
SUMASSure Rate Increase Letter	292/21	D. Paquin:	That Council acknowledge and accept the Letter of Notice for expected general Rate Increase for 2022 from Sumassure. CD. Unanimously
Board of Revision / Appeals Board	293/21	A. Davis:	That the Municipality Hire Western Municipal Consulting Ltd (WMC) to conduct the Board of Revision Services and General Appeals Board Services for 2022 and forward until either side terminates the agreement. A retainer fee of \$250.00 plus GST per year applies to the Service agreement. Board Members are Stew Demmans; Tim Lafreniere; Mike Waschuk; Gordon Parkinson; David Thompson; Stuart Hayward; Wayne Adams; Pam Malach; and Cameron Duncan. CD. Unanimously
Procurement Policy	294/21	N. Tinnish:	That Council will seek to have a minimum of two quotes when securing any project work costing over \$7500.00 before an agreement is completed. CD. Unanimously
Bylaw 10-21 First Reading	295/21	D. Paquin:	THAT Bylaw 0-21, A Records Destruction Schedule Bylaw, be read a First time. CD. Unanimously
Bylaw 10-21 Second Reading	296/21	A. Davis:	THAT Bylaw 0-21, A Records Destruction Schedule Bylaw, be read a second time. CD. Unanimously
Bylaw 10-21 Consent for Third Reading	297/21	B. Casemore:	THAT Council gives consent THAT Bylaw 10-21, A Records Destruction Schedule Bylaw, be read a third time at the same meeting CD. Unanimously
Bylaw 10-21 Third Reading	298/21	R. Wallack:	THAT Bylaw 10-21, A Records Destruction Schedule Bylaw, be read a third and final time. CD. Unanimously
Street Maintenance POLICY #03	299/21	D. Paquin:	That the Council approve and adopt Policy #03 – Street Maintenance Policy as presented. CD Unanimously
Audit 2021- Letter of Engagement	300/21	B. Casemore:	That Council engage Miller, Moar, Grodecki, Kreklewich & Chorney (CPA firm) to perform the Annual Financial audit 2021. CD Unanimously

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Rec Board Report	301/21	N. Tinnish:	That Council acknowledge and approve the Rec Board report as presented.	CD Unanimously
Building and Development	N/A			
Bylaw Enforcement Report	302/21	A. Davis:	That the Bylaw Enforcement report be accepted as presented.	CD. Unanimously
Council Reports	303/21	R. Wallack:	That the following reports be accepted as presented;	
		B. Casemore:	-Covid RapidTest kits – check for Community availability	
		N. Tinnish:	-working on Maintenance Person Policy	
		A. Stevenson:	Vacation Days – Dec 27-28, 2021 Jan 24-25, 2022	CD. Unanimously
In Camera Session	None			
Next Meeting	304/21	B. Casemore:	That next regular meeting of Council be held January 10, 2022 at 5:00 pm.	CD. Unanimously
Adjourn	305/21	A. Davis:	That the Meeting Be adjourned at 7:35pm	CD. Unanimously

Minutes read and approved this 10th day of January, 2022

_____ **Mayor**

_____ **Administrator**

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Report Date	Resort Village of Bird's Point List of Accounts for Approval As of 2021-12-07	Page 1
2021-12-07 10:06 AM	Batch: 2021-00060 to 2021-00066	

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
2551	2021-11-08	Brownlee LLP 522767	Legal Counsel-White's/Tinnish	669.77	669.77
2552	2021-11-08	Chilly's Water & Septic 22	Nov pump-out - Antifreeze	84.00	84.00
2553	2021-11-08	Loraas Disposal 78390801	Container rent/dump Oct 2021	1,054.15	1,054.15
2554	2021-11-30	AKME 664841	Beaver dam / culvert clear	194.25	194.25
2555	2021-11-30	Crosby Hanna & Associates 385-19	Zoning - Annexation	1,496.25	1,496.25
2556	2021-11-30	Fertile Belt 183 - RM 2021 - Annex	Annexation payment #1 of 6	7,000.00	7,000.00
2557	2021-11-30	MEPP Admin Nov2021-- Admin Oct2021--	Nov 2021 Oct 2021	520.80 377.58	898.38
2558	2021-11-30	Ministry of Finance - Revenue Nov 2021 remit-	Nov 2021 remit	1,886.33	1,886.33
2559	2021-11-30	SaskPower 3141-0052-1348 3141-0052-1349 3141-0052-1350 1623-0070-1397	Campground Power L10 Nov 2021 Campground Power acct 3019 Campground Power BathHouse Office Power Nov 2021	48.40 42.59 51.71 103.68	246.38
2560	2021-11-30	RC INSPECTION Services 1926	final Inspection - B. Mcewen	157.50	157.50
2561	2021-11-30	SUMA Nov 2021-10	Benefits Nov 2021	79.04	79.04
2562	2021-11-30	SaskTel Nov 2021-11	Nov 2021	76.17	76.17
2563	2021-11-30	Alita Stevenson Admin Nov 2021-	Admin Nov 2021	2,152.09	2,152.09
2564	2021-11-30	GeoVerra 17973	Currie Ave Sub-div (partial)	2,542.58	2,542.58
2565	2021-11-30	Commissionaires 32477	Bylaw enforcement	102.90	102.90
2566	2021-11-30	Federation of Canadian Mun. 28917-R1G2R8	Membership - 2022	118.50	118.50
2567	2021-11-30	Munisoft 04023 03489	Software support 2022 Maintenance agreement 2022	1,171.05 166.50	1,337.55
2568	2021-11-30	SaskPower 1194-0070-2196	Street Lights Nov 30 2021	626.27	626.27

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2569	2021-11-30	RC INSPECTION Services			
		1946	Insulation R Herperger	210.00	210.00
2570	2021-11-30	Xplornet Communications Inc.			
		Nov01-02	Internet Office Nov	86.57	86.57
					<hr/>
				Total for Bank1:	21,018.68

Certified Correct This December 7, 2021

Mayor

Administrator