

**THE MINUTES OF THE REGULAR MEETING OF
THE COUNCIL OF THE RESORT VILLAGE OF BIRD'S POINT
Monday January 9, 2023**

Present: Mayor: Alice Davis Councilors: Bev Casemore, Randy Wallack and Darlene Paquin
Administrator: Alita Stevenson
Absent: Councilor Neil Tinnish

A quorum being present, Mayor Davis called the meeting to order at 5:00 pm

Agenda	01/23	R. Wallack:	That the agenda be adopted as presented. CD Unanimously
Minutes	02/23	D. Paquin:	THAT the minutes of the regular meeting of Council held on December 12, 2022 be approved as presented. CD Unanimously
Accounts Payable	03/23	B. Casemore:	That the Accts 2796-2805 cheques in the amount of \$22,670.78 and in E-Transfers 12- 24 in the amounts of \$5,747.12 and Online Payments 37- 50 in the amounts of \$19,759.87 for a total of \$48,177.77 for December, 2022 be accepted as presented. CD Unanimously
Financials	04/23	A. Davis:	THAT the December 2022 Financials, Bank Reconciliations, and MasterCard Account be accepted as presented. CD Unanimously
Correspondence	05/23	R. Wallack:	That the correspondence be filed. CD Unanimously
Delivery and Placement – Concrete Pads for Boat Launch Area	06/23	R. Wallack:	That Council Instruct the Administrator to secure Written estimates for Delivery and Placement of 6 Concrete Pads for Boat Launch area. CD Unanimously
Letter File # 01-23	07/23	B. Casemore:	That Council Instruct the Administrator to respond to Letter File #01-23, noting agreement set forth in Bylaw 01-22. CD Unanimously
Bylaw 01-23 – Black Pearl Park Operating Agreement First Reading	08/23	R. Wallack:	That Bylaw 01-23, Black Pearl Park Operating Agreement, be read a First Time. CD Unanimously
Letter File #01-23b	09/23	A. Davis:	That Council instruct the Administrator to respond to various other concerns including Loraas pick up and Transfer Station use in Letter File #01-23b CD. Unanimously
Fidelity Bond	10/23	D. Paquin:	That Council recognize and acknowledge that the Administrator, A. Stevenson, has a bond for the amount of \$500,000.00 under the SumAssure Fidelity Bond Self Insurance Plan as per Section 113 (3) of the Municipality Act. CD. Unanimously

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2023 Deputy Mayor and Council Committees and Appointments	11/23	D. Paquin:	<p>THAT Council approve the following appointments for 2023 Deputy Mayor; Bev Casemore: January – March Randy Wallack: April – June Neil Tinnish: July – September Darlene Paquin: October – December</p> <p>And 2023 Committees and appointments; -WSA Emergency Preparedness: Alice Davis, Randy Wallack -Sask Public Safety EMO – Alice Davis - Streets: Randy Wallack, Darlene Paquin - Garbage: Randy Wallack, Darlene Paquin - Lagoon: Randy Wallack, Neil Tinnish - Recreation: Darlene Paquin, Neil Tinnish - Policy: Neil Tinnish, Bev Casemore -Regional Campground: Alice Davis, Randy Wallack - Financials: Bev Casemore, Neil Tinnish - Accounts Payable: Bev Casemore, Neil Tinnish -Parkland Library Rep.: Bev Casemore -Bylaw Enforcement: Alice Davis - Machinery: Darlene Paquin, Randy Wallack - Employee Relations: Darlene Paquin, Bev Casemore -Maintenance – Darlene Paquin, Randy Wallack -Occupational Health and Safety: Neil Tinnish -Pest Control: Ross Pangracs, Randy Wallack -Board of Revision and Board of Appeals: Western Municipal Consulting -Auditors: Prairie Strong Chartered Professional Accountants -Building Official Class 1 – Reg Churko -Building Official Class 2&3 – Professional Building Inspections, Inc. -Fire Services-Local Assistant – Alice Davis, Administrator Mayor Davis- Ex Officio of all committees CD. Unanimously</p>
Conexus Credit Union - Security Agreement	12/23	R. Wallack:	<p>That Council instruct the Administrator to advise Conexus Credit Union to leave the General Security Agreement in place. CD. Unanimously</p>
2023 UMAAS Spring Workshop	13/23	D. Paquin:	<p>That the Administrator Register to attend the 2023 UMAAS Spring Workshop March 29, 2023 in Melville, SK at a registration cost of \$100.00. CD. Unanimously</p>

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2023 Regular Office Hours Regular Council Meetings	14/23	D. Paquin:	That the regular Office Hours for 2023 be set as follows: January – May and September – December Monday-Tuesday 8:00 am – 4:00pm June – August Monday – Wednesday 8:00 am – 4:00 pm And further that the Regular Council Meetings for 2023 be set as follows: 2 nd Tuesday of each month at 8:30 am at the Village Office. CD. Unanimously
In Camera Session	6:45 pm		Mayor Davis declared an In-Camera Session to Discuss Personnel
Maintenance Person – 2023 Regular Hours	7:12 pm 15/23	A. Davis:	Mayor Davis Declared In-Camera Session to be over That Council instruct the Administrator to write a letter to maintenance person – Ross Pangracs, advising that he will report to newly appointed Maintenance Committee going forward and further that he commit to 35-40 hours per week May – September, and casual hours as required April and October, 2023. No work hours to be performed during extreme weather events. A response from the Maintenance person regarding the new Maintenance terms is requested before Feb 14, regular meeting of Council. CD. Unanimously
Rec Committee Bylaw - Enforcement Council Reports	N/A N/A 16/23	A. Davis:	That the following reports be accepted as presented: <u>R. Wallack:</u> Transfer station report <u>D. Paquin:</u> use of herbicides on municipal property <u>A. Davis:</u> snow removal – discussion with RM Fertile Belt <u>Administrator:</u> 2022 Financial Audit – Feb 6 CD. Unanimously
Next Meeting			Next Regular meeting of Council Tuesday February 14th, 2023 at 8:30 am.
Adjourn	17/23	A. Davis:	That the Meeting Be adjourned at 7:16 pm CD. Unanimously

Minutes read and approved this 14th day of February, 2023

_____**Mayor**

_____**Administrator**

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Date Printed
2023-01-10 2:21 PM

**Resort Village of Bird's Point
List of Accounts for Approval
Batch: 2022-00083 to 2022-00097**

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
2796	2022-12-12	Fertile Belt 183 - RM			
		2022 - Annex-02	Annexation payment #2	7,000.00	7,000.00
2797	2022-12-20	AKME			
		368984	Clean snow office and transfer stal	721.50	721.50
2798	2022-12-20	Aon Reed Stenhouse Inc.			
		023Renewal-06	SUMAssure Renewal	3,719.00	3,719.00
2799	2022-12-20	Lakeview Tree Services			
		39476	Tree Service	6,405.00	6,405.00
2800	2022-12-20	Ministry of Finance - Safety			
		FD2023062	Dispatch Fee - Public Safety	275.63	275.63
2801	2022-12-20	Western Municipal Consulting			
		WMC22739-01	Appeal Board Services	472.50	472.50
2802	2022-12-31	GeoVerra			
		31089-01	Currie Ave Sub-Division	1,951.95	1,951.95
2803	2022-12-31	Receiver General			
		Oct - Dec 22-01	Oct - Dec 2022 remit	1,225.85	1,225.85
2804	2022-12-31	UMAAS			
		23Membersh01-23	2023 renewal	250.00	250.00
2805	2022-12-31	AKME			
		368986	Clean snow office and transfer stal	649.35	649.35
				Total Computer Cheque:	22,670.78

E-TRANSFER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
12	2022-12-12	Munisoft			
		2022/23-04149	Munisoft System	1,287.60	
		2022/23-04625	Munisoft System	114.45	
		2022/23-03561	Equipment Maintenance	179.82	1,581.87
13	2022-12-12	RC INSPECTION Services			
		2333-02	Stevenson Plan Review Fee	367.50	367.50
14	2022-12-20	RC INSPECTION Services			
		2337-03	Building Inspector Fee - Boutin fin:	262.50	262.50
15	2022-12-31	Derik Wallack			
		Dec Fuel All-01	May 2019 TS	25.00	
		Dec2022-13	TS	62.46	87.46
16	2022-12-31	Ross Pangracs			
		Oct-Dec2022-07	Maintenance	156.15	
		Oct - Dect-27	Maintenance - fuel allowance	25.00	181.15
17	2022-12-31	Darlene Paquin			
		Oct - Dec-01	Oct - Dec 2022	300.00	300.00
18	2022-12-31	RC INSPECTION Services			
		2343	Building Inspector Fee	105.00	105.00
19	2022-12-31	Alita Stevenson			
		Admin Dec 2-03	Monthly Payroll	1,711.64	1,711.64
20	2022-12-31	Beverley Casemore			
		Oct - Dect2-01	Oct - Dect 2022	225.00	225.00

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E-TRANSFER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
21	2022-12-31	Alice Davis Oct - Dec-01	Oct - Dec 2022	225.00	225.00
22	2022-12-31	Randy Wallack Oct - Dec -01	Oct - Dec 2022	350.00	350.00
23	2022-12-31	Neil Tinnish Oct - Dec-01	Oct - Nov 2022	325.00	325.00
24	2022-12-31	Darlene Paquin Oct - Dec Recc	Rec Committee	25.00	25.00
				Total E-Transfer:	5,747.12

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
37	2022-12-12	Loraas Disposal 7940305	Container rent/dump Sept 2022	123.23	123.23
38	2022-12-12	MLT Aikins 6330172	Legal Consult	324.68	324.68
39	2022-12-12	SaskPower 1095-0077-6152	Street Light s Oct 2022	714.14	714.14
40	2022-12-20	SUMA 99979	2022 Membership	731.75	731.75
41	2022-12-27	Conexuc Credit Union MC Dec02-01	Dec 2022	155.37	155.37
42	2022-12-27	SaskPower 1392-0077-9115 2514-0065-7081 2382-0067-5278 2415-0066-8498	Office Power Oct 2022 Well Building Power Campground Power L10 SSDec20 Campground Power BathHouse	145.46 122.09 90.53 58.29	416.37
43	2022-12-27	SUMA 7374	Benefits Nov 2022	78.14	78.14
44	2022-12-31	MEPP AdminDec2022-03	Dec2022	391.86	391.86
45	2022-12-31	SaskTel Dec2022-09	Nov2022	77.49	77.49
46	2022-12-31	Xplornet Communications Inc. 45925888	Internet Office	92.12	92.12
47	2022-12-31	Loraas Disposal 7947263	Container rent/dump Dec 2022	121.43	121.43
48	2022-12-31	SaskPower 0930-0078-0728	Street Light s Oct 2022	714.14	714.14
49	2022-12-31	Ministry of Finance - Revenue Dec2022 rem-03	Dec 2022	15,303.15	15,303.15
50	2022-12-31	Ministry of Finance - Revenue Dec2022b rem-04	2022 amendment	516.00	516.00
				Total Online Banking:	19,759.87

Total Bank1: 48,177.77

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