

**THE MINUTES OF THE REGULAR MEETING OF  
THE COUNCIL OF THE RESORT VILLAGE OF BIRD'S POINT  
Monday May 9, 2022**

Present: Mayor: Alice Davis

Councilors: Bev Casmore, Randy Wallack, and Neil Tinnish

Darlene Paquin arrived at 5:12pm

Administrator: Alita Stevenson

A quorum being present, Mayor Davis called the meeting to order at 5:00 pm

<b>Agenda</b>	<b>108/22</b>	R. Wallack:	That the agenda be adopted as presented. <b>CD Unanimously</b>
<b>Minutes</b>	<b>109/22</b>	A. Davis:	THAT the minutes of the regular meeting of Council held on April 11, 2022 be approved as presented. <b>CD Unanimously</b>
<b>Motion 100-22 Administrator Salary and Office Hours</b>	<b>110/22</b>	A. Davis:	That Council move to rescind Motion 100/22 and further That That Council set the Administrator salary raise at 3% 2022 (\$30.39 per hr), 3% 2023 (\$31.31 per hr), and 3% 2024 (\$32.25 per hr) effective May 1rst, 2022 and that regular Office hours be set at Mondays and Tuesdays 8:00 am – 4:00pm. Summer Hours – May - August Mondays – Wednesday, 8:00 am – 4:00 pm Where Monday is a Statutory holiday during Regular hours, the office will be open Tuesday and Wednesday 8:00 am – 4:00 pm. The Administrator will work extra hours as required. <b>CD. Unanimously</b>
<b>Accounts Payable</b>	<b>111/22</b>	B. Casmore:	That the Accts 2668 - 2684 in the amounts of \$6680.92 for April, 2022 be accepted as presented. <b>CD Unanimously</b>
<b>Financials</b>	<b>112/22</b>	N. Tinnish:	THAT the April 2022 Financials, Bank Reconciliations, and MasterCard Account be accepted as presented. <b>CD Unanimously</b>
<b>Letter File # 06-21/22</b>	<b>5:12 pm</b> <b>113/22</b>	N. Tinnish: A. Davis:	Councillor Tinnish excused Himself citing a familial conflict of interest with the next order of business That Council Instruct the Administrator to write a letter of response to Letter File # 06-21/22 noting at this time, Council will not be proceeding with enforcement action in this matter. <b>CD Unanimously</b>
<b>Delegates</b>	<b>5:20pm</b> <b>5:25 pm</b>	N. Tinnish: Delegate #1	Councillor Tinnish returned to the meeting Discussion regarding snow removal
	<b>5:35 pm</b> <b>5:50 pm</b>	Delegate # 2 Delegate # 3	Recreation Committee report Stop Work Order, Zoning Bylaw and setbacks discussion

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<b>Rec Committee Report</b>	<b>114/22</b>	D. Paquin:	That Council acknowledge the Rec Committee report as presented.  <b>CD Unanimously</b>
<b>Stop Work Order</b>	<b>115/22</b>	R. Wallack:	That Stop Work Order at #81 Currie Ave remain in force until a Building Permit application and Recent Legal Property Survey are submitted to and approved by Council.  <b>CD Unanimously</b>
<b>Snow Removal</b>	<b>116/22</b>	A. Davis:	That Council Instruct the Administrator to send a letter to acknowledge and respond regarding Delegate #1 concern and further to send a reminder notice to all snow removal contractors that snow removed from driveways must not be placed on neighboring property.  <b>CD Unanimously</b>
<b>Letter File # 07-22</b>	<b>117/22</b>	A. Davis:	That Council Instruct the Administrator to secure the services of Brownlee & Associates to act as Legal Representation to respond to AIR - LAFOIP – Letter File # 07-22.  <b>CD Unanimously</b>
	<b>6:37 pm</b>	D. Paquin:	Councilor Paquin declared a personal conflict of interest in the next order of business and removed herself from the meeting.
<b>Letter File #08-22</b>	<b>118/22</b>	A. Davis:	That Council Instruct the Administrator to send a letter of response to not approve payment request to Correspondence item File #08-22  <b>CD Unanimously</b>
<b>Correspondence</b>	<b>6:40 pm 119/22</b>	A. Davis:	Councilor Paquin returned to the meeting. That the correspondence be filed.  <b>CD Unanimously</b>
<b>Summer Student</b>	<b>120/22</b>	D. Paquin:	That Council hire Saimon Lapuz for the position of Summer Student at \$18.00 per hour. Casual Hours TBD May – August 2022.  <b>CD Unanimously</b>
<b>Bylaw 08-22 Planning and Development Fees Bylaw 1st Reading</b>	<b>121/22</b>	N. Tinnish:	THAT Bylaw 08-22 a Planning and Development Fees Bylaw, be read a first time.  <b>CD. Unanimously</b>
<b>Proposed Bylaw 08-22 – Advertising and Public Hearing</b>	<b>122/22</b>	R. Wallack:	THAT Council Instruct the Administrator to advertise the proposed Bylaw 08-22 in the Whitewood Herald for Two consecutive weeks and further, that Council hold a Public Hearing June 13, 2022 to hear any concerns or suggestions.  <b>CD. Unanimously</b>

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<b>Policy #04 – Seasonal Public Works / Parks Maintenance Policy Culvert Grates</b>	<b>123/22</b>	N. Tinnish:	That the Council approve and adopt Policy #04 – Seasonal Public Works / Parks Maintenance Policy.  <b>CD Unanimously</b>
<b>Transfer Station Key</b>	<b>124/22</b>	B. Casemore:	That Council accept and approve the job estimate quote for Fabrication of a new culvert grate from Cinnabar Ag-Industries Ltd at \$2120.00 plus tax.  <b>CD. Unanimously</b>
<b>Transfer Funds</b>	<b>125/22</b>	A. Davis:	That the Regional Campground Manager be given a key to access the transfer station until contract expires.  <b>CD. Unanimously</b>
<b>Park Maintenance</b>	<b>126/22</b>	A. Davis:	That Council instruct the Administrator to transfer \$1160.00 received from the Canada Heritage Grant to the Rec Committee Account.  <b>CD. Unanimously</b>
<b>Building Permit</b>	<b>127/22</b>	N. Tinnish:	That Council approve budget up to \$250.00 for R. Wallack to purchase supplies for watering and Park Maintenance at Regional Park area.  <b>CD. Unanimously</b>
<b>Building Permit</b>	<b>128/22</b>	D. Paquin:	That Council move to approve application for development and building permit at Lot 2 Block 02 Plan AA3149 as presented, addition to deck, subject to meeting the criteria for the above development as per the information provided in accordance with Zoning Bylaw 05-22 and that the applicant is responsible for compliance with the UBAS Act, the National Building Code of Canada, and the Municipal Bylaws.  <b>CD. Unanimously</b>
<b>Building Permit</b>	<b>129/22</b>	B. Casemore:	That Council move to approve Development Permit Application for an accessory building at Lot 9 Block 02 Plan 102156768 as presented. No further Building Permit required.  <b>CD. Unanimously</b>
<b>Bylaw- Enforcement Report</b>			Bylaw Enforcement for 2022 contract to begin May 14, 2022.

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<b>Council Reports</b>	<b>130/22</b>	D. Paquin:	That the following reports be accepted as presented: N. Tinnish: discussion regarding creek areas D. Paquin: discussion regarding roadways and spring water-run off A. Davis: report on Rec Committee meeting B. Casemore: Park report – spring clean-up R. Wallack: report on signage and parking Administrator Stevenson: -training session May 11 Maintenance: report on Kubota mower -repairs required	<b>CD. Unanimously</b>
<b>In Camera Session</b>	<b>None</b>			
<b>Next Meeting</b>			Next Regular meeting of Council Tuesday May 26, 2022 at 5:00 pm.	
<b>Adjourn</b>	<b>131/22</b>	A. Davis:	That the Meeting Be adjourned at 7:45pm	<b>CD. Unanimously</b>

Minutes read and approved this 24<sup>th</sup> day of May, 2022

\_\_\_\_\_ **Mayor**

\_\_\_\_\_ **Administrator**

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Report Date  
2022-05-09 11:03 AM

Resort Village of Bird's Point  
List of Accounts for Approval  
As of 2022-05-09  
Batch: 2022-00019 to 2022-00021

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
2668	2022-04-30	AKME 368962	culvert clear,pull screens	832.50	832.50
2669	2022-04-30	Crosby Hanna& Associates 390-20	Zoning - OCP	1,268.52	1,268.52
2670	2022-04-30	Lower Qu'Appelle Watershed 2022	2022 Associate Member	150.00	150.00
2671	2022-04-30	Ministry of Finance - Revenue Apr2022 remit-	Apr 2022 remit	225.29	225.29
2672	2022-04-30	Ross Pangracs Apr 2022-01	Maintenance Apr 2022	335.35	335.35
2673	2022-04-30	SaskPower 1425-0071-4616	Office Power Apr 2022	124.55	124.55
2674	2022-04-30	Starpoint Enterprises LTD 2021	5% Payment for collection	332.50	332.50
2675	2022-04-30	Alita Stevenson Admin Apr 2022-	Admin Apr 2022	1,691.35	1,691.35
2676	2022-04-30	SaskTel Apr2022-01	Apr 2022	77.34	77.34
2677	2022-04-30	Gord McEwen Final Inspect	Building Permit refund - Final	100.00	100.00
2678	2022-04-30	Loraas Disposal 7884747	Container rent/dump Apr 2022	120.38	120.38
2679	2022-04-30	MEPP Admin Apr 2022-	Apr 2022	386.00	386.00
2680	2022-04-30	Napa Auto Parts April 22	Supplies - Maint Apr 22	90.51	90.51
2681	2022-04-30	SaskPower 0831-0074-0538	Street Light s Apr 2022	696.72	696.72
2682	2022-04-30	RC INSPECTION Services 2039	G. McEwen Final	78.75	78.75
2683	2022-04-30	SUMA Apr 2022-03	Benefits Apr 2022	79.04	79.04
2684	2022-04-30	Xplornet Communications Inc. 42482804	Internet Office Apr	92.12	92.12
<b>Total for Bank1:</b>					<b>6,680.92</b>

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