



## Short Sale Estimate Request

In order for Pro Group Escrow to provide you an accurate estimate to submit with your Short Sale Estimate Request, please provide us with the following information:

1. Anticipated Sales Price
  2. Estimated Close of Escrow Date
  3. Property Address
  4. Buyer's Name
  5. Seller's Last Name
  6. Will the seller be paying any Buyer's Costs?
  7. Commission %
  8. Delinquent Taxes due
  9. Does the Property have an HOA?
    - a. If yes are they more than 2 months delinquent?
  10. Anticipated Termite Costs
  11. Transaction Coordinator Fees (if any)
  12. Any other costs that Seller may incur, such as Septic or Repair Costs?
    - a. If yes, how much?
  13. Is there a Home Warranty? How much?
  14. Is there a 2<sup>nd</sup>/3<sup>rd</sup>? What amount do we show on the HUD?
- Where do you want this Estimate Sent? FAX: \_\_\_\_\_
- Email: \_\_\_\_\_

Once you have this information you can call me, email or fax this form and I will prepare your estimate ASAP...

If you have any questions or can not find the answers to any of these questions, please do not hesitate to contact me directly for assistance.

Agent: \_\_\_\_\_

Date: \_\_\_\_\_