

*Vandling Borough Council Minutes*  
November 17, 2025

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Amanda Serge, and Colleen Sullivan. Also present were Mayor Tom Prince, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, Secretary Nancy Perri, and Code Enforcement Officer Joe Lavin. Council member Fran Pantzar was absent.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Matos, second by Mrs. Sullivan. Motion carried with all in favor.

**Correspondence:**

- Lackawanna County 2026 Assessment Certification
- NEIC Holiday Party
- PSAB Borough News Renewal
- PA State Mayors' Association

**Persons to be heard:** None at this time

**Treasurer Report**

***Treasurer Report of Financial Status: (final for November)***

Nov 1, 25

**ASSETS**

**Current Assets**

<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	269,612.93
HNB - 4601	<u>5,119.79</u>
<b>Total General Fund</b>	274,732.72
<b>Liquid Fuels Fund</b>	
HNB - 4613	<u>67,677.73</u>
<b>Total Liquid Fuels Fund</b>	67,677.73
<b>Refuse Fund</b>	
HNB - 5401	<u>65,669.84</u>
<b>Total Refuse Fund</b>	65,669.84
<b>CD Balance (4.10% Interest Renews 12/24/25)</b>	<u>30,179.89</u>
<b>TOTAL ASSETS</b>	438,260.18

Mrs. Sullivan, second by Mrs. Serge motioned to approve the Treasurer's report. Motion carried with all in favor.

***Treasurer Report of Receipts: (final for November)***

<i>Vandling Revenue November 2025</i>				
<b>Date</b>	<b>Name</b>		<b>Account</b>	<b>Amount</b>
11/04/2025	Hab-Eit		310.20 · Wage Taxes	611.10
11/06/2025	Hab-Eit		310.20 · Wage Taxes	1,531.40
11/07/2025	Hab-Eit		310.20 · Wage Taxes	718.97
11/13/2025	Hab-Eit		310.20 · Wage Taxes	773.39

11/14/2025	Hab-Eit	310.20 · Wage Taxes	2,776.52
11/19/2025	Hab-Eit	310.20 - Wage Taxes	2,773.06
11/21/2025	Hab-Eit	310.20 - Wage Taxes	4,858.31
11/26/2025	Hab-Eit	310.20 - Wage Taxes	3,423.23
		Total Wage Taxes	\$ 17,465.98
11/02/2025	HNB 0113	341.00 · Interest Earnings	280.79
11/02/2025	HNB 4613	341.00 · Interest Earnings	40.37
11/18/2025	Tumblin Tots	342.00 · Rent	1,050.00
11/18/2025	Mary Ann Risboskin	305.00 · Occ. Taxes	489.14
	Groundworks Operations LLC	320.00 · Building Permits	112.52
11/18/2025	Paul Beavers	320.00 · Building Permits	90.00
11/18/2025	District Magistrate	330.00 · Fines	100.00
11/18/2025	Mary Ann Risboskin	427.10 · Tax Collector Garbage Fee Commission	500.00
11/18/2025	Mary Ann Risboskin	488.00 · Employees Withholding	(113.60)
11/18/2025	PSAB UC Plan (reissue)	6560 · Payroll Expenses	164.60
11/30/2025	HNB 4613	341.00 - Interest Income	33.67
11/30/2025	HNB 0113	341.00 - Interest Income	239.01
		Total Revenue	\$ 20,452.48

Mr. Matos, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

#### Treasurer Report of Expenses: (final for November)

Vandling Bill List ~ November 2025			
Date	Name	Account	Paid Amount
11/16/2025	UGI PNG	409.30 · Bldgs. Utilities	161.87
11/16/2025	PP&L	409.30 · Bldgs. Utilities	29.29
11/16/2025	PAWC	409.30 · Bldgs. Utilities	20.74
11/16/2025	PAWC	409.30 · Bldgs. Utilities	64.56
11/17/2025	PAWC	448.36 · Water Hydrants	388.62
11/17/2025	John Bonham	430.20 · Truck Gas & Supplies	260.75
11/17/2025	The Scranton Times	404.20 · Legal Advertisement	110.40
11/17/2025	NEP Telephone	409.30 · Bldgs. Utilities	85.94
11/17/2025	Cube Auto Supply	430.20 · Truck Gas & Supplies	38.97
11/17/2025	NEIC	413.10 · UCC & Code Enforcement	427.88
11/17/2025	NEIC	413.45 · Rental Expense	240.00
11/17/2025	PP&L	434.36 · Street Lighting	1,022.91
11/17/2025	Casella	427.45 · Contract Sanitation Service	12,725.77
11/17/2025	PSAB	400.42 · Borough Dues & Subscriptions	164.00
11/17/2025	City of Carbondale	410.45 · Police	2,000.00
11/17/2025	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
11/17/2025	Jennifer Slick	402.10 · Treasurer's Commissions	450.00
11/17/2025	Jennifer Slick	488.00 · Employees Withholding	(102.57)
11/17/2025	Nancy Ann Perri	405.10 · Secretary's Wages	450.00
11/17/2025	Nancy Ann Perri	488.00 · Employees Withholding	(109.32)
11/17/2025	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	320.00
11/17/2025	Thomas Collins, Sr.	488.00 · Employees Withholding	(72.92)
11/17/2025	John Lavin	413.2 · Protective Services Supplies	750.00

11/17/2025	John Lavin	488.00 · Employees Withholding	(170.94)
11/17/2025	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	40.50
11/17/2025	Mary Ann Risboskin	488.00 · Employees Withholding	(9.19)
11/17/2025	PSAB UC Plan (replacement)	6560 · Payroll Expenses	164.60
11/17/2025	Herlands & Levine	404.10 · Legal Wages & Salary	265.00
11/17/2025	Stan Loysch	429.45 · San. Sewer Contract Service	375.00
	W. Matos Plumbing and Heating		
11/17/2025		409.37 · Bldgs. /Grounds Rep & Main.	643.00
11/18/2025	PP&L	409.30 · Bldgs. Utilities	98.85
11/18/2025	PP&L	409.30 · Bldgs. Utilities	32.03
11/18/2025	PP&L	409.30 · Bldgs. Utilities	14.53
11/18/2025	IRS	6560 · Payroll Expenses	397.25
11/18/2025	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	35.68
11/18/2025	PAUC	6560 · Payroll Expenses	49.66
		Total Expenses	\$ 21,862.86

It was noted that the bills include a reimbursement to a homeowner for a sewer blockage. Mrs. Sullivan, seconded by Mrs. Serge motioned to approve the current expenses. Motion carried with all in favor.

**Mayor Report:** Mayor Prince requested that residents be thoughtful and patient with the DPW during a storm as we are working with a skeleton crew. The Mayor wished all residents a Happy Thanksgiving.

**Solicitor Report:** Attorney Levine presented a draft ordinance regarding pave cuts. Bill Matos noted he would like to make some changes. There was some discussion about provisions for how to repair the cut and that specifications should be given. It was agreed that Tony Grizzanti needs to be involved in the discussion and Attorney Levine said he would reach out to him to get input. An updated ordinance can be introduced next month.

There was also some discussion about enrolling the Borough in the PA One Call system.

**Committee Reports & Unfinished Business:**

Colleen reported that she received estimates on the fence repair. It was noted that some sections also require gate repair and some need the top rails. The estimate for 20' was \$1,700 and for 25' with the top rails and other repairs would be \$5,500.

**New Business:**

The 2026 budget was introduced. There was discussion concerning the millage based on the new county assessments. The new taxable total for the Borough is \$18,683,320. Jen recommended setting the millage at 1.1 which would generate about \$78K. As we are unsure about appeals in the coming year this would be a safe amount. Attorney Levine stated that this year values are based on fair market and next year residents will have the opportunity to appeal based on the properties in their neighborhood.

Mr. Carachilo thanked Jen for all of her work on the budget. Mrs. Sullivan made a motion to accept the 2026 proposed budget based on 1.1 mills assessment. Mrs. Serge seconded the motion. On a roll call vote, all were in favor.

Mr. Pantzar (while not present) requested Council approve hiring Ken Walters for the DPW. After some discussion, Mrs. Sullivan made a motion to hire Mr. Walters, seconded by Mrs. Serge based on the recommendation of Mr. Pantzar and on the receipt of all clearances. Mayor Prince stated that he was not happy about this as he didn't feel that we knew enough about him. It was noted that Fran interviewed and recommended him.

**Public Comment:**

Mark Cordelli representing Lackawanna County provided flyers and a list of upcoming events throughout the County.

The meeting adjourned at 7:50 PM on a motion by Mr. Matos, second by Mrs. Serge. All in favor.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri

Signature

December 14, 2025

Date