

*Vandling Borough Council Minutes  
December 16, 2024*

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Fran Pantzar, and Bill Matos. Also present were, Code Enforcement Officer Joe Lavin, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, and Secretary Nancy Perri. Councilmembers Colleen Sullivan and Amanda Serge were not present.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mr. Matos. Motion carried with all in favor.

**Correspondence:** none

**Persons to be heard:** \_ None at this time

**Treasurer Report**

**Treasurer Report of Financial Status: (final for December)**

**Dec 1, 24**

**ASSETS**

**Current Assets**

**Checking/Savings**

**General Fund**

**HNB - 0113** 405,925.26

**HNB - 4601** 22,785.20

**Total General Fund** 428,710.46

**Liquid Fuels Fund**

**HNB - 4613** 58,796.90

**Total Liquid Fuels Fund** 58,796.90

**Refuse Fund**

**HNB - 5401** 36,268.07

**Total Refuse Fund** 36,268.07

**CD Balance (4.80% Interest Renews 3/24/25)** 29,361.31

**TOTAL ASSETS** 553,136.74

Mr. Matos, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for December)**

Revenue December 2024				
Date	Name	Account	Amount	
12/01/2024	HNB 4613	341.00 · Interest Earnings	32.89	
12/01/2024	HNB 0113	341.00 · Interest Earnings	394.13	
12/02/2024	Commonwealth of PA	330.00 · Fines	115.96	
12/02/2024	Hab-Eit	310.20 · Wage Taxes	402.60	
12/02/2024	Commonwealth of PA	354.07 · Intergovernmental Revenue	3,177.55	
12/05/2024	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	1,234.80	
12/17/2024	Costello Home Construction	320.00 · Building Permits	264.60	
12/17/2024	Falcon View Excavating	320.00 · Building Permits	130.50	
12/17/2024	Tumblin Tots	342.00 · Rent	1,050.00	

12/17/2024	Mary Ann Risboskin	301.00 · Real Estate Taxes	2,892.78
12/17/2024	Selective Ins.	389.00 · Misc. Revenue	207.29
12/17/2024	Mary Ann Risboskin	364.00 - Garbage Fees	6,580.00
12/18/2024	Hab-Eit	310.20 - Wage Taxes	506.22
12/26/2024	Hab-Eit	310.20 - Wage Taxes	504.48
12/31/2024	HNB 4613	341.00 - Interest Earnings	31.27
12/24/2024	HNB 0113	341.00 - Interest Earnings	348.49
		<b>Total Revenue</b>	<b>\$ 17,873.56</b>

Mr. Matos, second by Mr. Pantzar, motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for December)**

Expenses December 2024			
Date	Name	Account	Paid Amount
12/14/2024	PP&L	409.30 · Bldgs. Utilities	29.21
12/16/2024	Casella	427.45 · Contract Sanitation Service	12,062.34
12/16/2024	Modern Gas	409.30 · Bldgs. Utilities	297.40
12/16/2024	Mikloiche Timber & Construction	430.45 · Contract Serv. Street Main.	480.00
12/16/2024	Forest City News	404.20 · Legal Advertisement	19.50
12/16/2024	John Bonham	438.00 · Repair & Maintenance of Roads	557.90
12/16/2024	Holt Lumber	409.20 · Bldgs./Grounds Supplies & Exp.	55.47
12/16/2024	NEP Telephone	409.30 · Bldgs. Utilities	85.45
12/16/2024	LRBSA	409.30 · Bldgs. Utilities	77.25
12/16/2024	Borough of Forest City	430.25 · Road Material	75.00
12/16/2024	PAWC	448.36 · Water Hydrants	388.62
12/16/2024	PA Dept. of Labor & Industry-B	409.37 · Bldgs. /Grounds Rep & Main.	110.22
12/16/2024	PP&L	434.36 · Street Lighting	1,034.06
12/16/2024	Herlands & Levine	404.10 · Legal Wages & Salary	370.00
12/16/2024	City of Carbondale	410.45 · Police	2,000.00
12/16/2024	Stafursky Paving	429.45 · San.Sewer Contract Service	79,078.50
12/16/2024	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
12/16/2024	Jennifer Slick	488.00 · Employees Withholding	(91.16)
12/16/2024	Jennifer Slick	405.20 · Sec. Supplies & Exp.	73.00
12/16/2024	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
12/16/2024	Nancy Ann Perri	488.00 · Employees Withholding	(97.16)
12/16/2024	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	926.50
12/16/2024	Thomas Collins, Sr.	488.00 · Employees Withholding	(211.15)
12/16/2024	John Lavin	413.2 · Protective Services Supplies	500.00
12/16/2024	John Lavin	488.00 · Employees Withholding	(113.95)
12/16/2024	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	144.64
12/16/2024	Mary Ann Risboskin	488.00 · Employees Withholding	(32.87)
12/16/2024	Bill Matos	400.10 · Legislative Wages	225.00
12/16/2024	Bill Matos	488.00 · Employees Withholding	(51.12)
12/16/2024	Amanda Serge	400.10 · Legislative Wages	225.00
12/16/2024	Amanda Serge	488.00 · Employees Withholding	(51.12)
12/16/2024	Francis Pantzar	400.10 · Legislative Wages	225.00
12/16/2024	Francis Pantzar	488.00 · Employees Withholding	(51.12)
12/16/2024	John Carachilo	400.10 · Legislative Wages	225.00
12/16/2024	John Carachilo	488.00 · Employees Withholding	(51.12)
12/16/2024	Colleen Sullivan	400.10 · Legislative Wages	225.00

12/16/2024	Colleen Sullivan	488.00 · Employees Withholding	(51.12)
12/16/2024	Thomas M. Prince	401.10 · Executive Wages	225.00
12/16/2024	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
12/16/2024	Thomas Prince	429.66 · Sewer Expense	500.00
12/16/2024	Thomas Prince	488.00 · Employees Withholding	(113.90)
12/16/2024	James Lynch	429.66 · Sewer Expense	200.00
12/16/2024	James Lynch	488.00 · Employees Withholding	(45.58)
12/16/2024	Ronald Richards	413.2 · Protective Services Supplies	100.00
12/16/2024	Ronald Richards	488.00 · Employees Withholding	(22.79)
12/16/2024	PSAB UC Plan	6560 · Payroll Expenses	185.26
12/17/2024	PAWC	409.30 · Bldgs. Utilities	18.80
12/17/2024	PAWC	409.30 · Bldgs. Utilities	40.94
12/17/2024	UGI PNG	409.30 · Bldgs. Utilities	150.67
12/17/2024	PP&L	409.30 · Bldgs. Utilities	95.17
12/17/2024	PP&L	409.30 · Bldgs. Utilities	14.41
12/17/2024	PP&L	409.30 · Bldgs. Utilities	33.03
12/17/2024	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	155.47
12/17/2024	McGovern Insurance	486.00 Insurance Premium	12,787.00
12/17/2024	IRS	6560 · Payroll Expenses	1,189.07
12/17/2024	PAUC	6560 · Payroll Expenses	4.55
12/17/2024	PA Dept. of Revenue	6560 · Payroll Expenses	248.18
12/17/2024	Hab-Eit	6560 · Payroll Expenses	98.84
		<b>Total Expenses</b>	<b>\$ 115,301.17</b>

Mr. Pantzar, second by Mr. Matos motioned to approve the current expenses. Motion carried with all in favor.

**Mayor Report:** Mayor Prince wished everyone a safe and happy holiday.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports & Unfinished Business:**

Mr. Matos stated that he has three quotes for the truck purchase. Attorney Levine stated that he believes it has to be formally bid. After some further discussion, it was agreed that we would get the bidding process started for January. The Secretary will send bid advertisement to Council for approval and will advertise after their approval of the specification.

**New Business:**

The 2025 budget was approved on a motion by Mr. Pantzar, second by Mr. Matos.

**Public Comment:**

Mark Cordelli, Lackawanna County provided materials and made announcements of a number of upcoming events in the County including internship opportunities with the County. On behalf of the County Commissioners he wished everyone Happy Holidays.

The meeting adjourned at 7:20 PM on a motion by Mr. Pantzar, second by Mr. Matos.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

January 19, 2025  
Date