Vandling Borough Council Minutes
October 20, 2025

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present were Mayor Tom Prince, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, Secretary Nancy Perri, and Code Enforcement Officer Joe Lavin.

Minutes: The minutes of the previous meeting were approved on a motion by Mrs. Serge, second by Mrs. Sullivan. Motion carried with all in favor.

Correspondence:

- *Mary Liz Donato: Lackawanna County Transportation Plan*
- *PA American Water: Customer Assistance Program*
- *Lackawanna Tax Claim: Bid Repository*
- *Atty. Magnotta: PPH Ambulance (certified mail)*
- *Griffin Pond Animal Shelter: Annual Appeal*

It was noted that Council previously opted not to act on the PPH Ambulance correspondence. A motion was made by Mr. Pantzar, second by Mrs. Sullivan to approve the request from Lackawanna County for the bids received on Vandling properties. Motion carried with all in favor.

Persons to be heard: Browndale Fire Company reported 13 responses for the month of September, 36 hours of training, and all vehicles are in service. The fire company will assist with traffic control on Halloween between 6 PM and 8 PM.

Treasurer Report
Treasurer Report of Financial Status: (final for October)

	Oct 1, 25
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	270,350.67
HNB - 4601	13,164.95
Total General Fund	283,515.62
Liquid Fuels Fund	
HNB - 4613	68,687.08
Total Liquid Fuels Fund	68,687.08
Refuse Fund	
HNB - 5401	76,007.91
Total Refuse Fund	76,007.91
CD Balance (4.10% Interest Renews 12/24/25)	30,179.89
TOTAL ASSETS	458,390.50

Mrs. Serge, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for October)

Vandling Revenue - October 2025						
Date		**Name**		**Account**		**Amount**
10/01/2025		Commonwealth of PA		355.01 · PURTA..		189.50
10/02/2025		Hab-Eit		310.20 · Wage Taxes		139.97
10/03/2025		Lack. Co. Recorder of Deeds		310.10 · Real Estate Transfers		5,478.44
10/10/2025		Hab-Eit		310.20 · Wage Taxes		544.26
10/17/2025		Hab-Eit		310.20 · Wage Taxes		808.14
10/21/2025		Lackawanna Co. Treasurer		319.00 · Delinquent Taxes		1,197.00
10/21/2025		Lackawanna Co. Treasurer		364.00 · Garbage Fees		917.70
10/21/2025		Gillott/Stevens		320.00 · Building Permits		544.50
10/21/2025		Tumblin Tots		342.00 · Rent		1,050.00
10/21/2025		Homes570		321.00 · Rental Inspections		150.00
10/21/2025		Mary Ann Risboskin		364.00 · Garbage Fees		1,470.00
10/21/2025		Mary Ann Risboskin		301.00 · Real Estate Taxes		320.76
10/22/2025		Hab-Eit		310.20 - Wage Taxes		667.35
10/29/2025		Hab-Eit		310.20 - Wage Taxes		597.52
10/31/2025		Hab-Eit		310.20 - Wage Taxes		2,630.20
				Total Revenue		$ 16,705.34

Mrs. Sullivan, second by Mr. Matos motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for October)

Vandling Expenses- October 2025						
Date		**Name**		**Account**		**Paid Amount**
10/13/2025		PP&L		409.30 · Bldgs. Utilities		27.92
10/15/2025		PAWC		409.30 · Bldgs. Utilities		44.55
10/15/2025		PAWC		409.30 · Bldgs. Utilities		18.80
10/18/2025		DCED		413.10 · UCC & Code Enforcement		31.50
10/20/2025		Casella		427.45 · Contract Sanitation Service		12,725.77
10/20/2025		NEP Telephone		409.30 · Bldgs. Utilities		85.94
10/20/2025		Regal Heating & Plumbing (746 Main)		429.45 · San.Sewer Contract Service		1,694.05
10/20/2025		Forest City News		404.20 · Legal Advertisement		48.25
10/20/2025		PAWC		448.36 · Water Hydrants		388.62
10/20/2025		Prince Excavating (Storm water Project)		438.00 · Repair & Maintenance of Roads		7,100.00
10/20/2025		PP&L		434.36 · Street Lighting		1,009.35
10/20/2025		Browndale Fire Relief Association		411.51 · Fire Relief		2,038.47
10/20/2025		Forest City Fireman's Relief Assn		411.51 · Fire Relief		2,038.46
10/20/2025		NEIC		413.10 · UCC & Code Enforcement		434.70
10/20/2025		NEIC		413.45 · Rental Expense		120.00
10/20/2025		Throop Landscape Supply Co.		409.20 · Bldgs./Grounds Supplies & Exp.		1,625.00
10/20/2025		Herlands & Levine		404.10 · Legal Wages & Salary		190.00
10/20/2025		Quill Corporation		405.20 · Sec. Supplies & Exp.		179.07
10/20/2025		Jennifer Slick		402.10 · Treasurer's Commissions		450.00
10/20/2025		Jennifer Slick		488.00 · Employees Withholding		(102.57)
10/20/2025		Nancy Ann Perri		405.10 · Secretary's Wages		450.00
10/20/2025		Nancy Ann Perri		488.00 · Employees Withholding		(109.32)
10/20/2025		Thomas Collins, Sr.		430.10 · Street Maintenance Wages		880.00

10/20/2025		Thomas Collins, Sr.		488.00 · Employees Withholding		(200.56)
10/20/2025		Thomas Collins, Sr.		409.20 · Bldgs./Grounds Supplies & Exp.		14.20
10/20/2025		John Lavin		413.2 · Protective Services Supplies		660.00
10/20/2025		John Lavin		488.00 · Employees Withholding		(150.41)
10/20/2025		Thomas M. Prince		401.20 · Executive Expenses		1,024.63
10/21/2025		PP&L		409.30 · Bldgs. Utilities		85.36
10/21/2025		PP&L		409.30 · Bldgs. Utilities		31.42
10/21/2025		PP&L		409.30 · Bldgs. Utilities		14.38
10/21/2025		UGI PNG		409.30 · Bldgs. Utilities		49.16
10/21/2025		IRS		6560 · Payroll Expenses		641.72
10/21/2025		RB Fries		430.37 - Borough Truck/Machinery		1,297.20
10/21/2025		City of Carbondale		410.45 - Police		2,000.00
				Total Revenue		$ 36,835.66

Council discussed the bill for executive expenses and noted there was nothing in the budget for this item. Mayor Prince replied that this was a PA Association of Boroughs event that any elected official could attend. He also noted that he did request reimbursement for mileage or food. Mr. Pantzar stated that while the Mayor makes it sound like anyone can attend, this should have been brought before Council in advance to approve the expense.

Mrs. Sullivan made a motion that all borough officials must seek prior approval before attending any conferences and/or training. Mr. Pantzar seconded the motion which carried with all in favor.

Mr. Pantzar, second by Mrs. Serge motioned to approve the current expenses. Motion carried with all in favor.

Mayor Report: Mayor Prince reported on the conference he attended noting that he brought back a lot of good information, especially around ordinances to address feral cats, which is something we can look forward to for the summer. Part of the ordinance will be ensuring that the cats are treated properly. There was a session on police coverage and what the Borough would be required as well as not required to provide.

In regard to Halloween, the Mayor reminded residents in the area to let the fire department know they are residents and need to access their home so the volunteers can provide them a safe route to their residence.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports & Unfinished Business:

Mrs. Serge and Mrs. Sullivan obtained several quotes for the new playground swing and fence repair. It was noted that the slide appears to be cracking again. Council reviewed and discussed the quotes received.

Mr. Carachilo stated that the roads where the paving was completed are not good. The contractor didn't tar around the driveways or the end of the road. In addition the speed bumps are the wrong size.

Some additional catch basins need attention. Mr. Pantzar noted that we are waiting on clearances for the new employee to start.

Mrs. Serge asked that KBA said about the alley by Peterlin which is creating storm water off where it hadn't been previously. There was not much information provided by KBA regarding this issue. There is also an issue with pave cuts and the Borough should have an ordinance addressing this.

Mr. Pantzar also stated that the Borough sign coming into town is being repaired.

New Business:

Council scheduled a work session for the 2026 budget for October 27th at 6 PM.

Public Comment:

Kathy Murnin thanked Council for the repairs made to the bottom of the hill by her property.

Dave Calachino addressed Council regarding a four acre parcel he purchased that was the Vandling Fire Company land. He is planning to build two ranch style homes with garages that will create four apartments. Access will be from Vine Street and Pine Street. Mr. Pantzar noted that we will need to see his plans and specifications including infrastructure. Normally the planning commission would review but Council would have to take on that role at this time.

Mark Cordelli representing Lackawanna County provided flyers and a list of upcoming events throughout the County.

The meeting adjourned at 7:50 PM on a motion by Mr. Carachilo, second by Mr. Pantzar. All in favor.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

November 16, 2025
Date