

Vandling Borough Council Minutes
April 19, 2021

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, Fran Pantzar, and Bill Matos. Also present were Mayor Joseph Brady, Attorney Jeff Levine, Treasurer Jennifer Slick, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri. Councilman Mayers was absent.

Minutes

Mr. Boyle, second by Mr. Carachilo, motioned to approve the minutes of the previous meeting. All were in favor.

Correspondence:

- *Brian Fitzsimmons – Use of field*
- *CFA – Grant Extension*
- *American Rescue Act Funds*
- *Wearing Thank you*
- *Adams Cable*
- *Anonymous*

Mr. Carachilo, second by Mr. Boyle motioned to approve the correspondence. Motion carried with all in favor.

Persons to be heard: None

Public Comment on Agenda Items:

Treasurer Report

Jennifer Slick presented the annual municipal audit and liquid fuels audit to Council.

Treasurer Report of Financial Status: (final for April)

	Apr 1, 21
ASSETS	
Current Assets	
Checking/Savings	
COVID Grant	2,233.29
General Fund	
HNB - 0113	200,874.43
HNB - 4601	7,123.49
Total General Fund	207,997.92
Liquid Fuels Fund	
HNB - 4613	50,027.37
Total Liquid Fuels Fund	50,027.37
Refuse Fund	
HNB - 5401	13,109.84
Total Refuse Fund	13,109.84
CD Balance (.40% Interest Renews 7/24/21)	27,750.80
TOTAL ASSETS	301,119.22

LIABILITIES & EQUITY

Principal Balance on Loan

103,953.26

(Payment Due 1/15/22)

Mr. Boyle, second by Mr. Carachilo motioned to accept the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for April)

Vandling Borough Revenue ~ April 2021				
Date	Name	Account	Amount	
4/2/2021	Hab-Eit	310.20 · Wage Taxes	307.65	
4/16/2021	Hab-Eit	310.20 · Wage Taxes	2,714.29	
4/20/2021	Mary Ann Risboskin	364.00 · Garbage Fees	27,195.00	
4/20/2021	Steve Mikloiche	322.40 · Zoning Permit Fee	25.00	
4/20/2021	Tumblin Tots	342.00 · Rent	1,050.00	
4/20/2021	Mary Ann Risboskin	301.00 · Real Estate Taxes	30,353.41	
4/20/2021	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	759.39	
4/20/2021	Lackawanna Co. Treasurer	364.00 · Garbage Fees	1,128.52	
4/20/2021	Boyce	320.00 - Building Permit	319.56	
4/20/2021	Lackawanna Co Rec Of Deeds	310.10 - Real Estate Transfer	1,425.90	
4/23/2021	Hab-Eit	310.20 - Wage Taxes	1,019.88	
4/30/2021	Hab-Eit	310.20 - Wage Taxes	521.45	
		Total Revenue	\$66,820.05	

Mr. Carachilo, second by Mr. Boyle motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for April)

Vandling Borough - Bill List ~ April 2021				
Date	Name	Account	Amount	
04/07/2021	UGI PNG	409.30 · Bldgs. Utilities	196.27	
04/07/2021	PAWC	409.30 · Bldgs. Utilities	54.50	
04/19/2021	Herlands & Levine	404.10 · Legal Wages & Salary	250.00	
04/19/2021	Mander Fire & Safety	409.37 · Bldgs. /Grounds Rep & Main.	49.00	
04/19/2021	NEP Telephone	409.30 · Bldgs. Utilities	84.48	
04/19/2021	PP&L	409.30 · Bldgs. Utilities	179.54	
04/19/2021	PAWC	448.36 · Water Hydrants	332.43	
04/19/2021	Modern Gas	409.30 · Bldgs. Utilities	224.53	
04/19/2021	County Waste	427.45 · Contract Sanitation Service	6,417.16	
04/19/2021	PP&L	434.36 · Street Lighting	938.10	
04/19/2021	Jennifer Slick	402.10 · Treasurer's Commissions	400.00	
04/19/2021	Jennifer Slick	488.00 · Employees Withholding	(91.12)	
04/19/2021	Nancy Ann Perri	405.10 · Secretary's Wages	400.00	
04/19/2021	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)	
04/19/2021	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	1,517.67	
04/19/2021	Mary Ann Risboskin	488.00 · Employees Withholding	(344.82)	

04/19/2021	John Lavin	413.2 · Protective Services Supplies	500.00
04/19/2021	John Lavin	488.00 · Employees Withholding	(113.90)
04/20/2021	IRS	6560 · Payroll Expenses	741.04
04/19/2021	HNB Visa	413.2 - Protective Service (Anti-virus)	21.19
04/19/2021	PPL	434.36 - Street Lighting	932.91
04/19/2021	Forest City Borough	410.45 - Police	2,000.00
04/19/2021	Bob Allen /The Tree Guy	409.20 - Building/Grounds	500.00
		Total Expenses	15,091.86

Mr. Boyle, second by Mr. Matos motioned to approve the expense report. Motion carried with all in favor.

Mayor Report: Mayor Brady commended all those involved with the recent fire in Forest City for doing an outstanding job. Mayor Brady will be attending the Association of Mayors conference in July in Pittsburgh.

Solicitor Report: Nothing to report at this time.

Committee Reports & Unfinished Business:

Mr. Carachilo commented that he has been in contact with Representative Kosierowski office and also has a call into Senator Casey's office requesting a meeting with them and with the Governor to request that funds from the American Rescue Plan be provided to Vandling to pave all the streets. Mr. Carachilo also had calls regarding potholes on Ash Street that need to be addressed.

Mr. Carachilo would also like to remind everyone that the next distribution of COVID supplies will be on May 8th from 10 AM through 12 PM.

The written bid process will be submitted for approval at the next meeting after some language is provided by the solicitor.

New Business:

In regard to the anonymous letter received about feral cats, it was suggested to check with the county to see if they have any programs. Attorney Levine will review the Archbald ordinance.

Mr. Boyle made a motion to approve the request from Mr. Fitzsimmons to allow public group use of the fields with a copy of their liability insurance supplied to the Borough. Mr. Matos seconded the motion. Motion carried with all in favor.

There are four individuals who expressed an interest in serving on the zoning board. They are Michael Seana, Rick Utegg, Jeff Pavlovich, and Steve Mikloiche. Mr. Pantzar stated that he would like to appoint three people tonight. The zoning board would also need an attorney and they can make a recommendation on who to approve as their solicitor. After some discussion, Mr. Carachilo made a motion to appoint all four individuals with one serving as an alternate. Mr. Boyle seconded the motion which carried with all in favor. They will need to appoint a chair and determine the alternate.

In regard to the open positions, Mr. Pantzar stated that Michael VanLeuven and Nick Pecko are both interested. Mr. Pecko is the nephew of Tom Collins, Jr. who has offered to help with the transition. Mr. Pantzar will meet with them and review the hiring requirements. Mr. Boyle made a motion to hire these two individuals, leaving the detail of the required duties to Mr. Pantzar and the legal requirements regarding background checks, physicals, etc. to Attorney Levine, at a rate of \$15/hour. Clearances and a copy of their valid PA driver's license must be on file before beginning work. Motion carried with a second by Mr. Matos.

Mr. Seana who was appointed to the zoning board is also interested in plowing. Mr. Pantzar will have a follow up conversation with him. Mr. Pantzar will get the process started to have them on by our next meeting.

Public Comment: none at this time

The meeting was adjourned at 8:00 PM on a motion by Mr. Boyle, second by Mr. Carachilo.

Borough Secretary Nancy Perri prepared the minutes.

Nancy Perri
Signature

May 17, 2021
Date