

Vandling Borough Council Minutes
April 18, 2022

Mr. Boyle called the meeting to order. The pledge of allegiance was recited. Council members present included Bill Boyle, Bill Matos, and Fran Pantzar. Also present were Treasurer Jennifer Slick, Attorney Jeff Levine, and Secretary Nancy Perri. John Carachilo was absent.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mr. Matos. Motion carried with all in favor.

Correspondence:

- *Rocco Genovese, Lackawanna County (West Nile Virus surveillance)*

The correspondence was accepted on a motion by Mr. Matos, second by Mr. Pantzar.

Persons to be heard:

Treasurer Report

Treasurer Report of Financial Status: (final for April)

	Apr 1, 22
ASSETS	
Current Assets	
Checking/Savings	
COVID Grant	2,144.08
General Fund	
HNB - 0113	248,789.16
HNB - 4601	9,354.96
Total General Fund	258,144.12
Liquid Fuels Fund	
HNB - 4613	50,124.36
Total Liquid Fuels Fund	50,124.36
Refuse Fund	
HNB - 5401	20,771.29
Total Refuse Fund	20,771.29
CD Balance (.25% Interest Renews 7/24/22)	27,861.80
TOTAL ASSETS	359,045.65
LIABILITIES & EQUITY	
Principal Balance on Loan	66,457.09
(Payment Due 2/15/22)	

Mr. Matos, second by Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for April)

Vandling Borough ~ Revenue April 2022			
Date	Name	Account	Amount
04/04/2022	Hab-Eit	310.20 · Wage Taxes	410.63
04/06/2022	Hab-Eit	310.20 · Wage Taxes	617.41
04/15/2022	Hab-Eit	310.20 - Wage Taxes	748.08

04/22/2022	Hab-Eit	310.20 - Wage Taxes	904.05
04/27/2022	Hab-Eit	310.20 - Wage Taxes	1,256.78
04/29/2022	Hab-Eit	310.20 - Wage Taxes	2,253.68
		Subtotal Wage Taxes	6,190.63
04/06/2022	Lackawanna Co. Treasurer	310.10 · Real Estate Transfers	779.10
04/19/2022	Mary Ann Risboskin	364.00 · Garbage Fees	23,520.00
04/19/2022	Tumblin Tots	342.00 · Rent	1,050.00
04/19/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes	25,493.47
		TOTAL	57,033.20

Mr. Pantzar, second by Mr. Matos motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for April)

Vandling Borough ~ Bill List April 2022			
Date	Name	Account	Amount
04/17/2022	PAWC	409.30 · Bldgs Utilities	53.94
04/17/2022	DCED	413.10 · UCC & Code Enforcement	4.50
04/17/2022	Visa	402 · .20 Treasurer's Supplies	130.75
04/18/2022	County Waste	427.45 · Contract Sanitation Service	6,609.67
04/18/2022	PP&L	434.36 · Street Lighting	919.82
04/18/2022	PAWC	448.36 · Water Hydrants	331.61
04/18/2022	PP&L	409.30 · Bldgs Utilities	167.80
04/18/2022	NEP Telephone	409.30 · Bldgs Utilities	82.35
04/18/2022	Forest City News	404.20 · Legal Advertisement	15.00
04/18/2022	Cube Auto Supply	430.20 · Truck Gas & Supplies	28.67
04/18/2022	NEIC	413.10 · UCC & Code Enforcement	479.00
04/18/2022	City of Carbondale	410.45 · Police	2,000.00
04/18/2022	Forest City Borough	430.25 · Road Material	210.00
04/18/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
04/18/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)
04/18/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
04/18/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
04/18/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	391.00
04/18/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(89.06)
04/18/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	1,274.67
04/18/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(289.60)
04/18/2022	John Lavin	413.2 · Protective Services Supplies	500.00
04/18/2022	John Lavin	488.00 · Employees Withholding	(113.90)
04/18/2022	John Lavin	413.2 · Protective Services Supplies	4.68
04/18/2022	James Van Leuven	430.10 · Street Maintenance Wages	187.00
04/18/2022	James Van Leuven	488.00 · Employees Withholding	(42.59)
04/19/2022	UGI PNG	409.30 · Bldgs. Utilities	207.64
04/19/2022	IRS	6560 · Payroll Expenses	829.15
04/23/2022	Thomas Collins, Sr.	430.20 - Truck Gas & Supplies	202.17
		TOTAL	14,706.03

Mr. Matos questioned if the NEIC bill included rental inspections and building permits. Jennifer Slick replied that it did. Mr. Pantzar, seconded by Mr. Matos motioned to pay the current bills. Motion carried with all in favor.

Mr. Boyle asked about our intention with the remaining COVID grant funds. The discussion had been to install a system to improve the air quality in the borough building.

Mayor Report:

Mayor Prince noted that he spoke with Chief Debevec about painting the fire hydrants. We will have to confirm with PA American Water for the color and type of paint and the Browndale Fire Company volunteers will do the work.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports:

Fran Pantzar reported that the door to the park concession stand has been destroyed and needs to be replaced. Fran will install it if Council approves the purchase which should cost between \$250 and \$350. Mr. Pantzar made a motion to approve the purchase of the door, with a second by Mr. Matos. Motion carried with all in favor.

Mr. Matos questioned what is in the building and it was noted that there is some sporting equipment and general concession supplies.

Unfinished Business:

Mr. Pantzar reported that he will have bid documents prepared for Council approval at the next meeting for the storm drain on Ash & Hillside and for the storm pipe repair between 5th and 6th Streets.

Mr. Pantzar noted that there is a wet area in the right-of-way on the upper side of the Wearing property that has a sewer smell. He has spoken with Tom Prince about doing some exploratory digging as it is possible that it is a sewer lateral. Mr. Matos stated that if the sewer line is on the other side of the road, it would have to be a sewer lateral which is not the Borough's responsibility. It is possible that a lateral is leaking and draining onto their property.

Mr. Pantzar is also putting together a specification for a roof for the Borough building for Council to approve next month. He would like Council to let him know if they have any comments on any of the bid documents.

In regard to the open Council seat, Mr. Boyle noted that Council acted in the best interest of the Borough to appoint someone but since that has fallen through, it was suggested to put the notice out on Facebook and in the public that there is an open seat for any resident who is interested.

New Business:

Public Comment:

Rick Utegg asked about the plan for pothole repair and paving. The DPW will be working on getting potholes filled ASAP.

The meeting was adjourned at 7:20 PM on a motion by Mr. Pantzar, second by Mr. Matos.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

May 14, 2022
Date