

*Vandling Borough Council Minutes
April 15th. 2024*

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present were Mayor Prince, Solicitor Jeffrey Levine, Treasurer Jennifer Slick and Secretary Nancy Perri.

Minutes: The minutes of the previous meeting were approved on a motion by Mrs. Serge, second by Mrs. Sullivan. Motion carried with all in favor.

Correspondence:

- *Susquehanna County Tax Collection Committee*
- *Lackawanna County Association of Boroughs meeting*
- *PENNVEST meeting*
- *Cicilioni Properties (re: Peterlin Sewer project)*

Secretary noted that a reply was already provided for Mr. Cicilioni. Mr. Carachilo questioned the area that PENNVEST covers and it was stated that they cover the entirety of the Commonwealth. Mr. Matos, second by Mrs. Sullivan motioned to accept the correspondence. Motion carried with all in favor.

Persons to be heard: Chief Debevec reported that there were 27 incidents last month; 46 hours of training; 205 miles traveled; and all vehicles are in service.

Treasurer Report

Treasurer Report of Financial Status: (final for April)

	<u>Apr 1, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	498,815.97
HNB - 4601	<u>9,002.87</u>
Total General Fund	507,818.84
Liquid Fuels Fund	
HNB - 4613	<u>66,395.58</u>
Total Liquid Fuels Fund	66,395.58
Refuse Fund	
HNB - 5401	<u>6,128.23</u>
Total Refuse Fund	6,128.23
CD Balance (.25% Interest Renews 8/24/24)	<u>28,001.28</u>
TOTAL ASSETS	<u>608,343.93</u>

Mr. Matos, second by Mrs. Serge motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for April)

April 2024 ~ Vandling Borough Revenue				
Date	Name	Account		Amount
04/01/2024	Hab-Eit	310.20 · Wage Taxes		53.63
04/03/2024	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers		432.47
04/05/2024	Hab-Eit	310.20 · Wage Taxes		532.61
04/16/2024	Falcon View Excavating	320.00 · Building Permits		144.90
04/16/2024	Mary Ann Risboskin	301.00 · Real Estate Taxes		21,004.31
04/16/2024	Tumblin Tots	342.00 · Rent		1,050.00
04/16/2024	Mary Ann Risboskin	364.00 · Garbage Fees		43,710.00
04/17/2024	Hab-Eit	310.20 - Wage Taxes		1,242.78
04/19/2024	Hab-Eit	310.20 - Wage Taxes		2,188.69
04/24/2024	Hab-Eit	310.20 - Wage Taxes		1,558.34
04/26/2024	Hab-Eit	310.20 - Wage Taxes		1,188.85
04/30/2024	HNB 413	341.00 - Interest Income		35.35
04/30/2024	Prime Line Utility Services	389.00 - Miscellaneous Revenue		1,075.00
04/30/2024	HNB 0113	341.00 - Interest Income		514.67
		Total Revenue		\$ 74,731.60

Mrs. Serge, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for April)

April 2024 ~ Vandling Borough Bill List				
Date	Name	Account		Amount
04/13/2024	PAWC	409.30 · Bldgs. Utilities		27.88
04/13/2024	DCED	413.10 · UCC & Code Enforcement		9.00
04/15/2024	IRS	6560 · Payroll Expenses		944.34
04/15/2024	PAWC	409.30 · Bldgs. Utilities		20.69
04/15/2024	PAWC	409.30 · Bldgs. Utilities		44.97
04/15/2024	PP&L	434.36 · Street Lighting		993.07
04/15/2024	Herlands & Levine	404.10 · Legal Wages & Salary		120.00
04/15/2024	PAWC	448.36 · Water Hydrants		344.55
04/15/2024	Modern Gas	409.30 · Bldgs. Utilities		407.08
04/15/2024	The Scranton Times	404.20 · Legal Advertisement		205.76
04/15/2024	Cube Auto Supply	430.20 · Truck Gas & Supplies		18.98
04/15/2024	NEIC	413.10 · UCC & Code Enforcement		103.27
04/15/2024	NEP Telephone	409.30 · Bldgs. Utilities		85.19
04/15/2024	Regal (Backflow Test)	409.37 · Bldgs./Grounds Rep & Main.		146.15
04/15/2024	Casella	427.45 · Contract Sanitation Service		12,062.34
04/15/2024	Jennifer Slick	402.10 · Treasurer's Commissions		400.00
04/15/2024	Jennifer Slick	488.00 · Employees Withholding		(91.16)
04/15/2024	Nancy Ann Perri	405.10 · Secretary's Wages		400.00
04/15/2024	Nancy Ann Perri	488.00 · Employees Withholding		(97.16)
04/15/2024	Thomas Collins, Sr.	430.10 · Street Maintenance Wages		238.00
04/15/2024	Thomas Collins, Sr.	488.00 · Employees Withholding		(54.25)
04/15/2024	John Lavin	413.2 · Protective Services Supplies		455.00
04/15/2024	John Lavin	488.00 · Employees Withholding		(103.70)
04/15/2024	John Lavin	413.2 · Protective Services Supplies		63.59
04/15/2024	Mary Ann Risboskin	403.10 · Tax Collectors Commissions		1,050.22

04/15/2024	Mary Ann Risboskin	488.00 · Employees Withholding	(238.60)
04/15/2024	City of Carbondale	410.45 · Police	2,000.00
04/16/2024	PP&L	409.30 · Bldgs. Utilities	41.94
04/16/2024	PP&L	409.30 · Bldgs. Utilities	14.19
04/16/2024	PP&L	409.30 · Bldgs. Utilities	90.89
04/16/2024	UGI PNG	409.30 · Bldgs. Utilities	206.75
04/16/2024	IRS	6560 · Payroll Expenses	668.86
		Total Expenses	\$ 20,577.84

Mrs. Serge, second by Mrs. Sullivan motioned to approve the current expenses. Motion carried with all in favor.

Mayor Report: Mayor Prince stated that residents are all aware of the bear in the Borough. The game commission has not been helpful so he plans to contact our State Senator and Representative.

The Mayor questioned what the status is of the new development as there does not seem to be any work being done. He also reminded everyone that April 23rd is the primary election and to vote at the Borough building.

Solicitor Report: Attorney Levine had nothing to report, however, Mr. Pantzar asked about the zoning hearing. Mr. Utegg reported that the zoning hearing board met on April 10th and unanimously approved the construction of a building with a cell tower. The land is being leased. Mr. Carachilo asked if the Borough will be responsible for the related costs for the hearing and Attorney Levine replied that it would depend on what the zoning ordinance requires. Mr. Carachilo thanked the zoning board for their assistance.

Committee Reports:

Unfinished Business:

Mr. Carachilo questioned when the potholes in the Borough will be addressed. Mr. Pantzar and Mr. Matos have a proposal which will take a few months to complete. The question is how much does the Borough want to spend now to fill holes before more permanent repairs are required. The question was asked if we want to send Mr. Collins out to get another truck load of patching material.

In regard to the planned repairs, the Borough will have to advertise due to the scope of the project. Mr. Pantzar is working with Mr. Grizzanti at KBA Engineering and would like to have bids for the next meeting.

Mr. Pantzar made a motion to patch some of the roads now. Mrs. Sullivan seconded the motion which carried with all in favor.

New Business:

The preliminary list of streets for repair include Ash (Clinton to 7th), 2nd, 3rd, 4th, 500-600 block of Hillside, and Kelly Street. The plan is to tar and chip these roads. Bids will be required. Mr. Pantzar made a motion to approve advertising for bids once the specifications are done, second my Mrs. Serge. Motion carried with all in favor.

Public Comment:

Tom Prince, Sr. addressed Council and asked if they are going to patch every pothole in the Borough. He also commented on the letter that was send to Forest City Area Emergency Services regarding trash on their lot. He stated that the trash originated from Clinton Street and therefore all residents on the street should have received a letter.

Mr. Prince reported that Barry and Susan San Martin cleaned up the property.

Mayor Prince agreed that we shouldn't single people out in these instances.

Mark Cordelli, Director of Community Relations at Lackawanna County introduced himself to Council and provided copies of numerous flyers regarding upcoming opportunities and events in the County.

Mr. Carachilo asked about the swings for the playground. Mr. Pantzar is handling the matter.

There was additional discussion on the fence near the playground and Mr. Pantzar suggested another piece of chain link fence. Attorney Levine stated that in his opinion Mr. Lavin should reach out to the neighbors first as it is their fence.

The meeting adjourned at 7:40 PM on a motion by Mr. Matos, second by Mr. Pantzar.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

May 19, 2024
Date