

Vandling Borough Council Minutes

Regular Meeting ~ August 19, 2019

Council Vice-President Bill Boyle called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, John Mayers, and Bill Matos. Also present were Treasurer Jennifer Slick and Secretary Nancy Perri. Mayor Brady, Attorney Smith, and Councilman Fran Pantzer were absent.

Minutes

Mr. Carachilo, second by Mr. Mayers motioned to approve the minutes of the July meeting minutes. All were in favor.

Correspondence:

- PA DoT Liquid Fuels Review Report
- Honesdale National Bank; CD renewal
- FC PD Thank you card
- Barbara Giovagnoli – Notice of Annual Municipal re: recycling
- Notice of Emergency Management Coordinators Meeting
- Lackawanna County Housing Authority – Landlord notice
- Tire recycling event schedule

Mr. Boyle suggested that the Secretary should contact three banks to obtain rates for 16-month CD. Mr. Carachilo made the motion for the Secretary to make the contacts, second by Mr. Matos, motion carried.

Mr. Carachilo commended Ms. Slick for doing a good job with the audit.

Mr. Matos, second by Mr. Carachilo motioned to accept the correspondence. All were in favor.

Persons to be heard: none at this time

Public Comment on Agenda Items:

Treasurer Report of Financial Status:

| | <u>Aug 1, 19</u> |
|--------------------------------|------------------|
| Current Assets | |
| Checking/Savings | |
| General Fund | |
| HNB - 0113 | 188,026.72 |
| HNB - 4601 | 8,574.17 |
| Total General Fund | 196,600.89 |
| Liquid Fuels Fund | |
| HNB - 4613 | 75,849.76 |
| Total Liquid Fuels Fund | 75,849.76 |
| Refuse Fund | |
| HNB - 5401 | 45,587.17 |

| | |
|---|--------------------------|
| Total Refuse Fund | <u>45,587.17</u> |
| Total Checking/Savings | <u>318,037.82</u> |
| CD Balance (1.65% Interest Renews 8/24/19) | <u>27,096.24</u> |
| | <u>345,134.06</u> |
| Principal Balance on Loan | 176,107.55 |
| (Payment Due 1/15/20) | |

Mr. Carachilo motioned to accept the Treasurer's report, second by Mr. Mayers. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

| VANDLING BOROUGH - REVENUE- AUGUST 2019 | | | | |
|--|-----------------------------|--------------------------------|---------------|---------------------|
| Date | Name | Account | Amount | |
| 08/02/2019 | Hab-Eit | 310.20 · Wage Taxes | 2,769.07 | |
| 08/09/2019 | Hab-Eit | 310.20 · Wage Taxes | 602.39 | |
| 08/14/2019 | Hab-Eit | 310.20 · Wage Taxes | 2,062.36 | |
| 08/16/2019 | Hab-Eit | 310.20 · Wage Taxes | 2,266.01 | |
| 08/21/2019 | Hab-Eit | 310.20 - Wage Taxes | 1,130.41 | |
| 08/23/2019 | Hab-Eit | 310.20 - Wage Taxes | 2,237.11 | |
| 08/28/2019 | Hab-Eit | 310.20 - Wage Taxes | 3,250.14 | |
| 08/30/2019 | Hab-Eit | 310.20 - Wage Taxes | 1,325.32 | |
| | | Subtotal Wage Taxes | | \$ 15,642.81 |
| 08/20/2019 | Lack. Co. Recorder of Deeds | 310.10 · Real Estate Transfers | 640.92 | |
| 08/20/2019 | Tumblin Tots | 342.00 · Rent | 1,000.00 | |
| 08/20/2019 | District Magistrate | 330.00 · Fines | 17.90 | |
| 08/20/2019 | Lackawanna Co. Treasurer | 319.00 · Delinquent Taxes | 401.75 | |
| 08/20/2019 | Lackawanna Co. Treasurer | 364.00 · Garbage Fees | 1,645.63 | |
| 08/20/2019 | Mary Ann Risboskin | 301.00 · Real Estate Taxes | 1,389.08 | |
| 08/20/2019 | Mary Ann Risboskin | 305.00 · Occ. Taxes | 179.00 | |
| 08/20/2019 | Mary Ann Risboskin | 364.00 · Garbage Fees | 950.00 | |
| | | | | \$ 21,867.09 |

A motion to accept the report was made by Mr. Mayers, second by Mr. Carachilo. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month includes:

| VANDLING BOROUGH - EXPENSES- AUGUST 2019 | | | | |
|---|-------------|--------------------------|--------------------|--|
| Date | Name | Account | Paid Amount | |
| 08/14/2019 | PAWC | 409.30 · Bldgs Utilities | 57.30 | |
| 08/14/2019 | UGI PNG | 409.30 · Bldgs Utilities | 34.96 | |

| | | | |
|------------|---------------------|---------------------------------------|---------------------|
| 08/19/2019 | NEP Telephone | 409.30 · Bldgs Utilities | 75.63 |
| 08/19/2019 | RB Fries, Inc. | 430.20 · Truck Gas & Supplies | 129.68 |
| 08/19/2019 | PAWC | 448.36 · Water Hydrants | 314.22 |
| 08/19/2019 | PP&L | 409.30 · Bldgs Utilities | 213.99 |
| 08/19/2019 | John Mayers | 414.20 · Planning Comm Supplies & Exp | 33.29 |
| 08/19/2019 | BIU | 413.10 · UCC & Code Enforcement | 110.73 |
| 08/19/2019 | NEIC | 413.10 · UCC & Code Enforcement | 232.82 |
| 08/19/2019 | Pioneer Aggregates | 430.25 · Road Material | 124.89 |
| 08/19/2019 | PP&L | 434.36 · Street Lighting | 922.91 |
| 08/19/2019 | County Waste | 427.45 · Contract Sanitation Service | 4,805.00 |
| 08/19/2019 | Browndale Fire Co | 411.50 · Fire Co. Contribution | 500.00 |
| 08/19/2019 | Thomas Collins, Jr. | 430.10 · Street Maintenance Wages | 290.35 |
| 08/19/2019 | Jennifer Slick | 402.10 · Treasurer's Commissions | 308.88 |
| 08/19/2019 | Nancy Ann Perri | 405.10 · Secretary's Wages | 302.88 |
| 08/19/2019 | Mary Ann Risboskin | 403.10 · Tax Collectors Commissions | 60.59 |
| 08/19/2019 | Thomas Collins, Sr. | 430.10 · Street Maintenance Wages | 210.05 |
| 08/19/2019 | John Lavin | 413.2 · Protective Services Supplies | 285.71 |
| 08/19/2019 | Joseph Tedesco | 430.10 · Street Maintenance Wages | 74.13 |
| 08/19/2019 | Forest City Borough | 410.45 · Police | 2,000.00 |
| 08/20/2019 | Wex Bank (Sunoco) | 430.20 · Truck Gas & Supplies | 78.39 |
| 08/20/2019 | IRS | 6560 · Payroll Expenses | 524.00 |
| | | | \$ 11,690.40 |

A motion to pay the bills was made by Mr. Matos, second by Mr. Mayers. Motion carried with all in favor.

Mayor Report: Mayor Brady was not present, however Mr. Boyle wished everyone a safe and Happy Labor Day on his behalf.

Solicitor Report: Attorney Smith was not present.

Committee Reports:

Mr. Mayers reported that the road patching project is complete and he is waiting for KBA to inspect. There were a few modifications made but they were contained within the available budget.

The previous cost estimate for the storm drain at the east side of Main and Ash Streets of \$7,800.00 was based on the State providing the inlet which did not occur. The cost for the inlet would be an additional \$350.00 for a total of \$8,150.00 per the contractor.

The estimate for the storm drains at Ash & Main has increased from \$650 to \$750. The project can be included in the liquid fuels. Mr. Mayers made a motion to accept the \$100 increase over what was approved last month due to additional time required related to the number of utilities in the area. The drain will be filled and the pipe closed off. A sump pump in the drain needs to be brought up to grade to feed into an existing storm pipe. This pump is not the Borough's and Mr. Carachilo stated that the homeowner should pay the additional \$100. Motion died for lack of a second.

Mr. Mayers is meeting with PennDOT on September 4th to get a job number for this project. In regard to the \$350.00 increase for the storm drain, the first estimate was verbal and after a more formal inspection the final cost will be \$8,150.00. Mr. Matos made a motion, second by Mr. Carachilo to approve the additional \$350 cost.

Mr. Mayers will be sending a draft newsletter to Council to review. He would like to distribute after the next meeting. He noted that we have received a request from someone through the website. Mr. Mayers suggested adding the minutes the website. The Secretary noted that the minutes and additional information will be added in the near future.

Mr. Mayers noted that there was an article in the recent *Borough News* published by the PA Association of Boroughs about Act 67 and stormwater. It addresses some municipalities with mixed storm and sanitary sewer systems. He stated that it was an excellent article and he recommends Council members read it when they have time.

Unfinished Business:

New Business:

The motion to authorize advertising for the trash and recycling collection bids was tabled so that Council can review the documents to see if any changes should be made.

Public Comment: -

Kyle Connor, President of Forest City Soccer addressed Council to provide information on the practice schedule and games. He provided a certificate of insurance and noted that they will take care of trash after use. He provided Council his cell phone number should they need to reach him.

Rick Utegg asked if there will be any more road patching especially for Third Street. Mr. Mayers noted that there is about \$5000 - \$6000 available in the budget so it is possible.

Barbara Bock asked about residents placing garbage out on Main Street on Wednesday when collection is not until Friday. It shouldn't be out until Thursday after 5 PM, so Council will have Mr. Lavin look into this. Mr. Boyle requested that a reminder be included in the Forest City News.

Mr. Mayers noted that he is upset with the number of properties with high weeds and grass throughout the Borough and that it is a lengthy process to cite someone. New ordinances allow for seven days but things still get prolonged at the Magistrate level. Mr. Carachilo suggested a notice in the Forest City News about the number of properties with weeds and grass to make residents aware.

John Kulick of 800 Main Street addressed Council regarding two vehicles on his property that are unregistered but are for sale so he believes that he should not be cited for them. Mr. Mayers explained that he is allowed one unregistered vehicle but it must be enclosed and there is not qualification for a vehicle being for sale.

Mr. Kulick stated he also received a letter because he is getting fill in the backyard and the notice states that he is dumping rubbish and garbage. Mr. Mayers replied that he would have to speak with Mr. Lavin regarding the letter because he did not have the information to respond. Mr. Kulick stated that he plans to refer to his attorney.

Mr. Boyle stated that Mr. Lavin should keep Council informed of who is being cited and what is happening in regard to code enforcement. Council is at a disadvantage because Mr. Mayers is the only one who is aware of what is happening.

Mr. Kulick also questioned if Mr. Lavin had the right to “trespass” and “enter people’s properties”.

Mr. Mayers stated that a report is being prepared.

With no further business, the meeting was adjourned at 7:43 PM on a motion by Mr. Mayers, second by Mr. Matos.

Borough Secretary Nancy Perri prepared minutes.

Nancy Perri
Secretary Signature

September 16, 2019
Date Approved