

Vandling Borough Council Minutes  
August 21, 2023

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present were Mayor Prince, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin, Tax Collector Mary Ann Risboskin, and Secretary Nancy Perri. Councilmember Bill Matos and Treasurer Jennifer Slick were absent.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Sullivan. Motion carried with all in favor.

**Correspondence:**

- *Senator Rosemary Brown Legislative Breakfast*
- *Lackawanna County Recycling*
- *Steamtown Marathon*
- *Casella*

Mr. Pantzar, second by Mrs. Serge motioned to accept the correspondence. Motion carried with all in favor.

**Persons to be heard:**

Browndale Fire Company not present.

**Treasurer Report**

***Treasurer Report of Financial Status: (final for August)***

	<u>Aug 1, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	370,678.39
HNB - 4601	7,610.23
<b>Total General Fund</b>	378,288.62
<b>Liquid Fuels Fund</b>	
HNB - 4613	54,683.81
<b>Total Liquid Fuels Fund</b>	54,683.81
<b>Refuse Fund</b>	
HNB - 5401	76,676.58
<b>Total Refuse Fund</b>	76,676.58
<b>CD Balance (.25% Interest Renews 8/24/24)</b>	28,001.28
<b>TOTAL ASSETS</b>	537,650.29
<b>LIABILITIES &amp; EQUITY</b>	
<b>Principal Balance on Loan</b>	27,970.94
<b>(Payment Due 1/15/24)</b>	

Mrs. Serge, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for August)**

Vandling Borough Revenue ~ August 2023				
Date	Name	Account		Amount
08/02/2023	Hab-Eit	310.20 · Wage Taxes		1,880.94
08/04/2023	Hab-Eit	310.20 · Wage Taxes		1,732.06
08/09/2023	Hab-Eit	310.20 - Wage Taxes		615.33
08/11/2023	Hab-Eit	310.20 - Wage Taxes		1,750.86
08/16/2023	Hab-Eit	310.20 - Wage Taxes		2,518.82
08/18/2023	Hab-Eit	310.20 - Wage Taxes		1,426.26
08/23/2023	Hab-Eit	310.20 - Wage Taxes		2,046.86
08/25/2023	Hab-Eit	310.20 - Wage Taxes		2,522.74
08/30/2023	Hab-Eit	310.20 - Wage Taxes		1,816.96
		Subtotal Wage Taxes		\$ 16,310.83
08/10/2023	Lackawanna Co. Treasurer	319.00 - Delinquent Taxes		190.15
08/10/2023	Lackawanna Co. Treasurer	364.00 · Garbage Fees		264.21
08/10/2023	NEP Telephone	342.00 · Rent		500.00
08/10/2023	Tumblin Tots	342.00 · Rent		1,050.00
08/10/2023	Mary Ann Risboskin	364.00 · Garbage Fees		840.00
08/10/2023	Mary Ann Risboskin	301.00 · Real Estate Taxes		702.36
08/10/2023	Mary Ann Risboskin	305.00 · Occ. Taxes		763.72
08/28/2023	Wilson Creek Realty Assn.	320.00 - Building Permit		1,731.90
08/31/2023	HNB 4613	341.00 - Interest Earnings		20.90
08/31/2023	HNB 0113	341.00 - Interest Earnings		237.71
		Total Revenue		\$ 22,611.78

Mrs. Sullivan, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for August)**

Vandling Borough Expenses ~ August 2023				
Date	Name	Account		Amount
08/08/2023	GFL Environmental	427.45 · Contract Sanitation Service		11,433.50
08/08/2023	NEP Telephone	409.30 · Bldgs. Utilities		83.42
08/08/2023	PAWC	448.36 · Water Hydrants		345.10
08/08/2023	Cube Auto Supply	430.20 · Truck Gas & Supplies		20.94
08/08/2023	City of Carbondale	410.45 · Police		2,000.00
08/08/2023	PP&L	409.30 · Bldgs. Utilities		27.54
08/08/2023	Core Logic (replacement ck)	301.00 · Real Estate Taxes		552.30
08/08/2023	Core Logic	301.00 · Real Estate Taxes		377.70
08/08/2023	Jennifer Slick	402.10 · Treasurer's Commissions		400.00
08/08/2023	Jennifer Slick	488.00 · Employees Withholding		(91.16)
08/08/2023	Nancy Ann Perri	405.10 · Secretary's Wages		400.00
08/08/2023	Nancy Ann Perri	488.00 · Employees Withholding		(97.16)
08/08/2023	William Vaughn	430.10 · Street Maintenance Wages		352.00
08/08/2023	William Vaughn	488.00 · Employees Withholding		(80.22)
08/08/2023	Regal Heating & Plumbing	429.45 · Sanitary Sewer Contract Serv.		375.00
08/08/2023	Thomas Collins, Sr.	430.10 · Street Maintenance Wages		731.00

08/08/2023	Thomas Collins, Sr.	488.00 · Employees Withholding	(166.59)
08/08/2023	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
08/08/2023	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	73.30
08/08/2023	Mary Ann Risboskin	488.00 · Employees Withholding	(16.64)
08/08/2023	John Lavin	413.2 · Protective Services Supplies	400.00
08/08/2023	John Lavin	488.00 · Employees Withholding	(91.16)
08/14/2023	PAWC	409.30 · Bldgs. Utilities	19.11
08/14/2023	PAWC	409.30 · Bldgs. Utilities	91.88
08/22/2023	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	55.54
08/22/2023	UGI PNG	409.30 · Bldgs. Utilities	34.10
08/22/2023	PP&L	409.30 · Bldgs. Utilities	13.84
08/22/2023	PP&L	409.30 · Bldgs. Utilities	90.93
08/22/2023	PP&L	409.30 · Bldgs. Utilities	35.01
08/22/2023	PP&L	434.36 - Street Lighting	964.80
08/22/2023	NEIC	413.10 - UCC & Code Enforcement	1,007.65
08/22/2023	IRS	6560 · Payroll Expenses	619.70
08/26/2023	Herlands & Levine	404.10 - Legal Wages	212.50
		Total Expenses	\$ 20,673.93

Mr. Pantzar, seconded by Mrs. Serge motioned to approve the repayment to Core Logic which Mrs. Risboskin explained was sent to the Borough in error and should have been paid to the Borough of Eynon. This was an error made in the county tax office. Motion carried with all in favor.

Mrs. Serge motioned to pay the bills, second by Mr. Pantzar. Motion carried with all in favor.

**Mayor Report:** Mayor Prince requested the press note that the Borough is looking for someone to volunteer to fly their drone over the Borough Park as part of a playground project upgrade he is working on. They can contact Mayor Prince directly.

Other than that, the Mayor wished everyone a safe and happy Labor Day holiday.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

Mr. Pantzar has ordered the doors for the garage and the day care. He will discuss areas that need painting with Mr. Carachilo.

Mr. Carachilo noted that he was humbled and honored to participate in the Salvation Army food giveaway last week. He thanked Mrs. Risboskin for getting him involved and plans to help on Tuesdays when they hold this event.

It was noted that KBA will be advertising for the Peterlin sewer project this week. Bids will be opened at the next meeting. Mrs. Risboskin asked if the project will be completed this year. Mr. Pantzar replied that he hopes that will be the case but if not the Borough will patch the road before winter.

**Unfinished Business:**

It was noted that KBA will be advertising for the Peterlin sewer project this week. Bids will be opened at the next meeting. Mrs. Risboskin asked if the project will be completed this year. Mr. Pantzar replied that he hopes that will be the case but if not the Borough will patch the road before winter.

**New Business:**

**Public Comment:**

William Bell asked about the status of the property at 574 Main Street. Joe Lavin has a meeting with the property manager on Thursday morning at 9 AM. There have been numerous citations.

Barbara Bock asked Attorney Levine for his opinion on a way to impose a shorter time period for landlords to address these concerns. It was noted that police have been called to the property. Mr. Carachilo made a motion to give them thirty days. However it was noted that this will require a review of the existing process and updating the ordinances in place.

It was noted that the feral cats on Clinton Street are multiplying. Another resident questioned if there is an ordinance about dog feces in yards. There is and Mr. Lavin can issue a citation.

Barbara Bock asked about potholes in the borough. Mr. Pantzar replied that they are getting to them a few at a time as they can. In regard to the ones at Ash, 4<sup>th</sup> and 2<sup>nd</sup> streets, PA DoT said they are the responsibility of the Borough.

Kathy Murnin stated that trees in her mother-in-laws yard will have come down for the sewer line work for the new development. They are already in danger of falling so Fran said he would talk to Tammy Brennan about them.

The meeting was adjourned at 7:30 PM on a motion by Mrs. Sullivan, second by Mr. Pantzar. All in favor.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

September 16, 2023  
Date