

*Vandling Borough Council Minutes
Regular Meeting ~ December 16, 2019*

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included John Carachilo, John Mayers, Bill Matos, and Fran Pantzar. Also present were Attorney Paul Smith, Treasurer Jennifer Slick, and Secretary Nancy Perri. Councilman Bill Boyle and Mayor Joe Brady were absent.

Minutes

Mr. Mayers, second by Mr. Matos motioned to approve the minutes of the November meeting. All were in favor.

Correspondence:

- BIU Christmas Party Invitation
- Lackawanna County Association of Boroughs Meeting
- Susquehanna County Conservation District
- Lackawanna County Conservation District

Mr. Carachilo, second by Mr. Mayers motioned to accept the correspondence. All were in favor.

Persons to be heard: none at this time

Public Comment on Agenda Items:

Treasurer Report of Financial Status: (Final for Month)

		Dec 1, 19
ASSETS		
Current Assets		
Checking/Savings		
General Fund		
	HNB - 0113	201,213.36
	HNB - 4601	12,453.41
	Total General Fund	213,666.77
Liquid Fuels Fund		
	HNB - 4613	23,087.20
	Total Liquid Fuels Fund	23,087.20
Refuse Fund		
	HNB - 5401	34,366.02
	Total Refuse Fund	34,366.02
	Total Checking/Savings	271,119.99
	CD Balance (2.02% Interest Renews 7/24/20)	27,245.68
TOTAL ASSETS		298,365.67
LIABILITIES & EQUITY		
	Principal Balance on Loan	176,107.55
	(Payment Due 1/15/20)	

Mr. Matos, second by Mr. Mayers motioned to accept the Treasurers Report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

Vandling Borough ~ Revenue ~ December 2019				
Date	Name	Account		Amount
12/02/2019	Hab-Eit	310.20 · Wage Taxes		2,318.63
12/17/2019	Mary Ann Risboskin	301.00 · Real Estate Taxes		1,071.81
12/17/2019	Commonwealth of PA	330.00 · Fines		154.84
12/17/2019	Commonwealth of PA	354.07 · Intergovernmental Revenue		696.00
12/17/2019	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers		1,244.60
12/17/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes		45.31
12/17/2019	Lackawanna Co. Treasurer	364.00 · Garbage Fees		142.56
12/17/2019	Daniel Rokavec	320.00 · Building Permits		76.50
12/17/2019	Tumblin Tots	342.00 · Rent		1,050.00
12/17/2019	Mary Ann Risboskin	364.00 · Garbage Fees		1,710.00
12/18/2019	Hab-Eit	310.20 · Wage Taxes		1,152.46
12/31/2019	HNB 0113	341.00 · Interest Earnings		66.82
12/31/2019	HNB 4613	341.00 · Interest Earnings		2.80
				\$ 9,732.33

Mr. Carachilo, second by Mr. Mayers motioned to accept the revenue report. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month includes:

Vandling Borough ~ Expenses ~ December 2019				
Date	Name	Account		Amount
12/15/19	PAWC	409.30 · Bldgs Utilities		59.18
12/15/19	PAWC	448.36 · Water Hydrants		314.22
12/15/19	UGI PNG	409.30 · Bldgs Utilities		181.73
12/16/19	Holt Lumber	409.20 · Bldgs/Grounds Supplies & Exp		88.95
12/16/19	LRBSA	409.30 · Bldgs Utilities		61.80
12/16/19	Forest City News	405.20 · Sec. Supplies & Exp		120.00
12/16/19	The Scranton Times	404.20 · Legal Advertisement		73.70
12/16/19	Freddy's Refuse Removal LLC	409.20 · Bldgs/Grounds Supplies & Exp		407.92
12/16/19	NEP Telephone	409.30 · Bldgs Utilities		75.68
12/16/19	PP&L	409.30 · Bldgs Utilities		204.84
12/16/19	County Waste	427.45 · Contract Sanitation Service		4,805.00
12/16/19	PP&L	434.36 · Street Lighting		965.91
12/16/19	Forest City Borough	410.45 · Police		2,000.00
12/16/19	Forest City Borough	430.25 · Road Material		260.00
12/16/19	Thomas Collins, Jr.	430.10 · Street Maintenance Wages		400.00
12/16/19	Thomas Collins, Jr.	488.00 · Employees Withholding		(91.12)
12/16/19	Jennifer Slick	402.10 · Treasurer's Commissions		400.00
12/16/19	Jennifer Slick	488.00 · Employees Withholding		(91.12)
12/16/19	Nancy Ann Perri	405.10 · Secretary's Wages		400.00
12/16/19	Nancy Ann Perri	488.00 · Employees Withholding		(97.12)

12/16/19	Bill Matos	400.10 · Legislative Wages	225.00
12/16/19	Bill Matos	488.00 · Employees Withholding	(51.12)
12/16/19	John Mayers	400.10 · Legislative Wages	225.00
12/16/19	John Mayers	488.00 · Employees Withholding	(51.12)
12/16/19	John Mayers	405.20 · Sec. Supplies & Exp	233.58
12/16/19	Francis Pantzar	400.10 · Legislative Wages	225.00
12/16/19	Francis Pantzar	488.00 · Employees Withholding	(51.12)
12/16/19	John Carachilo	400.10 · Legislative Wages	225.00
12/16/19	John Carachilo	488.00 · Employees Withholding	(51.12)
12/16/19	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	53.59
12/16/19	Mary Ann Risboskin	488.00 · Employees Withholding	(12.18)
12/16/19	Thomas Prince	429.66 · Sewer Expense	500.00
12/16/19	Thomas Prince	488.00 · Employees Withholding	(113.90)
12/16/19	Jay Lynch	429.66 · Sewer Expense	200.00
12/16/19	Jay Lynch	488.00 · Employees Withholding	(45.56)
12/16/19	Ronald Richards	413.2 · Protective Services Supplies	100.00
12/16/19	Ronald Richards	488.00 · Employees Withholding	(22.78)
12/16/19	Joseph Brady	401.10 · Executive Wages	225.00
12/16/19	Joseph Brady	488.00 · Employees Withholding	(51.12)
12/16/19	John Lavin	413.2 · Protective Services Supplies	380.00
12/16/19	John Lavin	488.00 · Employees Withholding	(86.57)
12/16/19	Joseph Tedesco	430.10 · Street Maintenance Wages	448.00
12/16/19	Joseph Tedesco	488.00 · Employees Withholding	(102.06)
12/16/19	William Boyle	400.10 · Legislative Wages	225.00
12/16/19	William Boyle	488.00 · Employees Withholding	(51.12)
12/16/19	PSAB UC Plan	6560 · Payroll Expenses	185.48
12/17/19	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	117.60
12/17/19	IRS	6560 · Payroll Expenses	1,112.92
12/17/19	PA Dept of Revenue	6560 · Payroll Expenses	245.30
12/17/19	Hab-Eit	6560 · Payroll Expenses	97.89
12/17/19	PAUC	6560 · Payroll Expenses	3.90
12/17/19	PSAB	400.42 - Borough Dues/Subs	70.00
12/17/19	Lack Assn Of Boroughs	400.42 - Borough Dues/Subs	75.00
			\$ 15,023.06

A motion was made by Bill Matos to pay the bills, second by Mr. Mayers. Motion carried with all in favor.

Mayor Report: Mayor Brady was not present but send his wishes for Happy Holidays for all.

Solicitor Report: Nothing to report at this time.

Committee Reports: Mr. Mayers provided an update on Peterlin Drive. A schedule was discussed with KBA to provide a bid package to Council for approval in January 2020. Bids are needed for camera work to locate sewer laterals. Mr. Mayers would like

Council to authorize obtaining three telephone quotes for this work with a not to exceed cost of \$3,500. It was noted that KBA has billed \$2,087 for survey work so far.

There was some further discussion about the camera work required. Mr. Mayers made a motion for Mr. Matos to obtain a requirement statement of the work needed from KBA and to proceed to obtain telephone quotes, and accept the lowest quoted price in order to execute the work to scope the sewer lines. Mr. Carachilo seconded the motion. Motion carried with all in favor.

Unfinished Business:

The 2020 final budget was presented for adoption. Mr. Mayers stated that the budget is in good shape and that Jen (Slick) did a good job clarifying all the line items, beginning and ending balances.

A motion was made by Mr. Mayers to increase the salary level for DPW staff from \$16 to \$17 hourly which is already included in the proposed budget. Mr. Carachilo seconded the motion, which carried with all in favor.

Mr. Mayers made a motion to adopt the 2020 budget as advertised and posted, second by Mr. Carachilo. Motion carried with all in favor.

New Business:

Resolution #3 of 2019 was presented for the 2020 tax levy. Attorney Smith explained that an ordinance was not required as there is no tax increase. Mr. Carachilo made a motion to accept the resolution, second by Mr. Matos. Motion carried with all in favor.

Council agreed to continue the regular meetings on the 3rd Monday of each month at 7 PM.

In the absence of a planning commission, Council was asked to approve a subdivision request from Linde Corporation. Bob McGraw of Linde presented the information to Council regarding 2.6 acres they own along with 26 acres to the north that they purchased from Clinton Properties. They are requesting a lot line adjustment to add the 2.6 acres to the other property. Linde now owns over 700 acres around the abandoned pump station.

Mr. Carachilo asked what Linde's plan was at this time. Mr. McGraw replied that it was unknown at this time. Mr. Carachilo asked if they would maintain roads that are currently showing as "paper roads" on the maps. Mr. McGraw could not respond for Linde but they are not roads at the present time. Mr. Carachilo also inquired what other properties Linde owns in the Borough. It is just this area that they own.

A motion to conditionally approve the lot line adjustment contingent upon the Lackawanna County Planning Commission approval was made by Mr. Matos. Mr. Mayers seconded the motion. Motion carried 3-1 with Mr. Carachilo opposed.

Public Comment: - none at this time.

With no further business, the meeting was adjourned at 7:35 PM on a motion by Mr. Mayers, second by Mr. Matos. Borough Secretary Nancy Perri prepared minutes.

Nancy Perri
Secretary Signature

January 5, 2020
Date Approved