

Vandling Borough Council Minutes
February 15, 2021

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, Bill Matos, and Fran Pantzar. Also present were Mayor Joseph Brady, Attorney Jeff Levine, Treasurer Jennifer Slick, and Secretary Nancy Perri. Councilman Mayers was absent.

Minutes

Mr. Carachilo, second by Mr. Matos, motioned to approve the minutes of the previous meeting. All were in favor.

Correspondence: None

Persons to be heard: Josh Debevec, Browndale Fire Chief reported that there were ten calls last month including three motor vehicle accidents, and four medical assists. Seventy-three hours of service was provided with 188 miles.

Public Comment on Agenda Items:

Treasurer Report of Financial Status: (final for February)

	Feb 1, 21
ASSETS	
Current Assets	
Checking/Savings	
COVID Grant	8,783.29
General Fund	
HNB - 0113	200,488.95
HNB - 4601	7,058.06
Total General Fund	207,547.01
Liquid Fuels Fund	
HNB - 4613	32,288.66
Total Liquid Fuels Fund	32,288.66
Refuse Fund	
HNB - 5401	25,944.16
Total Refuse Fund	25,944.16
Total Checking/Savings	274,563.12
CD Balance (.40% Interest Renews 7/24/21)	27,750.80
TOTAL ASSETS	302,313.92
LIABILITIES & EQUITY	
Principal Balance on Loan	103,953.26
(Payment Due 1/15/22)	

Mr. Boyle, second by Mr. Matos motioned to accept the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for February)

Vandling Borough ~ Revenue ~ February 2021				
Date	Name	Account		Amount
02/02/2021	Hab-Eit	310.20 · Wage Taxes		733.30
02/05/2021	Hab-Eit	310.20 · Wage Taxes		2,152.84
02/10/2021	Hab-Eit	310.20 · Wage Taxes		1,922.49
02/12/2021	Hab-Eit	310.20 · Wage Taxes		2,091.31
02/17/2021	Hab-Eit	310.20 - Wage Taxes		3,151.41
02/19/2021	Hab-Eit	310.20 - Wage Taxes		1,220.13
02/24/2021	Hab-Eit	310.20 - Wage Taxes		1,375.93
02/26/2021	Hab-Eit	310.20 - Wage Taxes		552.33
02/16/2021		Subtotal Wage Taxes		\$ 13,199.74
02/16/2021	Endless Energy	320.00 · Building Permits		401.10
02/16/2021	Tumblin Tots	342.00 · Rent		1,050.00
02/16/2021	Mary Ann Risboskin	305.00 · Occ. Taxes		541.10
02/28/2021	HNB - 4613	341.00 - Interest Income		2.43
02/28/2021	HNB - 0113	341.00 - Interest Income		23.18
		Total Revenue		\$ 15,217.55

Mr. Matos, second by Mr. Carachilo motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for February)

Vandling Borough ~ Expenses ~ February 2021				
Date	Name	Account		Amount
02/06/2021	PP&L	434.36 · Street Lighting		959.60
02/06/2021	PAWC	409.30 · Bldgs. Utilities		55.08
02/15/2021	PP&L	409.30 · Bldgs. Utilities		192.35
02/15/2021	PP&L	452-20 · Holiday Lights		295.71
02/15/2021	Regal Heating & Plumbing	409.37 · Bldgs./Grounds Rep & Main.		252.84
02/15/2021	CNA Surety	402.35 · Treasurer's Ins. & Bond		493.75
02/15/2021	NEP Telephone	409.30 · Bldgs. Utilities		84.14
02/15/2021	BIU	413.45 · Rental Expense		329.00
02/15/2021	PAWC	448.36 · Water Hydrants		314.22
02/15/2021	Holt Lumber	409.37 · Bldgs./Grounds Rep & Main.		51.98
02/15/2021	UGI PNG	409.30 · Bldgs. Utilities		187.65
02/15/2021	County Waste	427.45 · Contract Sanitation Service		6,417.16
02/15/2021	Forest City Borough	410.45 · Police		2,000.00
02/15/2021	Forest City Borough	430.25 · Road Material		845.00
02/15/2021	John Mayers	413.2 · Protective Services Supplies		52.99
02/15/2021	Thomas Collins, Jr.	430.10 · Street Maintenance Wages		272.00
02/15/2021	Thomas Collins, Jr.	488.00 · Employees Withholding		(61.95)
02/15/2021	Jennifer Slick	402.10 · Treasurer's Commissions		400.00
02/15/2021	Jennifer Slick	488.00 · Employees Withholding		(91.12)

02/15/2021	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
02/15/2021	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
02/15/2021	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	663.00
02/15/2021	Thomas Collins, Sr.	488.00 · Employees Withholding	(151.03)
02/15/2021	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	27.06
02/15/2021	Mary Ann Risboskin	488.00 · Employees Withholding	(6.15)
02/15/2021	John Lavin	413.2 · Protective Services Supplies	450.00
02/15/2021	John Lavin	488.00 · Employees Withholding	(102.52)
02/15/2021	John Lavin	413.2 · Protective Services Supplies	2.40
02/15/2021	Joseph Tedesco	430.10 · Street Maintenance Wages	459.00
02/15/2021	Joseph Tedesco	488.00 · Employees Withholding	(104.57)
02/15/2021	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
02/16/2021	IRS	6560 · Payroll Expenses	702.49
02/22/2021	RAE & HADS Mkt. Inc.	6999 - Uncategorized (COVID Dist.)	6,500.00
		Total Expenses	\$ 22,292.96

Mr. Pantzar verified that the bill for Regal Plumbing was for the heat issue. Mr. Matos, second by Mr. Boyle, motioned to approve the expense report. Motion carried with all in favor.

Mr. Pantzar asked about the status of the sewer line backup. It is still an issue but it can't be videoed until we can get it emptied.

Mayor Report: Mayor Brady thanked John Carachilo for all his work on the use of the COVID funds received from the County and the land bank work.

Solicitor Report: Nothing to report at this time.

Committee Reports & Unfinished Business:

Mr. Carachilo reported that on the Land Bank process and that the check for the first property sale went in on Wednesday. Another resident has paperwork completed to submit to the County for a second property. The only other available property also has someone interested in purchasing it.

In regard to the COVID grant received from the County, Mr. Mayers checked with the two fire companies and approximately \$1,200 was allocated for items for their use. After checking with the County it was conformed that packages could be provided to residents which included masks, hand sanitizer, cleaning and paper products. Mr. Carachilo stated that Trichilo's provided everything at cost. A distribution will be scheduled at the Borough Building for March 6th from noon until three o'clock. Proof of residency will be required to receive the products which Mr. Trichilo will have pre-bagged and ready for distribution. Mr. Carachilo noted that he conferred with Mr. Pantzar during the process and that this was a good opportunity to give back to the community. The County noted that there is more funding coming out and this will be used as an example of how funds can be utilized. It was also noted that there is still some money available in the grant that can be used for air purifiers and other items for the Borough Building.

Mr. Carachilo also thanked Mrs. Lukas for her assistance getting the Forest City School Board to sign off on the Land Bank agreement.

Mr. Pantzar agreed and also thanked MR. Carachilo for all his efforts. He also acknowledged the street department for keeping up with the plowing during the crazy weather we have had. As a part-time crew they have done an amazing job.

Mr. Matos reported on the bid process that should be followed in that there should be no less than three estimates in writing. A description of the work should be approved by Council prior to obtaining pricing. It is understood that at times it may be difficult to obtain three quotes but the attempt should be documented unless it is an emergency. A completion date should be included in the work detail. Mr. Pantzar requested that the process be put in writing for approval by Council next month.

Ordinance #1 of 2021 amending the International Property Maintenance Code to include a penalty change was approved on a motion by Mr. Boyle, second by Mr. Carachilo. Motion carried with all in favor.

In regard to the storm drain and patching bids reviewed last month, Stafursky Construction was recommended and will be on-site so that they can get everything done at once. Mr. Pantzar reread the quotes and noted that these were items that Baldan Construction was supposed to complete and left the project without doing so.

Mr. Matos noted that preventative maintenance needs to be bid out to prevent potholes from forming. Tom Collins, Jr. replied that that the Borough bid that type of work out previously and it lasted about a year.

Mr. Carachilo made a motion to table the award of the bid for the storm drain/patching repair for lack of a motion. Mr. Matos seconded the motion to table and motion carried. The matter was tabled.

New Business:

Resolution #2 of 2021 establishing an ordinance prohibiting brake retarders was reviewed. Mr. Boyle questioned if the fee would be subject to the Magistrate's discretion as a summary offense. Attorney Levine noted that it would. Mr. Collins noted the need for four signs at a cost of \$100 - \$150 each. The ordinance was tabled for lack of a motion.

Public Comment: none at this time

Mr. Pantzar requested that Trish include information in the Forest City News that the Borough is in need of three zoning board members. Anyone interested call or email Mr. Pantzar. The meeting was adjourned at 7:40 PM on a motion by Mr. Boyle, second by Mr. Carachilo.

Borough Secretary Nancy Perri prepared these minutes.

Nancy Perri
Signature

March 13, 2021
Date