

# Vandling Borough Council Minutes

## Regular Meeting ~ February 18, 2019

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, and Fran Pantzar. John Mayers was absent. Also present were Mayor Joseph Brady, Attorney Paul Smith, Treasurer Jennifer Slick, and Secretary Nancy Perri.

### Minutes

Mr. Boyle, second by Mr. Carachilo motioned to approve the minutes of the January meeting minutes. All were in favor.

### Correspondence:

- LRBSA request for Sewage Planning Certification
- PA American Water – Request for Testing of Backflow Assembly
- Department of Elections – Special Election Agreement
- William Matos III – Interest in council vacancy
- Don Franceski – Interest in council vacancy
- Lackawanna County Recycling Center regarding contamination in recyclables

Mr. Boyle suggested we verify that recycling is acceptable and to include the information in our next newsletter.

Mr. Boyle, second by Mr. Carachilo motioned to accept the correspondence. All were in favor.

### Persons to be heard: Browndale Fire Company

Fire Chief Josh Debevec provided Council with a report for 2018 outlining 232 incidents, 1,987 hours of training, and 7,770 miles travelled. There were 19 incidents in the month of January, 143 training hours and 317 miles of travel.

Public Comment on Agenda Items: None at this time

### Treasurer Report of Receipts: (final for the month)

#### Current Assets

##### Checking/Savings

##### General Fund

HNB - 0113 122,868.90

HNB - 4601 7,232.91

**Total General Fund 130,101.81**

##### Liquid Fuels Fund

HNB - 4613 63,674.87

**Total Liquid Fuels Fund 63,674.87**

##### Refuse Fund

HNB - 5401 15,705.80

**Total Refuse Fund 15,705.80**

**Vandling Borough Light Fund 1,128.84**

<b>Total Checking/Savings</b>	<u>210,611.32</u>
<b>CD Balance (1.65% Interest Renews 8/24/19)</b>	<u>26,656.41</u>
	<u><b>237,267.73</b></u>

**Principal Balance on Loan** **176,107.55**  
**(Payment Due 1/15/20)**

A motion to accept the report was made by Mr. Boyle, second by Mr. Carachilo. Motion carried with all in favor.

The Treasurer presented the following report on revenue for the month of February:

<b>VANDLING BOROUGH - REVENUE - FEBRUARY 2019</b>				
<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	
02/01/2019	Hab-Eit	310.20 · Wage Taxes	1,011.98	
02/04/2019	Hab-Eit	310.20 · Wage Taxes	1,366.45	
02/08/2019	Hab-Eit	310.20 · Wage Taxes	4,423.83	
02/13/2019	Hab-Eit	310.20 · Wage Taxes	2,545.86	
02/15/2019	Hab-Eit	310.20 · Wage Taxes	2,221.91	
02/20/2019	Hab-Eit	310.20 - Wage Taxes	2,418.23	
02/28/2019	Hab-Eit	310.20 - Wage Taxes	761.36	
		<b>Subtotal Wage Taxes</b>	<b>\$ 14,749.62</b>	
02/19/2019	Tumblin Tots	342.00 · Rent	1,000.00	
02/19/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	91.60	
02/19/2019	Lackawanna Co. Treasurer	364.00 · Garbage Fees	1,379.65	
02/28/2019	HNB - 4613	341.00 - Interest	7.20	
02/02/2019	HNB - 0113	341.00 - Interest	37.82	
		<b>February Total</b>	<b>\$ 17,265.89</b>	

A motion to accept the treasurer's revenue report was made by Mr. Boyle, second by Mr. Carachilo. Motion carried with all in favor.

**Treasurers' Report of Bills:** Council reviewed the following bill list for the month.

<b>VANDLING BOROUGH - EXPENSES - FEBRUARY 2019</b>				
<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	
02/16/2019	UGI PNG	409.30 · Bldgs. Utilities	184.41	
02/16/2019	PAWC	409.30 · Bldgs. Utilities	50.10	
02/18/2019	Forest City Borough	410.45 · Police	2,000.00	
02/18/2019	Forest City Borough	430.25 · Road Material	780.00	
02/18/2019	PP&L	434.36 · Street Lighting	929.96	
02/18/2019	NEP Telephone	409.30 · Bldgs Utilities	72.26	
02/18/2019	Forest City News	404.20 · Legal Advertisement	47.00	
02/18/2019	Cube Auto Supply	430.20 · Truck Gas & Supplies	36.97	

02/18/2019	Lindsey Equipment	409.20 · Bldgs/Grounds Supplies & Exp	97.24
02/18/2019	RB Fries, Inc.	430.20 · Truck Gas & Supplies	102.25
02/18/2019	PP&L	409.30 · Bldgs Utilities	215.73
02/18/2019	BIU	413.45 · Rental Expense	235.00
02/18/2019	PP&L	452-20 · Holiday Lights	1,128.84
02/18/2019	PP&L	452-20 · Holiday Lights	111.76
02/18/2019	County Waste	427.45 · Contract Sanitation Service	4,895.00
02/18/2019	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	345.94
02/18/2019	Jennifer Slick	402.10 · Treasurer's Commissions	308.88
02/18/2019	Nancy Ann Perri	405.10 · Secretary's Wages	302.88
02/18/2019	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	593.04
02/18/2019	John Lavin	413.2 · Protective Services Supplies	223.94
02/18/2019	John Lavin	413.2 · Protective Services Supplies	3.65
02/18/2019	Joseph Tedesco	430.10 · Street Maintenance Wages	148.27
02/19/2019	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	318.89
02/19/2019	IRS	6560 · Payroll Expenses	656.97
02/19/2019	PA DEP	414.17 - MS4 Plan Permit	2,500.00
02/19/2019	James Johnson	429.45 - Sanitary Sewr Contr Serv	500.00
		<b>Total for February</b>	<b>\$ 16,788.98</b>

Mr. Pantzar reported on the sewer problem that homeowner called in contractor but blockage was in the main. The contractor left the ditch open for us to bring Roto Rooter in to check the line. Homeowner incurred a \$1,000 cost and is looking for reimbursement from the Borough since their lateral didn't really need to be replaced, only repaired. Mr. Pantzar recommended splitting the cost with the homeowner. Mr. Carachilo made a motion to split the cost, second by Mr. Boyle. All were in favor. It was noted that the blockage caused some damage to the main which is the reason they left it open to provide access.

A motion to pay the bills was made by Mr. Boyle, second by Mr. Carachilo. Motion carried with all in favor.

**Mayor Report:** Mayor Brady stated that the trash collection has been delayed the last few weeks and the company claims that it is because of Governor Wolf shutting down the interstates due to weather conditions. The company has also been missing some areas, and there has been some issues with bulk items not being collected.

**Solicitor Report:**

Attorney Smith noted that County Waste will be checking the area around 401 Main Street.

In regard to the Council vacancy, the position can only be filled until the 1<sup>st</sup> Monday in January of 2020. If the person selected wishes to remain on Council they will have to circulate a petition to get on the ballot for election.

The ordinance to limit vehicle weights on Peterlin Drive has been properly advertised and is ready for adoption. Mr. Carachilo made a motion to adopt the ordinance, second by Mr. Boyle. Motion carried with all in favor.

**Committee Reports:**

The plans and specifications for the road paving project are complete and ready for bid. Mr. Carachilo made a motion to advertise the project, second by Mr. Boyle. Motion carried with all in favor.

Mr. Carachilo wanted to state that he learned a lot at the meeting with Mr. Mayers regarding the MS4 process.

**Unfinished Business:**

**New Business:**

Mr. Boyle made a motion, second by Mr. Carachilo to approve the Department of Elections using the Borough building for a special election on March 12. Motion carried with all in favor.

Mr. Carachilo made a motion, second by Mr. Boyle to appoint William Matos, III to the vacant Council seat. Mr. Boyle stated that both were good applicants and that Mr. Matos should be given the opportunity to serve. Motion carried with all in favor. Mr. Matos will stop at Attorney Smith's office to formally sign the oath and related documents.

Council thanked Tom Collins for donating the new mailbox and appreciated his effort in getting it installed.

**Public Comment: -**

Chief Debevec discussed a fee per property that was proposed to support the Fire Company in Clinton Township. However, as a Township, they have to do a tax and not a fee structure. The Company will be looking toward Vandling to participate in a similar process. There are limited grants and sources of revenue for the Fire Company and they need to replace a truck soon. The last truck was purchased in 1991 for \$150,000 and will likely cost \$500,000 to replace. The company cannot survive on fundraisers.

Mr. Pantzer questioned what the anticipated revenue will be from Clinton Township. Chief Debevec offered to meet with Council to review options for future fire protection and how to support the company.

Jeff Pavlovich asked if there was anything to be done about unregistered vehicles and campers on properties. He questioned if code enforcement can be involved as it is a health issue. He requested a copy of the ordinance regarding these nuisance vehicles.

With no further business, the meeting was adjourned at 7:40 PM on a motion by Mr. Carachilo, second by Mr. Boyle.

Borough Secretary Nancy Perri prepared minutes.

*Nancy Perri*  
Signature

*March 18, 2019*  
Date