

Vandling Borough Council Minutes
January 18, 2021

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included John Carachilo, Fran Pantzar, and John Mayers. Also present were Mayor Joseph Brady, Attorney Jeff Levine, Treasurer Jennifer Slick, and Secretary Nancy Perri. Councilman Matos and Boyle were absent.

Minutes

Mr. Mayers second by Mr. Carachilo motioned to approve the minutes of the previous meeting. All were in favor.

Correspondence:

- APPI – Electricity cost review available

Mr. Carachilo, second by Mr. Mayers motioned to accept the correspondence. Motion carried with all in favor.

Persons to be heard: No one at this time

Public Comment on Agenda Items:

Treasurer Report of Financial Status: (final for January)

	<u>Jan 1, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	253,941.19
HNB - 4601	<u>2,082.70</u>
Total General Fund	256,023.89
Liquid Fuels Fund	
HNB - 4613	<u>32,285.92</u>
Total Liquid Fuels Fund	32,285.92
Refuse Fund	
HNB - 5401	<u>25,699.19</u>
Total Refuse Fund	<u>25,699.19</u>
Total Checking/Savings	<u>314,009.00</u>
CD Balance (.40% Interest Renews 7/24/21)	<u>27,750.80</u>
TOTAL ASSETS	<u>341,759.80</u>
LIABILITIES & EQUITY	
Principal Balance on Loan	140,505.20
(Payment Due 1/15/21)	

Mr. Carachilo, second by Mr. Mayers motioned to accept the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for January)

Vandling Borough Revenue ~ January 2021			
Date	Name	Account	Amount
01/05/2021	Hab-Eit	310.20 · Wage Taxes	142.15
01/15/2021	Hab-Eit	310.20 · Wage Taxes	879.01
01/19/2021	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	120.55
01/19/2021	Lackawanna Co. Treasurer	364.00 · Garbage Fees	212.13
01/19/2021	Clara Bianco	387.00 · Contributions & Donations	25.00
01/19/2021	Tumblin Tots	342.00 · Rent	1,050.00
01/19/2021	John Mayers	387.00 · Contributions & Donations	225.00
01/19/2021	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	3,155.60
01/19/2021	Mary Ann Risboskin	301.00 · Real Estate Taxes	4,223.43
01/19/2021	Mary Ann Risboskin	364.00 · Garbage Fees	6,450.00
01/19/2021	Lackawanna County COVID	354.07 - Intergovernmental Revenue	10,000.00
01/20/2021	Hab-Eit	310.20 - Wage Taxes	1,157.96
01/27/2021	Hab-Eit	310.20 - Wage Taxes	969.19
01/31/2021	HNB 0113	341.00 - Interest Income	31.47
01/31/2021	HNB 4613	341.00 - Interest Income	2.74
		Total for month	\$ 28,644.23

Ms. Slick also noted that Lackawanna County sent a check for \$10,000 for COVID related expenses. Jen would like to know if Council plans to do something with the grant soon or if she should set up a separate account. Some thoughts were to purchase masks and gloves for employees. Mr. Carachilo suggested we do something for the residents by putting together a package of paper products, cleaning products, hand sanitizers, masks, etc. Mr. Pantzar suggested that Mr. Carachilo prepare a list of items to purchase and it was agreed to place the funds in a separate account. Mr. Mayers, second by Mr. Carachilo motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for January)

Vandling Borough Bill Listing ~ January 2021			
Date	Name	Account	Amount
01/02/2021	PAWC	409.30 · Bldgs Utilities	49.58
01/02/2021	UGI PNG	409.30 · Bldgs Utilities	181.79
01/11/2021	HONESDALE NATIONAL BANK	470.10 · Cap. Const. Principal & Int.	40,180.78
01/18/2021	Herlands & Levine	404.10 · Legal Wages & Salary	100.00
01/18/2021	Forest City Borough	410.45 · Police	2,000.00
01/18/2021	Forest City Borough	430.25 · Road Material	585.00
01/18/2021	Rileighs Outdoor Decor	452.20 · Holiday Lights	104.26
01/18/2021	NEP Telephone	409.30 · Bldgs Utilities	83.14
01/18/2021	Cube Auto Supply	430.20 · Truck Gas & Supplies	252.76
01/18/2021	Cube Auto Supply	409.37 · Bldgs/Grounds Rep & Main.	6.99
01/18/2021	Regal Heating & Plumbing	409.37 · Bldgs/Grounds Rep & Main.	223.00
01/18/2021	Regal Heating & Plumbing	429.45 · San.Sewer Contract Serv	350.00

01/18/2021	Holt Lumber	409.37 · Bldgs/Grounds Rep & Main.	60.97
01/18/2021	Modern Gas	409.30 · Bldgs Utilities	314.35
01/18/2021	McGovern Insurance Agency	486.00 · Insurance Premiums	10,797.00
01/18/2021	PP&L	409.30 · Bldgs Utilities	186.29
01/18/2021	BIU	413.10 · UCC & Code Enforcement	136.12
01/18/2021	PAWC	448.36 · Water Hydrants	314.22
01/18/2021	The Scranton Times	404.20 · Legal Advertisement	64.15
01/18/2021	The Tree Guy	409.66 · Contracted Services-Bldg.	3,000.00
01/18/2021	DCED	413.10 · UCC & Code Enforcement	4.50
01/18/2021	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	365.50
01/18/2021	Thomas Collins, Jr.	488.00 · Employees Withholding	(83.27)
01/18/2021	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
01/18/2021	Jennifer Slick	488.00 · Employees Withholding	(91.12)
01/18/2021	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
01/18/2021	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
01/18/2021	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	306.00
01/18/2021	Thomas Collins, Sr.	488.00 · Employees Withholding	(69.70)
01/18/2021	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	211.17
01/18/2021	Mary Ann Risboskin	488.00 · Employees Withholding	(47.97)
01/18/2021	John Lavin	413.2 · Protective Services Supplies	420.00
01/18/2021	John Lavin	488.00 · Employees Withholding	(95.67)
01/18/2021	Joseph Tedesco	430.10 · Street Maintenance Wages	229.50
01/18/2021	Joseph Tedesco	488.00 · Employees Withholding	(52.30)
01/18/2021	County Waste	427.45 · Contract Sanitation Service	6,417.16
01/19/2021	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	199.66
01/19/2021	PSAB	400.42 - Borough Dues/Subscription	70.00
01/19/2021	IRS	6560 · Payroll Expenses	613.37
		Total for month	\$ 68,090.11

It was noted that \$500 was withheld from the payment to the Tree Guy until the stumps are removed. Mr. Mayers, second by Mr. Carachilo motioned to approve the expense report. Motion carried with all in favor.

Mayor Report: Mayor Brady noted that he retired from PPL last year and plans to retire as Mayor after this term. He noted personal reasons along with the impact of political discourse from the federal level down that he sees causing rifts between too many friends and families.

Solicitor Report: Nothing to report at this time.

Committee Reports & Unfinished Business:

Mr. Carachilo noted that he received the paperwork for the land bank and that the school board approved it on January 11th. The documents have been signed by the board president and business manager. However, he can't deliver to the courthouse this week as they are not open to the public. Mr. Carachilo also stated that a property on Main Street has been sold.

Mr. Carachilo wanted to publicly state his appreciation to all the residents who cleared the snow from around the fire hydrants during the last winter storm.

There was some discussion on UGI blocking Ash Street when they were putting in a gas line under the road. It seemed they blocked some areas that did not need to be cordoned off creating travel difficulties for neighbors.

The bid process policy is on hold until Mr. Matos and Mr. Boyle are present.

New Business:

Resolution #1 of 2021 establishing the annual tax levy was approved on a motion by Mr. Mayers, second by Mr. Carachilo. Motion carried with all in favor.

Mr. Mayers distributed a document outlining costs for storm drain repair and road patching. It also included a request to replace some speed bumps that were damaged by the plow. The detail on the speed bump replacement was changed and would be paid for through the general fund. The document included the bid documentation and price quotes from four companies. Other than the speed bumps, the project would be paid for from liquid fuels. Mr. Mayers recommended Stafursky be awarded the bid. Mr. Mayers can have the job number previously provided by the state in 2019 to include this work. The engineering was previously paid for as part of the Hillside Street project. Mr. Carachilo questioned who would inspect the work and Mr. Mayers replied that KBA would be responsible.

Mayor Brady questioned if we have something to paint or denote the presence of the speed bumps. Mr. Mayers replied in the affirmative. Mr. Pantzar stated that a positive would be that this would coincide with the work they are already scheduled to complete. It was noted that Stafursky could start the project now but with the paving plants closed it was decided to wait until they could fully complete the project rather than completing in phases. Mr. Carachilo stated that he does not think we should vote on this project until the bid procedure is in place. Mr. Pantzar noted that this was done in accordance with recommendations but agreed to hold off until next month to include more Council members' involvement on the vote.

Mr. Mayers would like to have the brake retarder ordinance passed as it can take several months for sign delivery. Mr. Pantzar will find out what the sign costs will be. Mr. Carachilo made a motion to advertise and approve the ordinance. Mr. Mayers seconded the motion which carried with all in favor.

It was agreed to discuss KBA inspection next month when all Council members are present.

Mr. Pantzar noted that all committee appointments will remain the same for 2021 with the addition of the bid process committee.

Public Comment: none at this time

With no further business, Mr. Pantzar wished everyone a Merry Christmas and Happy New Year, the meeting was adjourned at 7:50 PM on a motion by Mr. Carachilo, second by Mr. Mayers.

Borough Secretary Nancy Perri prepared these minutes.

Nancy Perri

Signature

February 15, 2021

Date