

Vandling Borough Council Minutes
January 3, 2022

Mayor Prince called the meeting to order. The pledge of allegiance was recited. Council members present included Bill Boyle, John Carachilo, Fran Pantzar, Bill Matos, and Fran Pantzar. Also present were Treasurer Jennifer Slick, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri.

Oath of Office: Mayor Prince administered the oath of office to Councilman John Carachilo.

Election of Officers

For the office of President; Fran Pantzar nominated John Carachilo. John Carachilo nominated Bill Boyle. Bill Matos seconded the nomination made by Mr. Pantzar. Nominations were closed and the motion carried with all in favor of Mr. Carachilo serving as President.

For the office of Vice-President; Fran Pantzar, seconded by John Carachilo nominated Bill Boyle. There were no additional nominations and nominations were closed. Motion carried with all in favor.

Mr. Carachilo took over the meeting agenda.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Boyle, second by Mr. Pantzar. All were in favor.

Correspondence: None

Persons to be heard: None at this time.

Treasurer Report

Treasurer Report of Financial Status: (final for January)

	Jan 1, 22
ASSETS	
Current Assets	
Checking/Savings	
COVID Grant	2,144.08
General Fund	
HNB - 0113	292,546.27
HNB - 4601	4,354.83
Total General Fund	296,901.10
Liquid Fuels Fund	
HNB - 4613	33,846.76
Total Liquid Fuels Fund	33,846.76
Refuse Fund	
HNB - 5401	34,921.91
Total Refuse Fund	34,921.91
CD Balance (.25% Interest Renews 7/24/22)	27,861.80
TOTAL ASSETS	395,675.65
LIABILITIES & EQUITY	

Principal Balance on Loan
(Payment Due 1/15/22)

103,953.26

Mr. Pantzar, second by Matos motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for January)

Revenue ~ January 2022 (Final)				
Date	Name	Account	Amount	
01/03/2022	Hab-Eit	310.20 · Wage Taxes	92.13	
01/03/2022	Mary Ann Risboskin	364.00 · Garbage Fees	980.00	
01/03/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes	1,362.24	
01/12/2022	Hab-Eit	310.20 · Wage Taxes	588.01	
01/18/2022	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	486.98	
01/18/2022	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	217.04	
01/18/2022	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	1,406.30	
01/18/2022	Tumblin Tots	342.00 · Rent	1,050.00	
01/18/2022	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	184.20	
01/18/2022	Lackawanna Co. Treasurer	364.00 · Garbage Fees	241.49	
01/19/2022	Hab-Eit	310.20 · Wage Taxes	1,805.82	
01/21/2022	Hab-Eit	310.20 · Wage Taxes	1,109.13	
01/26/2022	Hab-Eit	310.20 · Wage Taxes	943.88	
01/31/2022		341.00 · Interest Earnings	33.35	
01/31/2022		341.00 · Interest Earnings	2.88	
				\$ 10,503.45

Mr. Boyle, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for January)

Bill List ~ January 2022 (Final)				
Date	Name	Account	Amount	
01/03/2022	The Scranton Times	404.20 · Legal Advertisement	78.25	
01/03/2022	PAWC	409.30 · Bldgs. Utilities	44.97	
01/03/2022	PP&L	409.30 · Bldgs. Utilities	174.12	
01/03/2022	UGI PNG	409.30 · Bldgs. Utilities	237.52	
01/03/2022	John Sample	413.2 · Protective Services Supplies	80.00	
01/03/2022	City of Carbondale	410.45 · Police	2,000.00	
01/03/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00	
01/03/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)	
01/03/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00	
01/03/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)	
01/03/2022	John Lavin	413.2 · Protective Services Supplies	360.00	
01/03/2022	John Lavin	488.00 · Employees Withholding	(82.01)	
01/03/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	229.50	
01/03/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(52.30)	
01/03/2022	County Waste	427.45 · Contract Sanitation Service	6,609.67	

01/03/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	68.11
01/03/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(15.47)
01/04/2022	IRS	6560 · Payroll Expenses	383.35
01/04/2022	HONESDALE NATIONAL BANK	470.10 · Cap. Const. Principal & Int.	40,180.78
01/16/2022	RB Fries, Inc.	430.20 · Truck Gas & Supplies	99.00
01/16/2022	NEP Telephone	409.30 · Bldgs. Utilities	82.65
01/16/2022	PAWC	448.36 · Water Hydrants	331.61
01/16/2022	McGovern Insurance Agency	486.00 · Insurance Premiums	10,298.00
01/16/2022	Modern Gas	409.30 · Bldgs. Utilities	342.71
01/16/2022	4 Seasons Small Engine	409.37 · Bldgs. /Grounds Rep & Main.	258.59
01/26/2022	County Waste	427.45 · Contract Sanitation Service	6,609.67
01/28/2022	Deluxe Checks	402 · .20 Treasurer's Supplies	460.20
01/30/2022	PP&L	434.36 · Street Lighting	955.46
01/30/2022	UGI PNG	409.30 · Bldgs. Utilities	302.53
01/30/2022	PAWC	409.30 · Bldgs. Utilities	48.30
			70,696.97

Mr. Boyle made a motion to pay the current bills and any other regularly occurring expenses that may come in prior to the February meeting. Mr. Pantzar seconded the motion which carried with all in favor.

Mayor Report:

Mayor Prince wished everyone a Happy New Year. He thanked Joe Brady for his many years of services as Mayor and Fran Pantzar for his service as Council President. Mayor Prince congratulated Mr. Carachilo on his election to serve as President.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports: New committee assignments will be made by Mr. Carachilo.

Unfinished Business:

Council discussed the resignation submitted by John Mayers at the end of the December meeting. Mr. Pantzar noted that he spoke with Mr. Mayers and he has some business he would like to complete for the Borough and Mr. Pantzar suggested that we table the resignation until the February meeting. Attorney Levine replied that someone should speak to Mr. Mayers to make sure he doesn't intend to withdraw the resignation. Mr. Boyle noted that Mr. Mayers has some open items that Council needs to act on.

After further discussion about the timeline and legalities around filling a vacant seat, Mr. Pantzar made a motion to accept the resignation. Mr. Matos seconded the motion. Motion carried with all in favor.

New Business:

John Carachilo stated that he has a candidate for the open Council seat. He stated that former Mayor Joe Brady would still like to be involved and support the Borough. Mr. Matos made a motion to appoint Joe Brady to fill the remainder of the term for the Council seat vacated by the resignation of John Mayers. Mr. Boyle seconded the motion. Motion carried with all in favor.

Public Comment: None

Before adjourning, Mr. Boyle stated that on behalf of Council he would like to thank Mr. Mayers for all the work he completed on behalf of the Borough. Mr. Pantzar agreed noting that he did a tremendous amount of work and that he will follow-up with him and take care of whatever is pending.

Mr. Carachilo also stated that there is a lot of grant money available and he thinks we need to look into hiring a grant writer.

The meeting was adjourned at 7:25 PM on a motion by Mr. Pantzar, second by Mr. Matos.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri

Signature

February 20, 2022

Date