

Vandling Borough Council Minutes

Regular Meeting ~ January 21, 2019

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, Fran Pantzar, and John Mayers. Also present were Attorney Paul Smith, Treasurer Jennifer Slick, and Secretary Nancy Perri.

A moment of silence was held in remembrance of Councilman Patrick Sherry who recently passed away.

Minutes

Mr. Carachilo, second by Mr. Boyle motioned to approve the minutes of the December meeting minutes. All were in favor.

Correspondence:

- RTK request – PA Association of Realtors
- Department of Elections – Offices to be filled
- LRBSA – Report Request

Mr. Boyle, second by Mr. Carachilo motioned to accept the correspondence. All were in favor.

Persons to be heard: Browndale Fire Company was not present

Public Comment on Agenda Items: None at this time

Treasurer Report of Receipts: (final for the month)

	<u>Jan 1, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	144,290.52
HNB - 4601	<u>9,504.83</u>
Total General Fund	153,795.35
Liquid Fuels Fund	
HNB - 4613	<u>64,623.42</u>
Total Liquid Fuels Fund	64,623.42
Refuse Fund	
HNB - 5401	<u>17,720.80</u>
Total Refuse Fund	17,720.80
Vandling Borough Light Fund	<u>978.84</u>
Total Checking/Savings	<u>237,118.41</u>
CD Balance (1.65% Interest Renews 8/24/19)	<u>26,656.41</u>
TOTAL ASSETS	<u><u>263,774.82</u></u>
LIABILITIES & EQUITY	

Principal Balance on Loan
(Payment Due 1/15/19)

210,825.55

A motion to accept the report was made by Mr. Mayers, second by Mr. Boyle. Motion carried with all in favor.

The Treasurer presented the following report on revenue for the month of January:

VANDLING BOROUGH - REVENUE - JANUARY 2019				
Date	Name	Account	Paid Amount	
01/03/2019	Hab-Eit	310.20 · Wage Taxes	46.01	
01/11/2019	Hab-Eit	310.20 · Wage Taxes	1,573.88	
01/18/2019	Hab-Eit	310.20 · Wage Taxes	551.93	
01/22/2019	Regina Estates	321.00 · Rental Inspections	75.00	
01/22/2019	Regina Estates	321.00 · Rental Inspections	225.00	
01/22/2019	Tumblin Tots	342.00 · Rent	1,000.00	
01/22/2019	UGI PNG	387.00 · Contributions & Donations	27,000.00	
01/22/2019	District Magistrate	330.00 · Fines	32.22	
01/22/2019	Mary Ann Risboskin	301.00 · Real Estate Taxes	3,199.49	
01/22/2019	John Mayers	387.00 · Contributions & Donations	150.00	
01/22/2019	Mary Ann Risboskin	364.00 · Garbage Fees	2,700.00	
01/23/2019	Hab-Eit	310.20 - Wage Taxes	961.47	
01/30/2019	Hab-Eit	310.20 - Wage Taxes	629.81	
01/31/2019	HNB 0113	341.00 Interest Earnings	46.67	
01/31/2019	HNB 4613	341.00 Interest Earnings	8.09	
		TOTAL	\$	38,199.57

Mr. Carachilo asked about the rental income and if there was supposed to be an increase. It was noted that the increase takes effect next year. A motion to accept the treasurer's revenue report was made by Mr. Boyle, second by Mr. Mayers. Motion carried with all in favor.

Treasurers' Report of Bills: Council reviewed the following bill list for the month.

VANDLING BOROUGH - EXPENSE REPORT - JANUARY 2019				
Date	Name	Account	Paid Amount	
01/01/2019	UGI PNG	409.30 · Bldgs Utilities	112.31	
01/17/2019	PAWC	409.30 · Bldgs Utilities	56.92	
01/17/2019	PAWC	448.36 · Water Hydrants	314.22	
01/21/2019	County Waste	427.45 · Contract Sanitation Service	4,715.00	
01/21/2019	PP&L	434.36 · Street Lighting	956.64	
01/21/2019	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	127.83	
01/21/2019	Forest City Borough	410.45 · Police	2,000.00	
01/21/2019	Forest City Borough	430.25 · Road Material	520.00	
01/21/2019	Paul Smith	404.10 · Legal Wages & Salary	537.50	
01/21/2019	McGovern Insurance Age	486.00 · Insurance Premiums	11,822.00	
01/21/2019	Forest City News	404.20 · Legal Advertisement	22.00	
01/21/2019	CNA Surety	402.35 · Treasurer's Ins. & Bond	493.75	
01/21/2019	Holt Lumber	409.20 · Bldgs/Grounds Supplies & Exp	51.98	
01/21/2019	Cube Auto Supply	430.20 · Truck Gas & Supplies	42.95	
01/21/2019	NEP Telephone	409.30 · Bldgs Utilities	72.44	
01/21/2019	Modern Gas	409.30 · Bldgs Utilities	172.37	
01/21/2019	HONESDALE NATIONAL	470.10 · Cap. Const. Principal & Int.	40,180.78	
01/21/2019	BIU	413.10 · UCC & Code Enforcement	413.00	
01/21/2019	DCED	413.10 · UCC & Code Enforcement	22.50	
01/21/2019	John Mayers	405.20 · Sec. Supplies & Exp	15.36	
01/21/2019	PP&L	409.30 · Bldgs Utilities	220.22	
01/21/2019	Roto Rooter	429.45 · San.Sewer Contract Serv	377.00	
01/21/2019	Jennifer Slick	402.10 · Treasurer's Commissions	308.88	
01/21/2019	Nancy Ann Perri	405.10 · Secretary's Wages	302.88	
01/21/2019	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	191.50	
01/21/2019	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	160.61	
01/21/2019	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	123.62	
01/22/2019	IRS	6560 · Payroll Expenses	372.40	
		TOTAL	\$ 64,706.66	

It was noted that the Roto-Rooter bill was for Peterlin Drive again. A motion to pay the bills was made by Mr. Carachilo, second by Mr. Mayers. Motion carried with all in favor.

Mayor Report: Mayor Brady was not present but Mr. Pantzar stated in his absence that he knew would commend the street department for the great job they did during the recent storm.

Solicitor Report:

Attorney Smith reported on a Sheriff's sale notice he just received for a property on Main Street. He is not aware of any municipal liens but back taxes will be collected at the time of the sale.

A proposed ordinance was introduced to limit vehicle weights on Peterlin Drive. Mr. Mayers explained that on the two recent occasions where repairs had to be made were at areas with access from the road to rental units. It is believed that the weight of moving vans may have

caused some of the sewer line breaks. KBA has recommended a 10,000-pound weight limit. The County Waste vehicles shouldn't be an issue. Mr. Mayers further stated that we are working with the landlord to get the leak repaired.

Mr. Mayers suggested advertising the ordinance now and ordering the signs at the same time so that when the ordinance is approved, the signs can be placed. The signs would note the 10,000-pound maximum weight limit and a fine of \$500.

Mr. Pantzar stated we may be able to change the weight limit at a later time after the sewer line is replaced.

Attorney Smith stated that we need to make sure the language on the signs matches the ordinance.

Borough Resident Bill Matos pointed out that the borough truck with the plow and cinders will exceed the weight limit.

It was also stated that there is four to six inches of ice (sewage) coming into yards in the area and that this same landlord purchased the corner property and has tenants living there. The owners have been notified of the need to replace the sewer line.

Mr. Boyle suggested adding an exception to the ordinance for Borough vehicles or any emergency vehicles that need to respond to the area.

Mr. Mayers made a motion to advertise the ordinance for the weight limit restrictions with the exceptions for borough and emergency vehicles. Mr. Boyle seconded the motion. Motion carried with all in favor.

Attorney Smith stated that Ordinance #1 of 2019 regarding adoption of the 2015 Uniform Construction Code was properly advertised and is ready for a vote. Mr. Mayers made a motion to accept the Ordinance, second by Mr. Carachilo. Motion carried with all in favor.

Attorney Smith stated that Ordinance #2 of 2019 regarding the tax levy for 2019 was also properly advertised and is ready for adoption. Mr. Boyle, second by Mr. Mayers motioned to adopt the ordinance. Motion carried with all in favor.

Unfinished Business:

Mr. Pantzar commented on the police log which was comprised of patrols only, stating that we are fortunate that there was no serious criminal activity. There has been an ongoing reduction in serious incidents in the Borough.

New Business:

Council reviewed the application for employment in the street department from Joseph Tedesco. Mr. Mayers stated that he is in favor of hiring Mr. Tedesco at the current rate of \$16/hour.

Mr. Boyle questioned how he would be called out and Mr. Pantzar replied that it was up to Mr. Collins to call him out as needed. It was further noted that the person previously hired for part-time assistance was not available when needed.

Mr. Mayers made a motion to hire Mr. Tedesco at a rate of \$16/hour. Second by Mr. Carachilo. Motion carried with all in favor. Mr. Boyle suggested that in the future, open positions should be advertised for the public as a general practice.

In regard to the vacancy created by the passing of Councilman Sherry, an advertisement needs to be placed in the local paper. The newly appointed Council member will serve through December 31, 2019. The notice will be sent out so that any interested resident who has been a registered elector of the Borough for at least one year can apply.

Mr. Pantzar noted that he will put off committee appointments until the new councilmember is seated.

Mr. Mayers will be away during February and March. Council will meet with him on Monday, January 28th at 7 PM to review the stormwater and MS4 process he has been working on for the Borough.

Mr. Mayers also wanted the public to be aware that transportation is available through COLTS for those aged 65 and over by calling 570-963-6795 to make arrangements. The service will pick residents up at their home and there is a window of service hours available each weekday. Mr. Mayers suggested that interested residents sign up now to get approved for service when it is needed.

Mr. Mayers reported that the stormwater drain at Ash & Main Streets needs to be repaired at an estimated cost of \$7,000. Mr. Boyle suggested KBA should be reviewing these items. It was noted that the cost is below the bidding limit. Mr. Pantzar stated that it would be difficult to have the work done now and agreed with Mr. Boyle that KBA should examine it. He would like to be present when they inspect the drain and if not, perhaps Mr. Mayers can be present. Once the report is received from KBA, a decision can be made at the next meeting.

Mr. Mayers stated that the existing stormwater permit is set to expire in September. The new application is due on March 4th and must be submitted with a \$2,500 application fee. Mr. Mayers and representatives from KBA are schooled to meet with DEP staff tomorrow to point out that the Borough does not contribute any silt or sediment to the Lackawanna River and therefore should be granted an exemption.

Public Comment: -

Lori Walsh addressed Council regarding County Waste damaging a fence at her parents' property at 401 Main Street. She has been unable to speak with anyone at the company regarding the damage. Attorney Smith will follow up with County Waste.

Barbara Bock questioned why Christmas trees were not collected and asked if it would be possible for the DPW to pick them up and bring them to the recycling center.

Bill Matos inquired where the Borough purchases cinders. Mr. Pantzar stated that they are purchased from Forest City Borough. He further questioned how much we pay and it was noted that we pay \$65/bucket for a salt and cinder mix. Mr. Matos stated that there are no signs of any road material on Clinton and Ash Streets.

Jim Walsh addressed Council regarding a storm drain at Ash & Third Street that was installed above the water line. The drain needs to be repaired as currently water is pooling around it.

Mr. Matos also asked why the Borough doesn't charge a fire fee. Mr. Pantzar replied that it something to be looked into this year and that he would like to have an open meeting to discuss the possibility.

With no further business, the meeting was adjourned at 7:50 PM on a motion by Mr. Mayers, second by Mr. Carachilo.

Borough Secretary Nancy Perri prepared minutes.

Nancy Perri

Signature

February 18, 2019

Date