

Vandling Borough Council Minutes

Regular Meeting ~ July 15, 2019

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, John Mayers, Fran Pantzar, and Bill Matos. Also present were Attorney Paul Smith and Treasurer Jennifer Slick. Mayor Brady and Secretary Nancy Perri were absent.

Minutes

Mr. Boyle, second by Mr. Mayers motioned to approve the minutes of the June meeting minutes. All were in favor.

Correspondence:

- MS 4 Waiver Approval
- Pump Station Resolution (requested by KBA)
- PA DEP Invitation to Roundtable Discussion on recycling
- Lackawanna County Association of Boroughs Dinner Meeting
- PA DoT Equipment show
- Adams CATV notice regarding changes to channel lineup

Mr. Matos, second by Mr. Mayers motioned to accept the correspondence. All were in favor.

Persons to be heard: none at this time

Public Comment on Agenda Items:

Treasurer Report of Financial Status:

ASSETS

Current Assets

Checking/Savings

General Fund

HNB - 0113 180,950.13

HNB - 4601 7,385.29

Total General Fund 188,335.42

Liquid Fuels Fund

HNB - 4613 76,762.57

Total Liquid Fuels Fund 76,762.57

Refuse Fund

HNB - 5401 44,499.21

Total Refuse Fund 44,499.21

Total Checking/Savings 309,597.20

CD Balance (1.65% Interest Renews 8/24/19) 26,656.41

TOTAL ASSETS 336,253.61

LIABILITIES & EQUITY

Principal Balance on Loan 176,107.55

(Payment Due 1/15/20)

Mr. Boyle motioned to accept the Treasurer's report, second by Mr. Matos. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

Vandling Borough Revenue July 2019				
Date	Name	Account	Paid Amount	
07/02/2019	Hab-Eit	310.20 · Wage Taxes	482.07	
07/16/2019	Harrison & Marlene	320.00 · Building Permits	403.62	
07/16/2019	Tumblin Tots	342.00 · Rent	1,000.00	
07/16/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	369.02	
07/16/2019	Lackawanna Co. Treasurer	364.00 · Garbage Fees	1,142.96	
07/16/2019	Mary Ann Risboskin	301.00 · Real Estate Taxes	9,064.66	
07/16/2019	Mary Ann Risboskin	305.00 · Occ. Taxes	30.00	
07/16/2019	District Magistrate	330.00 · Fines	17.90	
07/16/2019	Selective Ins.	387.00 · Contributions & Donations	145.69	
07/16/2019	Commonwealth Finacing Authority	354.07 · Intergovernmental Revenue	983.00	
07/16/2019	Mary Ann Risboskin	364.00 · Garbage Fees	4,750.00	
07/17/2019	Hab-Eit	310.20 - Wage Taxes	766.89	
07/31/2019	HNB 0113	341.00 - Interest Earnings	62.70	
07/31/2019	Hab-Eit	310.20 - Wage Taxes	831.56	
07/31/2019	HNB 4613	341.00 - Interest Earnings	9.73	
			\$ 20,059.80	

A motion to accept the report was made by Mr. Mayers, second by Mr. Boyle. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month includes:

Vandling Borough Expenses July 2019				
Date	Name	Account	Amount	
07/15/2019	County Waste	427.45 · Contract Sanitation Service	4,805.00	
07/15/2019	PP&L	409.30 · Bldgs Utilities	183.14	
07/15/2019	Scranton Times	404.20 · Legal Advertisement	69.15	
07/15/2019	UGI PNG	409.30 · Bldgs Utilities	36.17	
07/15/2019	NEP Telephone	409.30 · Bldgs Utilities	74.25	
07/15/2019	PAWC	409.30 · Bldgs Utilities	65.06	
07/15/2019	PAWC	448.36 · Water Hydrants	314.22	
07/15/2019	Holt Lumber	409.20 · Bldgs/Grounds Supplies & Exp	14.75	
07/15/2019	Pioneer Aggregates	430.25 · Road Material	53.31	
07/15/2019	John Mayers	409.37 · Bldgs/Grounds Rep & Main.	151.57	
07/15/2019	Paul Smith	404.10 · Legal Wages & Salary	282.50	
07/15/2019	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	308.88	
07/15/2019	Jennifer Slick	402.10 · Treasurer's Commissions	308.88	
07/15/2019	Nancy Ann Perri	405.10 · Secretary's Wages	302.88	
07/15/2019	Nancy Ann Perri	405.20 · Sec. Supplies & Exp	19.99	

07/15/2019	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	350.64
07/15/2019	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	296.52
07/15/2019	John Lavin	413.2 · Protective Services Supplies	193.04
07/15/2019	Joseph Tedesco	430.10 · Street Maintenance Wages	197.69
07/15/2019	Forest City Borough	410.45 · Police	2,000.00
07/15/2019	IRS	6560 · Payroll Expenses	669.00
07/15/2019	PP&L	434.36 - Street Lighting	922.54
			\$ 11,619.18

A motion to pay the bills was made by Mr. Mayers, second by Mr. Boyle. Motion carried with all in favor.

Mr. Boyle had a question related to an expense from last month from Forest City Borough. This was related to our use of their sewer truck for a problem in Vandling.

Mayor Report: Mayor Brady was not present.

Solicitor Report:

Attorney Smith reported to Council about the request from KBA Engineering related to the pump station. A resolution for plan revision for new land development needs to be submitted to DEP. Joe Lavin has all the plans and modules related to this project if Council would like to review. A motion to accept the resolution as outlined and authorizing the Secretary to sign the documents was made by Mr. Mayers, second by Mr. Matos. Motion carried with all in favor.

Committee Reports:

Mr. Mayers reported on the MS4 waiver approval received from DEP. He explained that part of the permit process includes reporting how the Borough would reduce silt and nutrients from entering the Chesapeake Bay. Mr. Mayers met with DEP officials in January to gather information on requesting a waiver from this requirement as the Borough does not have any outflows to the Lackawanna River that would eventually empty into the Chesapeake Bay. The waiver that was granted excludes this requirement for the Borough. However, we must still comply with all other MS4 conditions. At the next Council meeting, Mr. Mayers would like input from Council on the MCM areas they have been assigned so that he can prepare the report that must be submitted in September. The permit and the waiver are for a period of five years.

Mr. Pantzar thanked Mr. Mayers for all of the time he dedicated to this process. If not for this waiver, the Borough would have to comply with this portion of the permit and it would have been a costly process as is being reported in other municipalities.

Mr. Mayers stated that has engineering drawings, a PA DoT permit, and a cost estimate for the storm drain at the east side of Main and Ash Streets. The cost estimate is \$7,800.00. If the estimate had exceeded \$11,500, solicitation of multiple bids would have been required.

Mr. Mayers also noted that some additional work needs to be done as part of the Ash Street patching project which will increase the cost by \$100 to \$1,600.

The storm drain at Ash & Main can be repaired for a cost of \$650.00.

Mr. Mayers will try to get all three projects included in the Liquid Fuels project but is unsure if the Ash & Main repair cost of \$650.00 can be included. He is requesting authorization from Council to approve these expenses.

Mr. Boyle made a motion, second by Mr. Matos to add the two items referenced above at a cost of \$7,800 and an additional \$100 respectively to be added to the existing contract with Andrew Baldan Construction. All were in favor.

Mr. Boyle made a motion, second by Mr. Matos to expend \$650 from the general fund if ineligible for liquid fuels for the storm drain at Ash & Main. Motion carried with all in favor.

It was noted the construction company will be moving equipment in on July 25th to start the project.

The fans are in the process of being installed in the Borough building.

Unfinished Business:

Mr. Boyle made a motion, second by Mayers to enter into the MOU with Lackawanna County for the Hazard Mitigation Plan that was submitted. All were in favor. A volunteer is needed to represent the Borough at these meetings. Mr. Pantzar will attend.

New Business: none at this time

Public Comment: -

Jay Schectman from the Lackawanna County Community Relations office addressed Council and members of the public to provide updates on a number of upcoming events throughout the County. He also provided contact information for the farmers market program.

Council thanked NEP for their immediate assistance in getting the flag banners hung throughout the Borough upon approval from PPL so that they would be up for the 4th of July.

With no further business, the meeting was adjourned at 7:25 PM on a motion by Mr. Mayers, second by Mr. Matos.

Borough Secretary Nancy Perri prepared minutes.

Nancy Perri

Secretary Signature

August 18, 2019

Date Approved