

Vandling Borough Council Minutes  
July 18, 2022

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Boyle, Bill Matos, Fran Pantzar, and Amanda Serge. Also present were Mayor Tom Prince, Treasurer Jennifer Slick, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin and Secretary Nancy Perri.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Matos, second by Mrs. Serge. Motion carried with all in favor.

**Correspondence:**

- MS4 Inspection Report
- Forest City Youth Soccer
- PEMA re: Annual floodplain report
- Steamtown Marathon

In regard to the MS4 Inspection, Jennifer noted that she received a \$2,500 invoice which is due September 1<sup>st</sup>. Since we have a waiver this should not apply to us. Fran Pantzar will follow up with DEP.

There was a question if we were able to determine the pricing for dirt for the baseball field. We were not able to obtain that information. Mr. Matos, seconded by Mr. Boyle motioned to allow youth soccer to use the field.

Mr. Carachilo reported that he met with two of the Fell Township supervisors (Andy & Dale) regarding water runoff in Richmondale. There will be more information forthcoming on this issue.

The correspondence was approved on a motion by Mr. Boyle, second by Mr. Pantzar. Motion carried with all in favor.

**Persons to be heard:** None at this time

**Treasurer Report**

***Treasurer Report of Financial Status: (final for July)***

	<b>Jul 1, 22</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
COVID Grant	2,144.08
<b>General Fund</b>	
HNB - 0113	320,971.25
HNB - 4601	6,346.35
<b>Total General Fund</b>	327,317.60
<b>Liquid Fuels Fund</b>	
HNB - 4613	47,388.35
<b>Total Liquid Fuels Fund</b>	47,388.35
<b>Refuse Fund</b>	
HNB - 5401	61,693.53
<b>Total Refuse Fund</b>	61,693.53
<b>CD Balance (.25% Interest Renews 7/24/22)</b>	27,861.80

<b>TOTAL ASSETS</b>	466,405.36
<b>LIABILITIES &amp; EQUITY</b>	
Principal Balance on Loan	66,457.09
(Payment Due 2/15/23)	

Mr. Matos asked if we could move the COVID grant funds to the general fund. This was a county grant and Jennifer does not think we can do that. John Carachilo will check with the county if this can be done.

Mr. Matos, second by Mrs. Serge motioned to approve the Treasurer's report. Motion carried with all in favor.

Council discussed the CD renewal. Mr. Boyle reviewed the proposal provided by Mr. Perry last month from Edward Jones. Mr. Pantzar made a motion to keep the CD at Honesdale National Bank. Mr. Boyle recommended maintaining a six month term. Mr. Matos seconded the motion. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for July)**

Vandling Borough ~ Revenue July 2022				
Date	Name	Account		Amount
07/05/2022	Hab-Eit	310.20 · Wage Taxes		398.39
07/11/2022	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers		13,866.51
07/15/2022	Hab-Eit	310.20 · Wage Taxes		571.76
07/15/2022	Commonwealth PA	355.1 - PURTA		116.66
07/18/2022	Regina Estates	321.00 - Rental Inspections		600.00
07/18/2022	Lackawanna Treasurer	319.00 - Delinquent Taxes		178.45
07/18/2022	Lackawanna Treasurer	364.00 - Garbage Fees		250.67
07/19/2022	Mary Ann Risboskin	364.00 · Garbage Fees		5,880.00
07/19/2022	Mary Ann Risboskin	305.00 · Occ. Taxes		12.00
07/19/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes		4,558.18
07/19/2022	Tumblin Tots	342.00 · Rent		1,050.00
07/19/2022	Davis	321.00 · Rental Inspections		375.00
07/20/2022	Hab-Eit	310.20 - Wage Taxes		865.92
07/27/2022	Hab-Eit	310.20 - Wage Taxes		1,048.82
07/29/2022	Hab-Eit	310.20 - Wage Taxes		1,546.23
07/31/2022	HNB 0113	341.00 - Interest Earnings		55.53
07/31/2022	HNB 4613	341.00 - Interest Earnings		4.00
		Total Revenue		\$ 31,378.12

Mr. Pantzar, second by Mr. Matos motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for July)**

Vandling Borough ~ Bill List July 2022				
Date	Name	Account		Amount
07/18/2022	Herlands & Levine	404.10 · Legal Wages & Salary		250.00
07/18/2022	Clinton Township	411.50 · Fire Co. Contribution		3,031.00
07/18/2022	PAWC	409.30 · Bldgs. Utilities		
07/18/2022	PAWC	448.36 · Water Hydrants		336.58
07/18/2022	PAWC	409.30 · Bldgs. Utilities		19.84
07/18/2022	PAWC	448.36 · Water Hydrants		

07/18/2022	PAWC	409.30 · Bldgs. Utilities	37.93
07/18/2022	PAWC	448.36 · Water Hydrants	
07/18/2022	NEP Telephone	409.30 · Bldgs. Utilities	84.25
07/18/2022	PP&L	409.30 · Bldgs. Utilities	153.64
07/18/2022	Tumblin Tots	409.20 · Bldgs./Grounds Supplies & Exp	25.00
07/18/2022	City of Carbondale	410.45 · Police	2,000.00
07/18/2022	NEIC	413.45 · Rental Expense	120.00
07/18/2022	GFL Environmental	427.45 · Contract Sanitation Service	6,609.67
07/18/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
07/18/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)
07/18/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
07/18/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
07/18/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	450.50
07/18/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(102.63)
07/18/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	294.60
07/18/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(66.94)
07/18/2022	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	
07/18/2022	Mary Ann Risboskin	403.20 · Tax Collectors Supplies & Exp	
07/18/2022	John Lavin	413.2 · Protective Services Supplies	460.00
07/18/2022	John Lavin	488.00 · Employees Withholding	(104.79)
07/18/2022	John Lavin	413.2 · Protective Services Supplies	
07/18/2022	PP&L	434.36 - Street Lighting	909.91
07/19/2022	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	86.20
07/19/2022	UGI PNG	409.30 · Bldgs. Utilities	32.37
07/19/2022	DCED	413.10 · UCC & Code Enforcement	4.50
07/19/2022	IRS	6560 · Payroll Expenses	527.35
07/25/2022	Tolerico Construction	409.37 - Building/Grounds Rep/Mtn	14,970.00
		<b>Total Bills</b>	<b>\$ 30,740.74</b>

Mr. Boyle, second by Mr. Pantzar motioned to approve the bill listing. Motion carried with all in favor.

**Mayor Report:**

Mayor Prince noted that there have complaints received about people parking on corners creating a visibility issue when turning onto Main Street. He has spoken with Chief Bognatz about it and Carbondale Police will enforce this and ticket vehicles once they have the printed tickets.

Mayor Prince thanked Mr. Matos for getting the grate fixed. He reported that PA American Water has approved painting the fire hydrants.

The Mayor is planning a playground cleanup in August and will need to get some new mulch for the area.

Mr. Carachilo stated that he also received calls about the parking situation and that the area needs to be marked so we can ticket cars. Jennifer Slick also requested that CPD be provided a copy of our dog ordinance as an officer who responded to a call stated that he was not sure the Borough had one.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

Mrs. Serge reviewed options for the front of the playground and the recommendation was to place stone in the area. She has three estimates for pricing on just the hill and for the hill and the sides of the steps. Mikloiche for the hill: \$3,500 and for the hill and steps: \$4,100. Zablowski for the hill: \$4,500 and for the hill and steps: \$8,000. Brennan for the hill: \$2,600 and for the hill and the steps: \$5,600.

Fran Pantzar made a motion to have Mikloiche do the work for the hill and the steps at a cost of \$4,100. Motion was seconded by Mr. Matos and carried with all in favor.

Frank reported that the roof will be done this Thursday and Friday and he would like permission to pay the contractor so long as the work is satisfactory. He will be on site and inspect the work. Mr. Matos motioned to pay the roofer with Mr. Pantzar's approval. Mr. Pantzar seconded the motion. Motion carried with all in favor.

Mr. Pantzar spoke with Tom Collins about the paint for the crosswalks which has been difficult to obtain, so for now they are going to use the paint that was used for the parking lot.

Council agreed to purchase mulch for the playground. It was noted that Kennedy Park has some left over and we can check into that to see if we might be able to get some of it for our use.

Council agreed to replace John Mayers as the contact with DEP with Mr. Pantzar since he will be contacting them about the MS4.

In regard to vandalism at the park shed, Mayor Prince noted that he has been painted and a police report filed.

**Unfinished Business:**

Several council members met with Bob Bell regarding the DPW position. He is able to do many things including plowing, maintenance, etc. and he would be a great help to the Borough. Mr. Pantzar made a motion to hire Mr. Bell at \$16/hour (part-time as needed). Mr. Boyle seconded the motion. Motion carried with all in favor.

Council discussed the bid opening from last month. Mr. Pantzar made a motion to accept the bid from Rock Bottom for 201 Ash Street as he feels it should have been accepted last month. Mrs. Serge seconded the motion. Motion carried 4-1 with Mr. Matos voting no.

Council will act on 5<sup>th</sup> and 6<sup>th</sup> street project next month.

**New Business:**

**Public Comment:**

Brian Zembrzycki questioned what the right-of-way is for the 5<sup>th</sup> and 6<sup>th</sup> streets project. Mr. Pantzar responded that we have easements with each property owner. Attorney Levine suggested we have the easements signed before we award the project bid. Mr. Pantzar will contact the property owners. They can go to Attorney Levine's office to get signatures notarized.

The meeting was adjourned at 7:50 PM on a motion by Mr. Pantzar, second by Mr. Matos.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

August 14, 2022  
Date