

Vandling Borough Council Minutes
June 20, 2022

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, and Amanda Serge. Also present were Mayor Tom Prince, Treasurer Attorney Jeff Levine, Code Enforcement Officer Joe Lavin and Secretary Nancy Perri. Bill Boyle, Fran Pantzar and Jennifer Slick were unable to attend the meeting.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Matos, second by Mrs. Serge. Motion carried with all in favor.

Correspondence:

There was no correspondence other than a letter full of negative comments which will not be publicly read since it was unsigned.

Persons to be heard:

John Carachilo noted that he would like Mrs. Serge to look into a project at the playground. He is looking for ideas on how to replace the grass at the wall in front of the area. A suggestion might be rocks, mulch, or shrubbery, but he will leave it to her to present some ideas.

Mr. Carachilo also noted that the person who wants to cut grass for the Borough is of age so it is okay for him to start. The Forest City Baseball league wants to use our fields and we need to order dirt. We will have to find out what we ordered before and where we purchased it.

Mr. Carachilo reported that the maintenance department needs to purchase a walking lawn mower and a leaf blower. This would be a self-propelled mower and a leaf blower with a bagger. Council requested that Mr. Collins get prices and let Council know the cost.

Mr. Carachilo stated that he received a call about the lawn not being cut in the play area by the Borough building. Tumblin Tots hired someone to do it and Mr. Carachilo made a motion to take \$50 off their rent next month. Mr. Matos noted that it is our responsibility to take care of this and that the key for the lock is in the garage so we can access.

Treasurer Report

Treasurer Report of Financial Status: (final for June)

	<u>Jun 1, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
COVID Grant	2,144.08
General Fund	
HNB - 0113	311,146.75
HNB - 4601	<u>11,759.51</u>
Total General Fund	322,906.26
Liquid Fuels Fund	
HNB - 4613	<u>48,293.31</u>
Total Liquid Fuels Fund	48,293.31
Refuse Fund	

HNB - 5401	64,138.20
Total Refuse Fund	64,138.20
CD Balance (.25% Interest Renews 7/24/22)	27,861.80
TOTAL ASSETS	465,343.65
LIABILITIES & EQUITY	
Principal Balance on Loan	66,457.09
(Payment Due 2/15/23)	

Mr. Matos, second by Mrs. Serge motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for June)

Revenue ~ June 2022				
Date	Name	Account	Amount	
06/01/2022	Commonwealth of PA	330.00 · Fines	123.12	
06/02/2022	Hab-Eit	310.20 · Wage Taxes	1,837.26	
06/21/2022	Tumblin Tots	342.00 · Rent	1,050.00	
06/21/2022	Jeffrey M Lemanski	321.00 · Rental Inspections	225.00	
06/21/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes	8,497.87	
06/21/2022	Mary Ann Risboskin	364.00 · Garbage Fees	4,165.00	
06/29/2022	Hab-Eit	310.20 - Wage Taxes	984.61	
06/30/2022	HNB 4613	341.00 - Interest Earnings	3.95	
06/30/2022	HNB 0113	341.00 - Interest Earnings	51.63	
		Total Revenue	\$ 16,938.44	

Mr. Matos, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for June)

Bill Listing ~ June 2022				
Date	Name	Account	Amount	
06/17/2022	PAWC	409.30 · Bldgs. Utilities	35.87	
06/17/2022	PAWC	409.30 · Bldgs. Utilities	17.54	
06/20/2022	UGI PNG	409.30 · Bldgs. Utilities	90.78	
06/20/2022	PP&L	409.30 · Bldgs. Utilities	154.41	
06/20/2022	NEP Telephone	409.30 · Bldgs. Utilities	82.35	
06/20/2022	City of Carbondale	410.45 · Police	2,000.00	
06/20/2022	Forest City News	404.20 · Legal Advertisement	45.75	
06/20/2022	PAWC	448.36 · Water Hydrants	331.61	
06/20/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00	
06/20/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)	
06/20/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00	
06/20/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)	
06/20/2022	Bill Matos	400.10 · Legislative Wages	225.00	
06/20/2022	Bill Matos	488.00 · Employees Withholding	(51.12)	
06/20/2022	Francis Pantzar	400.10 · Legislative Wages	225.00	
06/20/2022	Francis Pantzar	488.00 · Employees Withholding	(51.12)	
06/20/2022	John Carachilo	400.10 · Legislative Wages	225.00	

06/20/2022	John Carachilo	488.00 · Employees Withholding	(51.12)
06/20/2022	Thomas M. Prince	401.10 · Executive Wages	225.00
06/20/2022	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
06/20/2022	William Boyle	400.10 · Legislative Wages	225.00
06/20/2022	William Boyle	488.00 · Employees Withholding	(51.12)
06/20/2022	Amanda Serge	400.10 · Legislative Wages	150.00
06/20/2022	Amanda Serge	488.00 · Employees Withholding	(34.09)
06/20/2022	John Lavin	413.2 · Protective Services Supplies	520.00
06/20/2022	John Lavin	488.00 · Employees Withholding	(118.45)
06/20/2022	John Lavin	413.2 · Protective Services Supplies	11.22
06/20/2022	PP&L	434.36 · Street Lighting	908.91
06/20/2022	GFL Environmental	427.45 · Contract Sanitation Service	13,219.34
06/20/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	501.50
06/20/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(114.25)
06/20/2022	Regal Heating & Plumbing	409.37 · Bldgs. /Grounds Rep & Main.	203.28
06/20/2022	NEIC	413.45 · Rental Expense	240.00
06/20/2022	LRBSA	409.30 · Bldgs. Utilities	61.80
06/20/2022	Modern Gas	409.30 · Bldgs. Utilities	317.89
06/20/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	424.89
06/20/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(96.53)
06/20/2022	PSAB UC Plan	6560 · Payroll Expenses	154.16
06/20/2022	CNA Surety	403.35 · Tax Collectors Ins & Bond	122.50
06/20/2022	Herlands & Levine	404.10 · Legal Wages & Salary	212.50
06/21/2022	IRS	6560 · Payroll Expenses	926.13
06/21/2022	Hab-Eit	6560 · Payroll Expenses	122.44
06/20/2022	Tumblin Tots	409.20 - Building/Grounds Supply/Expense	50.00
06/21/2022	Go Daddy	405.20 - Secretary Supply & Expense	19.99
06/22/2022	PA Dept. of Revenue	6560 · Payroll Expenses	320.58
		Total Expenses	\$ 22,363.28

Mr. Matos, second by Mrs. Serge motioned to approve the bill listing. Motion carried with all in favor.

Mayor Report:

Mayor Prince noted that he met with Representative Mullins in early June. They had a nice conversation and he is very willing to work with us on future projects.

Mayor Prince was able to get the ordinances together for Chief Bognatz. Mr. Carachilo has an order in to have tickets printed.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports:

Project bids were opened at this time. There were four bids for the roof replacement: Tolerico (\$14,850.00); Phil Hodges (\$15,957.60); TG Roofing (\$18,000.00) and Shingle Me (\$21,300.00)

Mr. Matos made a motion, seconded by Mrs. Serge to award the bid to the lowest responsible bidder pending review by the Borough representatives and Solicitor.

Two bids were received for 201 Ash Street: Rock Bottom (\$18,500.00) and Stafursky (\$24,660.25). There was a question if a third bid was required (if we need to receive three or solicit three). Attorney Levine did see a reason why we would need another bid as long as it was advertised. Mr. Matos made a motion to table the bids until next month. Mrs. Serge seconded the motion which carried with all in favor.

Unfinished Business:

Mr. Matos made a motion to reimburse Tumblin Tots \$50 for lawn care with the note that Borough employees must have access in the future. Mrs. Serge seconded the motion which carried with all in favor.

Jason O'Millian had sent an email noting interest in the DPW position. He would be able to plow. Council would like to meet with him in person.

New Business:

Public Comment:

Josh Perry of Edward Jones provided Council with a proposal for our CD. Current rates are at 3.25% and he stated that we could see an increase in interest revenue from \$67-70 annually to over \$800 that would be paid to the Borough at regular intervals. Council will review the information and discuss next month.

John Carachilo and Mr. Lavin met with the new owner of the Select Tissue building. They are starting a new company and wants to hire at least fifty people. They have a meeting scheduled with the Chamber. Select Tissue will continue to rent part of the building for another year.

The meeting was adjourned at 7:35 PM on a motion by Mr. Pantzar, second by Mr. Matos.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri

Signature

July 17, 2022

Date